



ST ANDREW'S CHURCH CHESTERTON, CAMBRIDGE

**DRAFT ANNUAL REPORT AND FINANCIAL STATEMENTS
OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2012**

Signed on behalf of the PCC

Maggie Fernie, Churchwarden

David Bick , Churchwarden

Administrative information

Church name: St Andrew's, Chesterton.
 Address: Church Street, Chesterton, Cambridge.
 Incumbent: The Rev'd Canon Nicholas Moir
 Bankers: Barclays Bank Plc, Chesterton Road, Cambridge.
 Solicitors: Messrs Taylor Vinters, Merlin Place, Milton Road, Cambridge.
 Surveyors: January's Chartered Surveyors, York House, Dukes Court,
 54-62 Newmarket Road, Cambridge.
 Independent Examiner: Mr Jim Griffiths, 341 Hills Road, Cambridge.
 Charity Registration No: 1130805.

Trustees of the St Andrew's Church Trust (which now incorporates the St Andrew's Churchyard Charitable Trust) are:

Mrs M White	Chairman
Mrs C Dawson	
Mr J Marsh	
Mr D A Dazeley	Secretary (resigned during the year)

The Trust has wide powers to assist in the promotion of Christianity at St Andrew's.

Statistics

		2005	2006	2007	2008	2009	2010	2011	2012
Communions									
	Sundays & Holy days	4912	4794	4767	4758	4952	5141	5149	4657
	Home	195	228	331	297	303	200	110	132
	Weekday	244	311	169	246	232	298	286	316
	Total	5351	5333	5267	5301	5487	5639	5545	5105
Baptisms		21	6	26	22	33	26	12	17
Weddings		13	6	7	16	12	11	12	2
Funerals									
	Home	16	14	6	16	12	9	16	12
	Away	15	5	10	10	12	8	12	22
	Interment of ashes				5	2	4	10	7
Confirmation		3	7	0		5	0	5	2
First Communion		3	6	0	8	3	6	9	4

P.C.C. MEMBERSHIP 2012*Ex Officio - Clergy*

The Rev'd Canon Nicholas Moir

The Rev'd Dorothy Peyton Jones

Ex Officio – Wardens

Mr David Bick

Mrs Maggie Fernie

Ex Officio - Synods

Mr Michael Dawson

Invited to attend

Mr John Marsh

Mr Christopher Pountain (Music Director)

Elected with a three year term.¹

1. Mrs Maureen Dawson (2010)
2. Mr Michael Dawson (2010)
3. Mrs Alison Wilson (2010)
4. Mr Simon Peyton Jones (2010)
5. Mrs Patricia Abrey (2010)
6. Mrs Ewa Allen (2010)
7. Mrs Anne Williams (2011)
8. Mr Ian Ferguson (2012)
9. Mr Jim Pollard (2012)
10. Miss Dorothy Richardson (2012)
11. Mrs Helen Barker (2012)
12. Mr Robin Hellen (2012)
13. Mr John Reynolds (2012)
14. Mrs Zoe Lewin (2012)
15. Mrs Sharon Neufeld (2012)

Co-opted

Mrs Julia Eisen

Dr Amber Grantham

¹ Elected Members of PCC A resolution that we should aim to have 15 elected members was duly proposed and carried. (APCM Minutes 2001)

Vicar's report

The big national events of the year – the Queen's Diamond Jubilee and the Olympics – were reflected in our programme of worship and activities. The royal connections of St Andrew's were explored in the flower displays at the Chesterton Festival, the recently cleaned East window (installed to mark Queen Victoria's Diamond Jubilee) being the centrepiece. Some research revealed that the faces looking down at us from the porch entrance are probably Henry VI and his wife Margaret of Anjou. Henry endowed King's Hall (later to become Trinity College) partly by diverting money from the living of Chesterton (from the Abbey of Vercelli). We also celebrated the 450th birthday of Mr Punch whose royal ancestor we found on the Doom painting. For the Jubilee weekend itself we had a special lunch in the Hall and felt snug (perhaps even smug) in its warmth and shelter whilst watching the Thames flotilla struggle against the elements.

