



ST ANDREW'S CHURCH CHESTERTON, CAMBRIDGE

**ANNUAL REPORT AND FINANCIAL STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2011**

Signed on behalf of the PCC

Margaret Robins, Churchwarden

David Bick , Churchwarden

Administrative information

Church name:	St Andrew's, Chesterton.
Address:	Church Street, Chesterton, Cambridge.
Incumbent:	Rev'd Nicholas Moir
Bankers:	Barclays Bank Plc, Chesterton Road, Cambridge.
Solicitors:	Messrs Taylor Vinters, Merlin Place, Milton Road, Cambridge.
Surveyors:	January's Chartered Surveyors, York House, Dukes Court, 54-62 Newmarket Road, Cambridge.
Independent Examiner:	Mr Jim Griffiths, 341 Hills Road, Cambridge.
Charity Registration No:	1130805.
Trustees of the St Andrew's Church Trust and the St Andrew's Churchyard Charitable Trust are:	
Mrs M White	Chairman
Mrs C Dawson	
Mr J Marsh	
Mr D A Dazeley	Secretary

The first named Trust has wide powers to assist in the promotion of Christianity at St Andrew's and the second Trust is responsible for the maintenance and improvement of the Churchyard.

Statistics

		2004	2005	2006	2007	2008	2009	2010	2011
Communions									
	Sundays & Holy days	4980	4912	4794	4767	4758	4952	5141	5149
	Home	292	195	228	331	297	303	200	110
	Weekday	345	244	311	169	246	232	298	286
	Total	5617	5351	5333	5267	5301	5487	5639	5545
Baptisms		20	21	6	26	22	33	26	12
Weddings		14	13	6	7	16	12	11	12
Funerals									
	Home	15	16	14	6	16	12	9	16
	Away	16	15	5	10	10	12	8	12
	Interment of ashes					5	2	4	10
Confirmation		1	3	7	0		5	0	5
First Communion		7	3	6	0	8	3	6	9

P.C.C. MEMBERSHIP 2011*Ex Officio - Ministry Team*

The Rev'd Nicholas Moir

The Rev'd Dorothy Peyton Jones

The Rev'd Alasdair Coles

Ex Officio – Wardens

Mrs Margaret Robins

Mr David Bick

Ex Officio Synods

Mr Michael Dawson

Invited to attend

Mr John Marsh

Mr Christopher Pountain (Music Director)

Elected with a three year term.¹

1. Mr Chris Lamaison (2009)
2. Mrs Ruth Jones (2009)
3. Mrs Maureen Dawson (2010)
4. Mr Michael Dawson (2010)
5. Mrs Alison Wilson (2010)
6. Mr Alec Corio (2010)
7. Mrs Pam Lumsden (2010)
8. Mr Simon Peyton Jones (2010)
9. Mr Lester Vaz (2010)
10. Mrs Patricia Abrey (2010)
11. Mrs Ewa Allen (2010)
12. Mr Jeff Bailey (2011)
13. Mr Peter Robins (2011)
14. Mrs Anne Williams (2011)

¹ Elected Members of PCC A resolution that we should aim to have 15 elected members was duly proposed and carried. (APCM Minutes 2001)

Vicar's report

2011 being the year of the 400th anniversary of the King James Bible, we set our minds on delving deep into the Good Book. We had three series of sermons on different books of the Bible – 1 Corinthians, Jeremiah and 1 John – and distinguished scholars came to *Thinking our faith* to introduce them. We followed Jeremiah through Lent (in midweek groups as well as Sunday sermons) - a suitably penitential and sober experience – and at its conclusion followed him down into the pit, which became our tomb for Easter Sunday. So we found Hope springing up amidst the dark gloom in the end...

Our parish weekend was at Belsey Bridge again, this year from 20 to 22 May. Continuing our year's immersion in Scripture, Bishop John Taylor led us in decoding the visions of the prophet Ezekiel – which brought us back to the River of Life that had been so central to our vision during 2009.

Our flower arrangers were once again in action for the Chesterton Festival. The theme this year was 'A walk through time' and the team took great delight in interpreting a number of the objects in our 'A History of St Andrew's in 100 Objects' series. So St Sitha was represented full-size, the fragment of Mary – swathed in blue – returned to her place where the lady chapel would have been, and the old tithe map of 1840 showed us what the parish looked like when it was still a village.

In the summer we also consulted widely about our development plans and the future of the organ. There was strong support for installing a proper and permanent ramp (suitable for wheelchairs) into the church and for replacing the inner porch. The congregation also had the chance to experience an electronic organ for a month as part of deciding whether we ought to spend significant sums of money on restoring the pipe organ or taking the cheaper route of going electronic/digital. A survey was conducted that saw restoring the pipe organ favoured by most, but with a significant number who would also support the electronic route - a points victory, but not a knockout blow, was how it was described.

But the church, as we say, is the people and not the buildings, and it was a great joy for us to present five adult candidates for (baptism and) confirmation in June. Our new Bishop of Ely, Bishop Stephen, led the service at St George's. We continue to hold an annual Alpha course as a way of helping enquirers explore Christianity for themselves and this has both brought new people into the life of St Andrew's and helped existing members to deepen their faith.

