

Please return both these forms to: *Simon Peyton Jones, PCC Treasurer, 71 Humberstone Rd, Cambridge CB4 1JD.*

See the guidance notes overleaf

Gift Aid Declaration: Diocese of Ely
For the benefit of St Andrews's Church PCC, Chesterton

Full name(s)

Address

..... Postcode

I want the Church to treat as Gift Aid all donations I have made since 6 April 2000, and all donations I make from the date of this declaration until I notify you otherwise. I am a taxpayer and I have read the notes overleaf.

Signature(s) Date

Bankers order

From (your full name)

Address

..... Postcode

To (name of your bank)

Address

..... Postcode

Account number Bank sort code: - -

Please pay **St Andrew's Chesterton PCC** (Barclays Bank a/c 80263524, sort code 20-17-35) the sum of £, beginning on date, and the same sum on the same day monthly*/quarterly*/annually* (delete as appropriate) until further notice. On each occasion, please quote my name as reference.

This order cancels any previous standing order I have made in favour of St Andrew's Chesterton PCC.

Signature Date

Notes about the Gift Aid Declaration

To complete a Gift Aid Declaration you must pay an amount of income tax or capital gains tax at least equal to the tax reclaimed by the Parish on your gifts (currently 28p for each £1 that you give).

- **Husbands and wives:** if you are both taxpayers, please complete the form with both your names, and both sign it. That way, if I receive a donation with either name, I can recover tax straightforwardly.
- Gift Aid completely replaces **covenants**. If you have an existing covenant, please complete a Gift Aid Declaration now, so that you can continue to give under Gift Aid.
- If you think I **already have** your Gift Aid Declaration, you don't need to complete another one. They last until you cancel them. Just tick the appropriate box in Step 4 of the Action form.
- Please notify me **if you change your name or address** while the Gift Aid Declaration is in force.
- If you are a **higher-rate tax payer** (i.e. pay tax at the 40% rate) you can claim further tax relief in your Self Assessment tax return.
- You can use the **Gift Aid envelopes in the pews** in church to make a one-off donation at any time. If you have already completed a Gift Aid Declaration, all you need to do is write your name on the envelope and sign it.
- You can **cancel** your Gift Aid Declaration at any time, by notifying me.
- If you are unsure whether your gifts count for Gift Aid tax relief, please contact me

Simon Peyton Jones, PCC treasurer

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