One of the unusually large number concerts at St Andrew's during 2012 was a celebration of Coronation music with the Orlando Singers. Other concerts featured the Chesterton Choral Society, the Cambridge Wind Band, CSD Brass and, on a visit from France, the Orchestre d'harmonie du Cap Lihou. CSD Brass also led the music at our Songs of Praise service during the Chesterton Festival as well as the Community Carols at Christmas. Christmas also saw an epic Nine Lessons and Carols with a vast choir and a range of music that displayed many of our musical talents. It was also the occasion when I sadly had to announce that our Director of Music, Chris Pountain, intended to retire from the role in the summer of 2013. Farewells during 2012 included those to Margaret Robins, who stepped down as churchwarden; Pam and Mick Lumsden, who moved to Cottenham, and Flori Henes, who returned to Germany after her year with us as 'Time for God' volunteer. The good news was that a new Flori appeared in the form of Adrian Layer, who has similarly been a wonderful companion and worker for the Church and Hall.

At Easter, Dorothy Peyton Jones stepped down as pastoral co-ordinator and began a new full-time ministry as Lead Chaplain for People at Work (whilst continuing as a member of the ministry team here). Simon meanwhile handed on the treasurer's baton to Jim Pollard after many years in the role – we are enormously grateful to him for all he has given to this important job, and are glad that he is still encouraging us in our personal giving and stewardship.

Our pattern of worship at 8am and 10am remains the same, but the monthly 11.15am Matins was discontinued due to dwindling congregations. After some experimentation we found that a short Communion at 11am after the Family Service was well-supported. Evening services have also suffered from diminishing attendances, though an experimental series of reflective services during Lent, led by Tricia Troughton, drew in a wider constituency. We have reduced the number of Evensongs to one a month and continue to use our choral resources for some memorable seasonal evening services.

During 2011/2012 Ian Nimmo-Smith, a member of our congregation, served as Mayor of Cambridge and invited me to be his chaplain. Amongst other things that meant that at Candlemas we played host to a civic service here, when the mayor and councillors joined us in all their regalia. Swallowed up as we are by what was a neighbouring

village, it was good for Chesterton's place in the wider city to be recognised and celebrated.

Our parish weekend in 2012 was held at home, focussed in the Hall and Church. Rachel Nicholls, one of the clergy at St Bene't's, led our thinking on the Eucharist in a reflective and meditative way, and on the Sunday a number of our children received their First Communion.

We gave Alpha a rest in the autumn. Instead I led a four week course entitled 'Questioning Faith' that has since been repeated. This has enabled both established members of our church and those exploring faith to look in some depth at how faith is possible in a post-Holocaust, post-Enlightenment and post-scientific revolution world. This underlines our desire as a church both to be faithful to our historic and Scripturally-rooted faith but also to encourage a spirituality of exploration and enquiry.

Nick Moir

Children and Young Families Ministry

During the last year, St Andrew's has offered a wide range of opportunities and experiences for children and their parents and carers, including:

Church Mice

We have at least 40 families per week attending Church Mice. Families come from a wide range of backgrounds, and speak a variety of languages. Up to fifteen families come over to church once a month for a service based on festivals and seasons. We now open the doors at 9.00 am, to ease the transition to the Wintercomfort café.

Craft Sessions

We continue run monthly evening craft sessions in the hall, which is attended by some Church Mice mothers.

Special Services and Events

- Good Friday – multi-sensory prayer stations at 12.30pm, followed by crafts in the hall.
- Easter Garden –created by the children of the church on Easter Saturday.
- Great and Small Tea Party – Junior Church provided refreshments and entertainments for older members of the congregation.
- Holiday Club –Olympic themed activities in the last week of August.
- All Hallows Party – children came to the hall dressed as goodies and baddies and engaged in a variety of activities
- Autumn Fayre – 'crafts in the cupboard'.
- Posada – we decided to give this a rest, but a mini-Posada was set up on request.
- Crib and Christingle Service - using story-telling, crib figures, music led by Church Mice, Minims and Junior Youth Choirs, and followed by all-age crafts and refreshments in the hall.
- Pancake Party – pre-Lenten celebration in the hall, with food and craft activities.

Junior Church

We have over forty children on our registers, and run four age-based groups on second and fourth Sundays. We hold a Second Sunday informal Eucharist in the hall at least once a term, with the children meeting in their Junior Church groups and the adults doing a Bible study.