We are privileged to be able to celebrate our seasons and festivals with the help of a talented pool of musicians. The Senior Youth Choir have reached a stunning peak of musicality, performing Pergolesi's 'Stabat Mater' in Holy Week and another 'Garland of Carols' for Christmas (as well as making a remarkable contribution to the Christmas Eve service); the Junior Youth Choir has been boosted with an influx of new members; instrumentalists have been used in various services and a new all-comers choir has begun to sing at the Parish Communion. Our reflection and devotion continues to be much enhanced by the music sung and played at the Epiphany Procession, the Passion service, the Easter Vigil and Choral Evensong, and the Requiem Eucharist on Remembrance Day, which this year featured Karl Jenkins's 'The Armed Man'. A new departure this year was to have a Service for Advent & St Andrew on a Sunday evening as a way of both marking the Advent season whilst also acknowledging our patron saint.

The Friends of St Andrew's decided to move their coffee morning to September and we inaugurated a 'Friends' Festival' on the Sunday to make a weekend of it. It was a delight to

welcome back some old faces and we intend to repeat the exercise in 2012 – notice of which will be going out to a new database of former church members with a copy of this report.

The ranks of former members have – sadly for us – been increased by a number of departures during the year. The Wrenns moved up to Yorkshire in the summer and, at the end of the year, Pam and Mick Lumsden moved to Cottenham. Alasdair Coles's time as curate came to an end and we said goodbye to him, Olivia, Alex and Kana. But we have had one or two welcome arrivals, too, notably Flori Henes, our gap year student from Germany, placed here by 'Time for God'.

The church sends financial support to charities and missions each year, sometimes from special appeals and sometimes from our regular giving. In almost all cases we have a personal link as well through church members who volunteer their time. During 2011 we gave to the following causes:

Bible Society (Bishops Lent Appeal)	£295
Cambridge Street Pastors (Summer Giving Day)	£1,258
USPG (Harvest festival)	£1,268
Habitat for Humanity (November Giving Day)	£888.31
Children's Society (Christingle)	£446
Romsey Mill youth work in North Cambridge schools	£1,000
Wintercomfort (weekly supply of fruit)	£1,100
Azul Wasi children's home in Peru	£8,198
Shearly-Cripps Orphanage, Zimbabwe	£1,010

Smaller sums were also given to Heart Radio for Christmas advertising, to the Cambridge Ethnic Minority Forum, to the Cambridge Money Advice Centre, the Mission to Seafarers, Falcon Camps and Operation Christmas Child.

All-in-all (see the Treasurer's report below for more details) we gave, raised or collected nearly £19,000 for good causes beyond our own church, and that does not include the considerable sums raised by the Bulls via marmalade, the summer lunch (in 2011 they held 'one L of a party' in honour of a certain person's birthday) and various stalls.

Nick Moir

Pastoral Co-ordinator's Report

By this shall all know you are my disciples, that you have love one for another. John 13:35

Bear one another's burdens and so fulfil the law of Christ. Galatians 6:2

My job has been to encourage all the members of St Andrew's to know and care for one another, and to welcome those who wish to join our fellowship. When this paid post ends in April 2012, it will be even more essential that everyone helps to make us a caring church.

Knowing each other

We now hold Label Sundays at 10am three times a year to encourage us to use each other's names. We also have a photo collection to help identify people, and have plans to produce a 'yearbook'. With the assistance of Margaret Partridge, our administrator, the database is kept

up-to-date, and the parish directory reprinted in the summer to take account of all the changes which occur. ***Play your part by letting us know changes of circumstances, and by finding out who lives near you.***

Integrating Newcomers

St Andrew's is fortunate in having many visitors, mostly at 10.00. Almost thirty people act as sidespersons, and are key to the welcome we offer to newcomers, ensuring they have all they need. The pewsheets now state that there is a welcome card in the pews to fill in if people want more information or a visit. People are encouraged to stay for coffee. Newcomers' lunches were held in November and February. ***Play your part by being alert to strangers, talking to them after the service, and introducing them to someone with whom they share a common interest.***

Caring for each other

Much care is given and received informally by those who know one another as friends and neighbours. These bonds are strengthened by social events, such as the Harvest Supper; by belonging to groups, such as the house groups, Silver Threads or Church Mice; and by the parish weekend. I send out regular pastoral updates, covering those in particular need, for instance the housebound, the sick, including any in hospital, or those going through difficult times. Each 10am morning service people have the opportunity to be prayed for individually. In this way the ministry team try to ensure that spiritual and practical care is being offered. ***Play your part by recognising needs, and responding yourself, or telling us (with the person's permission).***

Dorothy Peyton Jones

Children and Young Families' Ministry

St Andrews offers a wide range of opportunities and experiences for children and their parents and carers, including:

Church Mice

We continue to have at least 40 families per week attending Church Mice. Families come from a wide range of backgrounds, and speak a variety of languages. Up to fifteen families come over to church once a month for a service based on festivals and seasons. Our trial of extended opening hours was successful, and we continue to open the doors at 9.15 am. We are working with the Wintercomfort café to provide a play space so that families can stay on for lunch, with high chairs and a children's menu also available.

Craft Sessions

After a series of successful morning craft sessions for parents and carers, we have started to run monthly evening craft sessions in the hall. Great fun was had by the twenty two people who squeezed into room 2 for our Advent Wreath workshop, and the group now caters for parents, carers and other church and community members.

Special Services and Events

- All Hallows Party – children came to the hall dressed as goodies and baddies and engaged in a variety of activities, followed by a short act of worship in church.
- Advent Fayre – 'crafts in the cupboard'.
- Posada – once again Mary and Joseph travelled around the parish, staying at a different house each night, and returning to take part in the crib service.

- Crib Service - using story-telling, crib figures, music led by Church Mice, Minims and Junior Youth Choirs, and followed by all-age crafts and refreshments in the hall.
- Pancake Party – pre-Lenten celebration with food and craft activities.

and still to come...