We have thinking about ways of providing opportunities for the children to become involved with mission and giving, and are going to introduce a slot during our singing time to pray for the causes we have learnt about and raised money for (including the Shearly Cripps Orphanage, the Blue House, spoken Bibles, and the Cambridge Food Bank).

We have a strong and experienced team, but large numbers of children means that more leaders and helpers would be gratefully welcomed.

Youth Ministry

The YOCFC Youth Group (name chosen by the children who attend!) has been running for nearly years. The group continues to thrive, and longer-term planning will involve making provision for younger children coming up, and older children moving on.

Sports Club

The monthly Sunday evening Sports Club continues to thrive, under the leadership of Andrew Lea.

Sunday Services

We continue to explore ways of making services accessible to children, including movement, multi-sensory elements, liturgical materials and craft and play activities.

Minims and Junior Youth Choirs

Both choirs have an enthusiastic membership. Several members of Minims have now progressed to the JYC, and the choirs sang together at the crib service.

Music

We now have a group of young people who play their instruments during third Sunday services, and at special services such as the Christmas Eve Carol Service and Lenten Taize Service.

First Communion

First Communion took place within the Parish Weekend at Home. The children joined in with some of the adult sessions, and responded creatively upstairs. The products of the creativity were put on display in church on the Sunday, when the candidates received their first Communion.

Thank you to Adrian for his support and hard work in every aspect of Children and Young Families Ministry!

Victoria Goodman

Treasurer's report

In our general fund we made a deficit of £4,292 on a turnover of £99,651. This follows a deficit of £3,658 in 2011. The general fund continues to run a significant deficit.

Net giving to St Andrews in 2012 was £87,758. This is slightly down from the 2011 figure, which was £88,372. The Retail Prices Index for December 2012 was 3.1%. The fall in donations in real terms was therefore 3.7%. This decrease is mainly due to turnover in the congregation.

Fundraising, donations and service collections for good causes raised £12,114. This is an increase over 2011 when the figure was £10,378. St Andrews itself gave £3,683 – down from £4026 in 2011.

ST ANDREW'S FUNDING FOR GOOD CAUSES 2012	Donations and Fund Raising	St Andrew's General Fund
Azul Wazi*	£6,261	£1,000
Bible Society	£587	
Camtrust		£100
Christmas Christian Advertising (Hope)		£100
Churches Housing Trust		£100
Food Bank	£788	
Macmillan Cancer Care	£166	
Ringsfeld Hall	£0	£400
Romsey Mil		£1,000
Send a cow	£568	
USPG	£998	
Whitworth House		£100

Wintercomfort	£654	£883
Zimbabwe	£2,091	
TOTAL	£12,114	£3,683

The Parish Share remains the major expenditure. This was £61,019 – increased from £58,744 in 2011. This almost exactly matches inflation (RPI). St Andrew's continues to support the broader work of the diocese through this contribution as well as indirectly supporting the employment of our vicar. It should be noted that the Parish Share represents 61% of expenditure. This major commitment significantly limits opportunities to manage expenditure through economies.

During 2012 £10,684 was spent to complete the repairs to the stained glass windows bringing the total to £31,829. The Friends of St Andrews have generously donated £15,859 (and have promised more). We expect the balance to be covered by Trinity College (£5,099) and the Queenie Rickard legacy.

Jim Pollard

Fabric and building report

Work on the windows, begun in 2011, was completed this year. This included the repair and repainting of ferramenta and saddles, repairing or replacing lead comes, the removal of harmful deposits, and making operational all opening windows. The work was generously paid for by The Friends of St Andrew's and Trinity College.

The Development committee progressed plans for a permanent ramp leading into the church from the north porch, a modification that would also replace the current draught lobby with a smaller, glazed version. Our architect provided detailed plans and put these out to tender. We hope to approve the plans early this year so that work can begin. The question of where we might accommodate a more accessible toilet has been put on hold pending developments at St Andrew's Hall, which may open up more options.

Throughout the year we have experimented with temporary staging between the dais and the chancel. This has proved especially useful for hosting concerts. In the coming year we will consider whether more permanent staging, integrated with the dais, would be suitable.

The vestry roof was repaired, a similar copper panel replacing the temporary repair that had been in place since the metal theft last year. An insurance claim covered the costs of the repairs.