- Great and Small Tea Party – Junior Church provide refreshments and entertainments for older members of the congregation.
- Good Friday – multi-sensory prayer stations at 12.30pm, followed by crafts in the hall.
- Easter Garden – to be created by the children of the church on Easter Saturday.
- Holiday Club – fun on a Bible-based Olympic theme.

Junior Church

We have over forty children on our registers, and run four age-based groups on second and fourth Sundays. We are experimenting with running Junior Church groups within a second Sunday informal Eucharist in the hall.

We are also thinking about ways of providing opportunities for the children to become involved with mission and giving.

We have a strong and experienced team, but large numbers of children means that more leaders and helpers would be gratefully welcomed.

Youth Ministry

The YOFC Youth Group (name chosen by the children who attend!) has been running for a year. It was launched at a painting and pizza party, during which room 1 in the hall was decorated. Since then the members have enjoyed a wide variety of activities, including cooking, drama, games and two outings to the bowling alley. Bishop David is due to attend one of the sessions after Easter. Mary Allwood had built up a good team of helpers, but would be glad to receive additional support.

Sunday Services

We continue to explore ways of making services accessible to children, including movement, multi-sensory elements, liturgical materials and craft and play activities.

Minims and Junior Youth Choirs

Both choirs have an enthusiastic membership. Several members of Minims have now progressed to the JYC, and the choirs sang together at the crib service.

Music

We now have a group of young people who play their instruments during third Sunday services, and at special services such as the Christmas Eve Carol Service and Lenten Taize Service.

First Communion

We plan to carry out the First Communion preparation during the Church Weekend at Home, culminating in the Eucharist on the Sunday morning. We are carrying out a review of the First Communion policy.

Wider Role, supported by St Andrew's

I spoke at an international conference in November 2011, giving presentation on Spirituality in the Home (based on a talk given at St Andrew's in September 2010).

The Godly Play Circle continues to meet once a term in the hall, and provides training opportunities for Godly Play practitioners across the diocese.

I continue to go into schools to tell Godly Play stories as part of the RE curriculum.

I have started to write for 'Roots' lectionary magazine, providing activities for very young children, which I am also road-testing during some first Sunday services.

Thank you to Flori for her support and enthusiasm and hard work in every aspect of Children and Young Families Ministry!

Victoria Goodman

Treasurer's report

Here are some particular points worth noting about income and expenditure for 2011.

- ◇ In our general fund we made a net deficit £3,658, on a turnover of over £105,000.
- ◇ Net giving by the congregation was almost unchanged from 2010.
- ◇ We continued to fund a Pastoral Coordinator post (£8,295), a Children and Young Families worker (£2,402). In addition we attracted an un-anticipated Time for God Volunteer (£1,324). Part of these costs is funded by a combination of a generous grant from the St Andrews Trust and, by the King Fund.
- ◇ We spent £1,916 on the preparatory phases of our building development project.
- ◇ We raised the £10,379 for good causes, including nearly £7,278 for the Azul Wazi project. Adding a further £4,000 from PCC funds, we gave a total of £15,425 to good causes.
- ◇ We spent £21,145 on renewing stained glass, all of which we expect to be covered by the generosity of the Friends of St Andrews, Trinity, and Queenie Rickard's legacy to St Andrews.
- ◇ During the year St Andrew's was responsible for collecting money for the following charities, which was sent direct to the charity and therefore did not pass through the Church accounts:
 - **Christian Aid week** £2,943.47 (co-ordinator Margaret Partridge; £3,380.91 in 2010, £3,291.68 in 2009, £3,044.96 in 2008, £3,162 in 2007, £3,065 in 2006, £3,481 in 2005, £2,874 in 2004)
 - **Barnardos:** £157 (co-ordinator Pam Fry; £186 in 2010, £215 in 2009, £230 in 2008, £222 in 2007, £270 in 2006, £301 in 2005, £240 in 2004)
 - **Children's Society:** £243.47 (co-ordinator Margaret White; £208.53 in 2010, £327.01 in 2008 £308.25 in 2007, £333.68 in 2006, £313 in 2005, £319 in 2004)

Fabric and building report

Work on the windows, begun in 2011, continued throughout the year. This included the repair and repainting of ferramenta and saddles, repairing or replacing lead comes, the removal of harmful deposits, and making operational all opening windows. Particular attention was given this year to the west window in the south aisle, and to the clerestory windows. The work was contracted to Lodge & Sons, with Auravisions as main subcontractor.

The Development sub-committee considered various options to improve the layout of the interior of the church with the aim of making better use of the available space (including accommodating a more accessible toilet). Some of these plans required the organ to be moved from the existing organ chamber, prompting an opportunity to either renovate the pipe organ or to replace it with an electronic organ.

To this end we trialled the use of an electronic organ in June, and later surveyed the congregation for feedback. Of 45 responses, about half were in favour of renovating the pipe organ and a third favoured buying an electric organ. Feedback from the organists emphasised that replacing the console was a priority over renovation, with the latter driven more by the opportunity presented should the organ need to be dismantled to be moved.

Comments from the DAC have caused us to pause on these options, and instead to focus on providing a permanent ramp for better access via the north door. Architectural plans for the ramp and a new porch are being pursued with a view to applying for a faculty later this year.

The sound system suffered from various issues throughout the year, with services frequently experiencing drop-outs or distortion. In December we bought and installed two new radio lapel microphones, and the quality and reliability of the sound has improved. We discovered that the main speakers are currently not powered, following the disappearance of a pre-amp. Further improvements to the sound will require the main speakers to be brought back into use or replaced.

We have suffered two thefts of metal in the year: the lower portion of the lightning conductor was stolen (repaired by Lodge & Sons in July) and a copper panel was taken from the vestry roof (still awaiting permanent repair). A low value copper jug was taken from a display inside the church, and has been replaced with a similar item.

David Bick

Deanery Synod Report

The newly elected synod met in May when a standing/pastoral committee was appointed. This has been tasked with revising the pastoral plan (which is largely about the deployment of ministers in the deanery), the first fruits of which has been the decision to make a half-stipend appointment at St George's and to support a collaborative project between the Good Shepherd and Christ Church in establishing a new church community on Orchard Park.

At the November meeting we welcomed the new diocesan secretary, Graham Shorter, who spoke of his (and especially Bishop Stephen's) vision for the diocese. In particular he spoke of the '3-legged stool' metaphor used by Bishop Stephen, i.e. the notion of church communities that are: i) self-sustaining (covering their own costs); ii) contributing (to our wider common life); iii) investing for the future (e.g. in training and in new initiatives, some of which may yet be to

emerge). This was followed by a debate on the legislation that would permit women to be ordained as bishops. When it came to the vote, the synod was split down the middle (16-16). However, it passed a following motion requesting greater provision to be made for those who could not in conscience accept the ministry of women bishops.

In the summer I was appointed to be the new rural dean in succession to John Binns, who had stepped down after nearly two full terms in the role.

Nick Moir

St Andrew's Hall

Overview of the Year and Staffing

It is – at best – a standing joke in the Hall office that at least one of the desks (if not the floor) maintains the permanent appearance of being set out for a game of pelmanism. Invoices, drawing pins, screwdrivers, coffee cups: the configuration changes, but the variety stays the same. It's a good metaphor for the life of the Hall, where 2011 saw us juggling the refurbishment of Room 1 (made possible by the generosity and artistic flair of Catherine Blydenstein and Mary Allwood who redesigned it, the enthusiasm and dedication of Peter Robins and YO! CFC who painted it, and a grant from Cambridge City Council's North Area Committee which funded it); ongoing involvement with Chesterton Festival; the creation of *Chesterton News*, a newsletter distributed to the whole of Chesterton which brings together local churches and secular organisations and is edited and co-ordinated by me; the establishment of the food4food Community Café, an initiative of *Wintercomfort for the Homeless* which has operated out of the main hall and kitchen since October; and, of course, the usual gamut of bookings, 'home grown' initiatives, enquiries, maintenance matters and people dropping by. Can you remember that list?!

Making all this possible is a real team effort, and it was a huge blessing that alongside Claire Pembroly, our Finance Officer, the Hall Management Committee, St Andrew's Church members and other volunteers, Flori Henes stepped on board for a year in August, channelled via the Christian organisation 'Time for God'. Undaunted by the initial unfamiliarity of language, culture, environment and occupation, Flori has given her all since Day 1 with unstinting cheerfulness, application, simplicity and good sense which are as inspirational as they are helpful to us with whom she works. An additional bonus for the Michaelmas term came in the person of Ben Brown, a final year ordinand from Westcott House who, like Flori, caught whatever ball was thrown at him with magnanimous aplomb, and took the frequent confusion of his name with Belle(the terrier)'s in similar good heart. Flori and Ben's presence, shared as it has been between Hall and church, incarnates the symbiotic relationship which undergirds and enables all that we do, and itself serves to foster that relationship. As Hall Manager I am grateful to Nick in particular for his vision, humility and commitment that make possible such fruitful collaboration, and for his sensitive support of me in my role.

Finances

The Hall Accounts for 2011 are presented as part of St Andrew's Church's Financial Report for 2011 and were examined independently again this year by Jim Griffiths, to whom we are most grateful. In its sixth year of operation the Hall generated a deficit for the first time since it opened. Rental income was nearly £4,000 lower than in 2010, which was felt to be primarily a result of the continuing testing financial climate resulting in fewer hours of hire being booked.

Other income came from donations, grant applications, Hall events and bank interest, but not from St Andrew's Church, since a decision was taken at the start of the year that we should draw on our own reserves rather than seek a financial contribution from the church during 2011. Equipment costs were higher than in 2010 and included the cost of new main hall chairs; maintenance costs (£14969 as opposed to £10,583 in 2010) included the costs of relaying the Hall forecourt and the provision of more spacious kitchen cupboards. Overall, the combination of lower revenue from room hire, the lack of a financial contribution from St Andrew's Church and maintenance and equipment costs higher than those of 2010 resulted in a deficit for the year of £9,491 and encouraged us to begin the process of reviewing our outgoing resources and seeking new income sources through marketing our facilities more actively. Mal Rozycra, an erstwhile Church Mouse mum and professional graphic designer volunteered her time and expertise to help revamp the Hall flyer she had designed in 2006, and Peter Robins took photos of all our meeting rooms, enabling us to update and add to the images on our website. The assistance of both Peter and Mal was invaluable and should surely bear fruit in increased bookings' income in 2012, as well as in a slicker profile for the Hall in general.

Activities

Aside from weekly activities, the Hall programme for 2011 included a 'Flippin' Marvellous Pancake Party' in February, a 'Hooray and Hiss' party for Hallowe'en and 'Chesterton Community Carols' in December. All have become annual fixtures and draw together a vibrant mix of local people of a variety of ages and backgrounds, some with little or no prior connection with St Andrew's. As in previous years, the Carols event was funded by a grant from Cambridge City Council's North Area Committee, which, like the money they gave us for the refurbishment of Room 1 was helpful not merely on a financial level but also for the support it manifested for what we are doing. On a day-to-day level, collaboration with other Council staff and staff and volunteers from local organisations continued as we pooled our efforts to achieve another successful Chesterton Festival.