Bike racks have been introduced along the wall close to the vestry. We are now exploring ways to make the route to the racks less prone to becoming muddy during the winter months.

The clock in the church tower is no longer working following the failure of its automatic winding unit. The unit is currently awaiting repair.

We suffered a break-in to the vestry in May. Two silver communion sets were stolen, together with some stamps. The doors to the organ chamber and clergy vestry both required repair. An insurance claim covered the repairs, and the communion sets have been replaced (though not with silver sets). We have changed some security arrangements as a result. The thief likely gained access from the interior of the church via the organ chamber, so we are also looking into options to further secure this area.

David Bick

Deanery Synod Report

The synod met three times during 2012 and spent some time looking at – and revising – our pastoral plan (that helps determine where stipendiary ministers are deployed in the deanery). In future, greater weight will be given to parishes that pay their full costs, although mission and ministry in more deprived areas will be protected. Ruth Adams has been appointed to St George's (with a half stipend) but, with a new co-operation across parishes, Chris Lowe has been appointed to serve the new area of Orchard Park and its fledgling church community (part-funded by Christ Church, Newmarket Road). In November we joined with South Cambridge at a meeting with Bishop Stephen where he spoke about the vision document *Imagining the Future* and engaged with us in discussion and answering questions.

Nick Moir

St Andrew's Hall Project

If rain – along with guano – signals blessing, Hall activities in 2012 gloried in Divine approval. A downpour on May Day sent dancers, singers and muffin-eaters sloshing inside, and December's Community Carols saw as many wellies as Santa-hats gracing the church's pews in preference to its churchyard. Not to be outdone, Chesterton Festival Saturday boasted a brief squall, but only enough to dampen gazebos: spirits remained undaunted.

Metaphorical showers, too, were a feature of the year. Jan Mentha succeeded Claire Pemberly as Hall Finance Officer in August, bringing invaluable capability, good humour and commitment to a job which extends far beyond the remit of its title, and Adrian Layer, our second Time for God volunteer (shared 50:50 with the church) proved that *Flori Henes* was not, after all, an impossible act to follow, much though we all miss her presence. Another welcome new face was that of Sue Richards: Sue agreed not only to relieve me of the role of secretary to Chesterton Festival Steering Committee, but also to act as advertising manager for *Chesterton News*, in which the Hall continues to play a key role. The difference this has made is enormous.

Next came a flood-warning... I set off to a meeting in July beneath an apparently cloudless sky: Cambridgeshire Community Foundation, to whom the Hall frequently submits funding applications, had invited me to report on what we had done with monies received. With the aid of a bin-bag stuffed with visual aids, I spoke about Yo! CFC's re-

painting of our fencing, Mike Dawson's hard work on our garden, Clive Keeler's fitting of anti-trapped-finger strips to our main hall doors, our May Day and Community Carols events, and the ongoing involvement of so many friends and volunteers in the flourishing life of the Hall, without which we couldn't continue. The next morning I received an email from Trevor Woollams, head of Cambridge City Council Community Development: the Council had Section 106 money to doll out and wondered what we'd like to spend it on. Cogitations continue as I type...

The Hall's accounts for 2012 are presented as part of the church's Annual Financial Report and were examined independently again this year by Jim Griffiths, to whom we are most grateful. We had budgeted for a deficit but made a small surplus, attributable, we think, to higher-than-expected bookings' income and savings made on maintenance and utilities. For the latter we owe thanks to Abrey Maintenance, who have taken over some of our larger jobs at a far better rate than we paid hitherto, and to Denis Howlett and Paul Bentley-Smith who gave a great deal of time and expertise to monitoring our energy usage and setting up cheaper utilities contracts. Denis also did all that was required to change our telephone and internet providers, which again has saved us money, and - equally importantly - considerable time and effort. Thank you to him, and to so many others who lend a hand as and when needs arise.

I'm writing this on 27 February 2013, and our forecourt is damp with drizzle... Alleluia!