Thank you to all at St Andrew's for the prayer, encouragement and practical assistance which have accompanied us throughout 2011, and to all our other friends and volunteers: we couldn't do it without you!

Eleanor Whalley

Expenditure	2011				2010	
	Current	Other funds			Total	
		Unrestricted	Restricted	Endowments		Total
Parish share	£58,744				£58,744	£57,232
People	£17,886	£2,000			£19,886	£16,079
Clergy expenses	£1,468				£1,468	£1,140
Admin expenses	£5,198				£5,198	£5,250
Musician expenses	£1,200				£1,200	£1,200
Pastoral coordinator	£6,295	£2,000			£8,295	£8,099
Children and young families worker	£2,402				£2,402	£390
Time For God volunteer	£1,324				£1,324	
Buildings	£12,698	£27,050	£851		£40,599	£84,841
Maintenance & repairs	£1,263				£1,263	£438
Church gas, electric, water	£3,784				£3,784	£3,337
Insurance	£3,939				£3,939	£3,779
Telephone	£1,123				£1,123	£1,060
Fire alarm maintenance	£554				£554	£1,530
Cleaning	£1,435				£1,435	£1,293
Flowers	£600				£600	£600
Headstones		£3,337			£3,337	£2,550
Organ			£851		£851	
Quinquennial works						£81,055
VAT refund						-£15,424
Stained glass		£21,145			£21,145	£1,934
Octagonal dais						£1,787
Building development project		£1,916			£1,916	£903
New microphones		£651			£651	
Activities	£2,850				£2,850	£3,556
Worship & Ministry	£913				£913	£1,198
Music	£886				£886	£1,204
Junior Church	£432				£432	£628
Youth Group	£113				£113	£0
Education	£239				£239	£270
Social	£266				£266	£256
Administration	£4,494				£4,494	£4,691
Copying	£2,228				£2,228	£2,428
Chesterton Chimes	£2,088				£2,088	£1,917
Equipment	£129				£129	£311
Other, incl accountants	£50				£50	£35
Good causes	£4,026		£11,399		£15,425	£14,543
Romsey Mill	£1,100				£1,100	
Azul Wazi	£1,000		£7,198		£8,198	
Bible Society	£100		£195		£295	
Cambridge Ethnic Community Forum	£100				£100	
Cambridge Money Advice Centre	£100				£100	
Cambridge Street Pastors	£300				£300	
Childrens Society			£446		£446	
Habitat for Humanity			£538		£538	
Mission to seafarers	£100				£100	
Operation Christmas Child	£64				£64	
Ringsfield Hall			£347		£347	
Sarah PJ Peru			£887		£887	
Street Pastors			£309		£309	
USPG			£469		£469	
Wintercomfort	£1,161				£1,161	
Zimbabwe	£0		£1,010		£1,010	
Other costs	£8,591				£8,591	£9,910
Parish weekend	£7,652				£7,652	£8,124
Holiday club	£436				£436	
Christian Easter eggs	£270				£270	
A day to treasure						£1,594
Miscellaneous	£233				£233	£192
Youth choir funds			£2,067		£2,067	£1,948
Hall Management Committee			£68,583		£68,583	£61,454
TOTAL EXPENDITURE	£109,289	£99,699	£12,250		£221,238	£254,255

Income	2011				2010	
	Current	Other funds		Total	Total	
		Unrestricted	Restricted			Endowments
Income from individual donors	£86,884	£10	£1,478		£88,372	£87,939
Gift Aid	£52,603		£20		£52,623	£51,653
CAF	£11,192		£1,200		£12,392	£51,653
Not Gift Aid	£6,218	£10	£258		£6,486	£51,653
Tax rebate	£16,871				£16,871	£51,653
Grants	£6,715				£6,715	£7,545
Donations incl Trinity, Old Schools	£2,465				£2,465	£2,465
DG Marshall Trust	£250				£250	
Friends of St Andrews						£1,080
St A Trust: pastoral coordinator	£4,000				£4,000	£4,000
Good causes			£10,379		£10,379	£14,153
Azul Wazi			£7,278		£7,278	
Bible Society			£195		£195	
Childrens Society			£240		£240	
Habitat for Humanity			£538		£538	
Ringsfield Hall			£347		£347	
Sarah PJ Peru			£887		£887	
Street Pastors			£309		£309	
USPG			£469		£469	
Zimbabwe			£115		£115	
Fees	£2,965	£3,460			£6,425	£3,871
Clergy fees	£2,965				£2,965	£2,173
Headstones		£3,460			£3,460	£1,698
Other income	£8,378				£8,378	£9,341
A day to treasure						£1,475
Parish weekend	£7,669				£7,669	£7,570
Christian Easter Eggs	£270				£270	
Holiday club	£239				£239	£176
Misc	£200				£200	£120
Income from investments	£689	£13,109	£113		£13,911	£10,118
Interest	£29	£553	£5		£587	£841
Dividends	£660	£12,556	£108		£13,324	£9,276
Non-recurring capital items		£500			£500	£1,000
Bequests		£500			£500	
Youth choir funds		£2,495			£2,495	£2,358
Hall capital		-£3,502			-£3,502	-£3,229
Hall Management Committee		£59,092			£59,092	£63,958
TOTAL INCOME	£105,631	£75,164	£11,970	£0	£192,765	£197,052
Surplus (-deficit) for 2011	-£3,658	-£24,535	-£281	£0	-£28,473	
Gains on investments (unrealised)	-£820	-£15,600	-£135	-£2,732	-£19,287	
Transfers between funds	£0	£0	£0	£0	£0	
Total funds 1 January 2011	£16,306	£1,066,121	£12,108	£49,578	£1,144,113	
Total funds at 31 December 2011	£11,828	£1,025,985	£11,693	£46,846	£1,096,353	

Assets	1 Jan 2011	Total Income	Total Expenditure	Transfers (+ for in)	Increase in asset value	31 Dec 2011
Fixed assets	£727,277.99	£0.00	£0.00	£0.00	-£2,731.63	£724,546.36
Hall building	£680,000.00					£680,000.00
Endowments	£47,277.99				-£2,731.63	£44,546.36
Dixon	£1,337.02				-£77.25	£1,259.77
Ida Elsom	£3,276.80				-£189.33	£3,087.47
Mabel Elsom	£4,504.23				-£260.24	£4,243.99
Clark	£5,501.52				-£317.87	£5,183.65
Kettle Grave	£1,797.31				-£103.85	£1,693.46
Harris	£30,861.11				-£1,783.09	£29,078.02
Current assets	£428,932.62	£190,499.97	-£211,568.40	-£7,367.72	-£16,555.23	£383,941.24
PCC current account	£20,452.90	£99,603.72	-£143,383.94	£29,693.72		£6,366.40
PCC deposit account	£146,631.90	£13,911.25		-£112,000.00		£48,543.15
PCC investment a/c	£165,446.22			£100,000.00	-£16,555.23	£248,890.99
PCC debtors	£17,659.06	£17,892.91		-£17,659.06		£17,892.91
PCC prepayments	£807.25		-£807.25	£200.00		£200.00
SNAP debt (to be paid off by 2014)	£24,903.28			-£6,000.00		£18,903.28
Hall project assets	£53,032.01	£59,092.09	-£67,377.21	-£1,602.38		£43,144.51
Current liabilities	-£12,097.72	£2,265.00	-£9,669.71	£7,367.72		-£12,134.71
PCC liabilities	-£8,230.34	£0.00	-£8,464.30	£8,230.34		-£8,464.30
PCC deferred income	-£2,265.00	£2,265.00		-£2,465.00		-£2,465.00
Hall liabilities	-£1,602.38		-£1,205.41	£1,602.38		-£1,205.41
Net current assets	£427,330.24					£371,806.53
GRAND TOTAL	£1,144,112.89	£192,764.97	-£221,238.11	£0.00	-£19,286.86	£1,096,352.89

Represented by

Funds	1 Jan 2011	Total Income	Total Expenditure	Transfers	Increase in asset value	31 Dec 2011
Unrestricted funds	£1,082,426.57	£180,795.28	-£208,987.82	£0.00	-£16,420.46	£1,037,813.57
PCC general fund	£16,305.70	£105,631.10	-£109,288.72	£0.00	-£819.96	£11,828.12
Youth choir	£409.90	£2,494.69	-£2,066.73	£0.00		£837.86
Capital	£79,065.36	£3,850.97	-£23,712.75	£0.00	-£3,975.95	£55,227.63
Headstones	-£852.00	£3,460.00	-£3,337.00	£0.00		-£729.00
King project fund	£73,033.39	£3,086.08	-£2,000.00	£0.00	-£3,672.62	£70,446.85
Hall Management Committee	£51,429.63	£59,092.09	-£68,582.62			£41,939.10
Hall capital	£183,034.59	£3,180.35	£0.00	£0.00	-£7,951.93	£178,263.01
Hall building	£680,000.00					£680,000.00
Restricted funds	£12,108.33	£11,969.70	-£12,250.29	£0.00	-£134.77	£11,692.97
Good causes	£7,228.33	£10,378.70	-£11,399.38	£0.00		£6,207.65
Azul Wazi	£5,778.12	£7,278.14	-£7,197.67	£0.00		£5,858.59
Bible Society	£0.00	£194.92	-£194.92	£0.00		£0.00
Childrens Society	£206.15	£239.84	-£445.99	£0.00		£0.00
Habitat for Humanity	£0.00	£538.31	-£538.31	£0.00		£0.00
Ringsfield Hall	£0.00	£347.41	-£347.41	£0.00		£0.00
Sarah PJ Peru	£0.00	£886.94	-£886.94	£0.00		£0.00
Street Pastors	£0.00	£308.95	-£308.95	£0.00		£0.00
USPG	£0.00	£468.99	-£468.99	£0.00		£0.00
Wintercomfort	£310.66	£0.00	£0.00	£0.00		£310.66
Zimbabwe	£933.40	£115.20	-£1,010.20	£0.00		£38.40
Organ	£2,200.00	£0.00	-£850.91	£0.00		£1,349.09
Fabric	£2,680.00	£1,591.00	£0.00	£0.00	-£134.77	£4,136.23
Endowments	£49,577.99			£0.00	-£2,731.63	£46,846.36
Dixon	£1,337.02				-£77.25	£1,259.77
Ida Elsom	£3,276.80				-£189.33	£3,087.47
Mabel Elsom	£4,504.23				-£260.24	£4,243.99
Clark	£5,501.52				-£317.87	£5,183.65
Kettle Grave	£1,797.31				-£103.85	£1,693.46
Harris	£30,861.11				-£1,783.09	£29,078.02
TB Robinson	£2,300.00			£0.00		£2,300.00
GRAND TOTAL	£1,144,112.89	£192,764.97	-£221,238.11	£0.00	-£19,286.86	£1,096,352.89