Eleanor Whalley

Income	2012				2011	
	Current	Other funds			Total	
		Unrestricted	Restricted	Endowments		
Income from individual donors - see note 3	£87,758	£0	£1,963		£89,720	£88,372
Grants- see note 4	£3,798	£2,625	£0		£6,423	£6,715
Good causes - see note 5			£12,114		£12,114	£10,378
Fees - see note 6	£1,531	£3,600			£5,131	£6,425
Other income -see note 7	£1,713				£1,713	£8,378
Income from investments	£559	£13,461	£195		£14,215	£13,911
Capital items		£0	£0		£0	£500
Coffee morning		£506			£506	£0
Healing group		£200			£200	£0
Youth choir funds		£2,366			£2,366	£2,495
Hall capital		£-5,000			£-5,000	£-3,502
Hall Management Committee		£62,373			£62,373	£59,092
TOTAL INCOME	£95,359	£80,131	£14,272	£0	£189,761	£192,764
Expenditure	2012				2011	
	Current	Other funds			Total	
		Unrestricted	Restricted	Endowments		
Parish share	£61,019				£61,019	£58,744
People - see note 8	£14,023	£1,500			£15,523	£19,887
Buildings- see note 9	£12,311	£18,067	£455		£30,833	£40,598
Activities - see note 10	£3,781				£3,781	£2,851
Administration - see note 11	£3,591				£3,591	£4,495
Good causes - see note 4	£3,683		£12,790		£16,474	£15,424
Other costs	£1,242				£1,242	£8,591
Youth choir funds		£2,698			£2,698	£2,067
Hall capital		£0			£0	
Hall Management Committee		£63,046			£63,046	£68,583
TOTAL EXPENDITURE	£99,651	£85,648	£13,245		£198,544	£221,240
Surplus (-deficit) for 2012	£-4,292	£-5,517	£1,026	£0	£-8,783	£-28,473
Gains on investments (unrealised)	£972	£23,412	£340	£4,425	£29,148	£-19,287
Transfers between funds	£0	£0	£0	£0	£0	£0
Total funds 1 January 2012	£11,828	£1,025,985	£11,693	£46,846	£1,096,353	£1,144,113
Total funds at 31 December 2012	£8,508	£1,043,880	£13,059	£51,271	£1,116,718	£1,096,353

Assets	1 Jan 2012	Total Income	Total Expenditure	Increase in asset value	31 Dec 2012
Fixed assets	£724,546.36	£0.00	£0.00	£4,424.88	£48,971.24
Hall building - see note 12	£680,000.00				£0.00
Endowments	£44,546.36			£4,424.88	£48,971.24
Dixon	£1,259.77			£125.14	£1,384.91
Ida Elsom	£3,087.47			£306.69	£3,394.16
Mabel Elsom	£4,243.99			£421.56	£4,665.55
Clark	£5,183.65			£514.90	£5,698.55
Kettle Grave	£1,693.46			£168.22	£1,861.68
Harris	£29,078.02			£2,888.37	£31,966.39
Current assets	£383,941.24	£189,761.14	-£188,083.64	£24,722.78	£402,600.73
PCC current account	£6,366.40	£93,228.13	-£125,699.54		£10,548.68
PCC deposit account	£48,543.15	£14,214.58			£41,757.73
PCC investment a/c	£248,890.99			£24,722.78	£273,613.77
PCC debtors	£17,892.91	£19,945.55	662		£21,105.98
PCC prepayments	£200.00		£0.00		£200.00
SNAP debt (to be paid off by 2014)	£18,903.28				£12,903.28
Hall project assets	£43,144.51	£62,372.88	-£63,046.10		£42,471.29
Current liabilities	-£12,134.71	£0.00	-£10,460.43		-£14,854.35
PCC liabilities	-£8,464.30	£0.00	-£10,460.43		-£10,598.94
PCC deferred income	-£2,465.00	£0.00			-£3,050.00
Hall liabilities	-£1,205.41				-£1,205.41
Net current assets	£371,806.53				£401,395.32
GRAND TOTAL	£1,096,352.89	£189,761.14	-£198,544.07	£29,147.66	£436,717.62