St Andrew's Hall

Statement of Financial Activities

	2011	2011	2011	2010	2009	2008	2007
	£	£	£	£	£	£	£
Incoming resources							
Rental Income	55,505.46		55,505.46	59,278.64	72,045.93	60,813.00	61,391.00
Grants/Donations - restricted <small>(2010 - carol event grant £287, rm 1 grant £2,522, £11 garden donation)</small>		2,819.50	2,819.50	391.00	2,710.00	2,038.18	4,740.31
Grants/Donations - unrestricted	462.10		462.10	683.00	192.00	464.24	573.33
Bank interest received	249.02		249.02	180.44	417.54	1,124.16	1,176.35
PCC Maintenance/Insurance contribution			-	3,066.74	6,667.48	6,387.97	
PCC General contribution			-	-	0.00	5,000.00	
PCC Project Officer contribution			-	-	1,297.32		
Community Association Project Officer Contribution			-	-	1,000.00		
Hall events	56.01		56.01	357.89			
Total	56,272.59	2,819.50	59,092.09	63,957.71	84,330.27	75,827.55	67,880.99
Outgoing resources							
Staff related costs	38,192.67		38,192.67	37,383.95	42,708.33	39,826.22	37,030.41
Hall events	188.49	287.00	475.49	633.08	2,753.39	80.00	
Hall supplies	779.86		779.86	822.73	1,253.55	1,108.12	2,512.91
Office sundries	727.32		727.32	744.88	796.78	480.00	
Utilities	6,449.25		6,449.25	6,786.13	7,268.07	5,383.36	6,276.47
Maintenance (restricted £11 for garden)	14,958.79	10.50	14,969.29	10,583.35	13,795.26	12,051.92	7,089.67
Insurance	1,051.55		1,051.55	1,045.33	1,021.04	988.95	950.16
Marketing	578.67		578.67	346.00	35.00	156.00	60.00
Equipment	2,541.55	2,522.00	5,063.55	2,426.89	4,294.95		4,714.75
Bad debts			-	-	904.00		
Professional fees	200.00		200.00	36.00	288.84		
Miscellaneous	94.97		94.97	646.12	415.52		
Total	65,763.12	2,819.50	68,582.62	61,454.46	75,534.73	60,074.57	58,634.37
Net movement in funds			(9,490.53)	2,503.25	8,795.54	15,752.98	9,246.62
Total funds brought forward			51,429.37	48,926.12	40,130.58	24,377.60	15,130.98
Total funds carried forward			<u>41,938.84</u>	<u>51,429.37</u>	<u>48,926.12</u>	<u>40,130.58</u>	<u>24,377.60</u>

St Andrew's Hall - Balance Sheet - December 2010

	2011	2010	2009	2008	2007
Fixed Assets					
Tangible Assets					
Buildings at valuation	*	*	*	*	*
Other equipment	0.00	0.00	0.00	0.00	0.00
Total Fixed Assets	0.00	0.00	0.00	0.00	0.00
Current Assets					
Debtors	3,542.98	3,752.51	7,160.75	7,305.90	1,135.55
Other debtors	18.40	540.34	616.97		
Prepayments	823.20	810.30	790.40	1,196.60	1,174.99
Cash at Bank					
Deposit	31,796.77	33,560.02	33,390.96	24,989.43	19,374.14
Current	6,822.73	14,359.71	10,002.21	10,941.35	5,099.42
Petty Cash	140.43	9.13	49.40	119.90	
	38,759.93	47,928.86	43,442.57	36,050.68	24,473.56
Current Assets	43,144.51	53,032.01	52,010.69	44,553.18	26,784.10
Less					
Creditors (< 1 year)	1,205.41	1,602.38	3,084.57	4,422.60	2,406.50
Net Current Assets	41,939.10	51,429.63	48,926.12	40,130.58	24,377.60
Total Assets	41,939.10	51,429.63	48,926.12	40,130.58	24,377.60
Total Funds b/f	51,429.63	48,926.12	40,130.58	24,377.60	15,130.98
Net movement in funds	(9,490.53)	2,503.51	8,795.54	15,752.98	9,246.62
Total Funds c/f †	41,939.10	51,429.63	48,926.12	40,130.58	24,377.60

Notes:

* Land and building with a value of £680,000 are shown in the accounts of St Andrew's Church.

St Andrew's Chesterton

Financial statements and notes to the accounts

for the year ended 31 December 2011

The accompanying financial statements were approved by the Parochial Church Council. The notes that follow form part of these accounts.

Simon Peyton Jones
Treasurer

David Bick
Churchwarden

1 General Accounting Policies

The accounts have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP.

1.1 *Income and expenditure*

The accounts are prepared on an accruals basis rather than on a receipts and payment basis. This means that the costs and incomes relate to the period of account rather than to the time when monies are received or paid. For example, Hall rental income is recognised at the date of usage.

Collections, planned giving, grants and legacies are recognised when received. Funds raised are accounted for gross.

The Gift Aid tax rebate is shown as income in the year of the donation.

PCC contributions to Youth Choir and the Hall Management Committee, are shown as negative PCC income, with balancing income in the appropriate fund, so that the church's total income is accurate.

1.2 *Grants*

Grants are credited to the accounts in full when received.

Most grants relate to the purchase of assets and are immediately utilised in full; the only conditions attached to such grants is usually that the asset is used for the purpose it was intended for.

Other grants are credited to a specific reserve to ensure that they are spent only for the purpose they were intended.

The major grant that has been credited to the accounts relates to the Hall, and the obligations relating to receipt of that grant are set out in Section 0.

1.3 Assets

1.3.1 Current assets

Short-term deposits include cash held either with the CBF or COIF Church of England Funds, or at the Bank.

1.3.2 Fixed Assets

Consecrated land and buildings are excluded from the accounts by Section 96(2)(a) of the Charities Act 1993.

No value is placed on movable church furnishings held which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA.

Individual items of equipment are written off at cost when the equipment is acquired.

1.3.3 Investments

Investments are valued at market value on 31 December. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

1.4 Equipment

Equipment is never acquired with a view to future sale, or the generation of income. For this reason the cost is written off when incurred and hence depreciation is not charged. If an item of equipment is sold any proceeds are credited in full to the accounts, reducing the level of equipment expenditure reported in the accounts for that period.

A listing of important assets is maintained by the Wardens and Treasurer and these are reviewed on an annual basis.

1.5 Adjustment to 2010 accounts

There was an error in the 2010 Balance sheet, whereby £1602.38 of Hall liabilities were instead recorded as assets, and the Current Assets were correspondingly £3204.76 too low. This is corrected in the opening balances for 2011. The change does not affect the total opening balance.

2 Categorisation of funds

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include informal gatherings of Church members.

Some funds are **restricted**, meaning that we can only spend it on particular purposes; some are **unrestricted**, meaning that while the PCC may have designated it for particular purposes, it is free to change its mind; and some are **endowments**, meaning that the PCC cannot touch the capital. The funds at 31 December 2009 are as follows:

Unrestricted:

- PCC general fund
- Capital fund.
- King Project fund
- Youth choir fund
- Hall Management Committee. This fund is managed entirely by the Hall Management Committee, under the general oversight of the PCC.

- Hall Capital fund. This unrestricted fund contains money arising from the sale of the old Hall.

Restricted

- Fabric fund
- Organ fund
- Good causes; contains money given to St Andrews for specific good causes, typically on a Gift Day.

Endowments: Dixon, Ida Elsom, Mabel Elsom, Clark, Kettle Grave, Harris, TB Robinson.

3 The St Andrew's Hall Project

3.1 Hall Ownership and Book Value

The Hall and the land on which it stands is owned by the Diocese of Ely as custodian trustee, on behalf of the PCC (under the PCC Powers Measure of 1956).

It is included in the accounts at cost of construction and this cost includes all fixed plant such as kitchen equipment, lift etc. The insurance valuation carried out in 2005 valued the building at £655,000.

The land was donated by the developer of St Andrew's Park. The land value has not been included in the accounts, but is estimated as £200,000.

3.2 Depreciation of the Building

Depreciation is an accounting procedure designed to write off the cost of an asset (less its residual value) over its expected life. It is in part designed to ensure that the organisation consider the need to replace assets when they wear out. Given the relatively high value of the building the policy chosen is very important.

Currently no depreciation is being charged because the PCC plan is to maintain the building in perpetuity. This will be kept under review and if a time comes when the PCC foresee a future need to rebuild, then depreciation will need to be applied.

3.3 Contributors to the Hall

The church had planned for many years to replace the Hall formerly sited in Chapel Street. Donations to the project had been received over a considerable period of time. When the opportunity to site the new Hall on land adjacent to St Andrew's Park materialised an appeal was launched and Grants received. In summary the construction of the Hall was funded as follows:

Donations	£58,225
Grant from PCC	£345,197
Section 106 Grant	£246,000
Grant from Trinity	£50,000
WREN Equipment Grant	£15,000
Other grants	£1,301
Interest	£16,187
TOTAL	£731,910

3.4 Obligations of the Church Regarding the Hall

As mentioned above the Church received a Grant of £246,000 from Cambridge City Council toward the cost of building the Hall. The Section 106 agreement relating to this grant places

various constraints on the Church as to how the hall should be used for a period of 25 years following the opening of the Hall in November 2005.

The main terms are as follows:

- **Availability.** The hall must be made available for at least 60 hours a month for community use and at least 20 hours a month local use
- **Standards.** The hall must be kept in a condition suitable for community use
- **Advertising.** The PCC must advertise the Hall in a suitable manner and have a suitable system for taking bookings for community use

The agreement provides for termination under certain circumstances, with a claw-back of the grant on a tapering basis, from 90% when terminated after three years, to 10% after eleven years, and nothing thereafter.

3.5 Hall Management Committee

In order to get the best use from the Hall and to maximise benefit for the community the PCC in partnership with the local Residents Associations has set up a Hall Management Committee. This is made up of representatives of the PCC, Old Chesterton Residents Association, St Andrew's Road Residents Association and Hall User groups. The Committee meets on a regular basis. They are responsible for ensuring that the Hall is operated in accordance with the Section 106 agreement. They also deal with practical day to day matters and make recommendations to the PCC as to general policy.

The PCC recognises that the Hall is not a free-standing business, but rather forms part of the outreach of the church. As such, the PCC is willing to make regular contributions to the Hall running costs, negotiated each year. The original plans for developing a Church Hall had not budgeted for receiving the grant from the City Council and so the finances are significantly better than had been anticipated. This makes it practical for the PCC to support the Hall financially.

3.6 Hall Accounts

The Section 106 agreement sets out that an annual report must be submitted covering the Hall finances and details of letting.

As mentioned above the Hall is owned by the PCC and there is no separate legal entity other than the PCC. The Hall accounts are thus limited to an income and expenditure account setting out all the income earned and costs incurred by the PCC in operating the Hall.

3.7 SNAP Nursery debt

The SNAP Nursery purchased the old Hall from the PCC in 2004. Beyond the purchase price they agreed to pay a further £60,000 over 10 years. The figures for 2011 are:

Debt at 1 Jan 2011	£24,903.28
Paid during 2011	£6,000.00
Debt at 1 Jan 2012	£18,903.28