Represented by

Funds	1 Jan 2012	Total Income	Total Expenditure	Increase in asset value	31 Dec 2012
Unrestricted funds	£1,037,813.57	£175,489.60	-£185,298.85	£24,383.05	£372,387.37
PCC general fund	£11,828.12	£95,358.89	-£99,650.81	£971.51	£8,507.71
Coffee morning	£0.00	£506.00	-£336.61		£169.39
Healing group	£0.00	£200.00	£0.00		£200.00
Youth choir	£837.86	£2,366.00	-£2,698.44		£505.42
Capital	£55,227.63	£5,233.28	-£14,969.89	£4,536.17	£50,027.19
Headstones	-£729.00	£3,600.00	-£3,097.00		-£226.00
King project fund	£70,446.85	£3,326.83	-£1,500.00	£5,786.21	£78,059.89
Hall Management Committee	£41,939.10	£62,372.88	-£63,046.10		£41,265.88
Hall capital	£178,263.01	£2,525.72	£0.00	£13,089.15	£193,877.88
Hall building	£680,000.00				£0.00
Restricted funds	£11,692.96	£14,271.54	-£13,245.22	£339.73	£13,059.02
Good causes	£6,207.64	£12,113.71	-£12,790.42		£5,530.93
Anti slavery	£0.00	£0.00	£0.00		£0.00
Azul Wazi	£5,858.59	£6,261.30	-£6,635.00		£5,484.89
Bible Society	£0.00	£586.55	-£586.55		£0.00
Cambridge Money Advice Centre	£0.00	£0.00	£0.00		£0.00
Childrens Society	£0.00	£0.00	£0.00		£0.00
Christian Aid	£0.00	£0.00	£0.00		£0.00
ClassicFM Music Makers	£0.00	£0.00	£0.00		£0.00
Food Bank	£0.00	£788.17	-£788.17		£0.00
Haiti	£0.00	£0.00	£0.00		£0.00
Habitat for Humanity	£0.00	£0.00	£0.00		£0.00
Ian Silk Kenya Project	£0.00	£0.00	£0.00		£0.00
Macmillan Cancer Care	£0.00	£166.38	-£166.38		£0.00
Send a cow	£0.00	£567.86	-£567.86		£0.00
Street Pastors	£0.00	£0.00	£0.00		£0.00
USPG	£0.00	£998.37	-£998.37		£0.00
Wintercomfort	£310.65	£654.44	-£965.09		£0.00
Zimbabwe	£38.40	£2,090.65	-£2,083.00		£46.05
Organ	£1,349.09	£0.00	-£454.80		£894.29
Fabric	£4,136.23	£2,157.83	£0.00	£339.73	£6,633.79
Endowments	£46,846.36			£4,424.88	£51,271.24
Dixon	£1,259.77			£125.14	£1,384.91
Ida Elsom	£3,087.47			£306.69	£3,394.16
Mabel Elsom	£4,243.99			£421.56	£4,665.55
Clark	£5,183.65			£514.90	£5,698.55
Kettle Grave	£1,693.46			£168.22	£1,861.68
Harris	£29,078.02			£2,888.37	£31,966.39
TB Robinson	£2,300.00				£2,300.00
GRAND TOTAL	£1,096,352.89	£189,761.14	-£198,544.07	£29,147.66	£436,717.62

St Andrew's Chesterton

Financial statements and notes to the accounts

for the year ended 31 December 2012

The accompanying financial statements have yet to be approved by the External Examiner. This is due to delays in preparation of the accounts for the Hall which form an integral part of these accounts. Once a finalised version has been prepared and approved by the external examiner this will be presented to the Parochial Church Council. The notes that follow form part of these draft accounts.

1 General Accounting Policies

The accounts have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP.

1.1 *Income and expenditure*

The accounts are prepared on an accruals basis rather than on a receipts and payment basis. This means that the costs and incomes relate to the period of account rather than to the time when monies are received or paid. For example, Hall rental income is recognised at the date of usage.

Collections, planned giving, grants and legacies are recognised when received. Funds raised are accounted for gross.

The Gift Aid tax rebate is shown as income in the year of the donation. Receipts from 2011 Debtors were reduced due to the Gift Aid tax rebate being less than was anticipated by £498.43. The tax rebate shown for 2012 has been reduced by £498.43 to allow for this shortfall.

PCC contributions to Youth Choir and the Hall Management Committee, are shown as negative PCC income, with balancing income in the appropriate fund, so that the church's total income is accurate.

1.2 *Grants*

Grants are credited to the accounts in full when received.

Most grants relate to the purchase of assets and are immediately utilised in full; the only conditions attached to such grants is usually that the asset is used for the purpose it was intended for.

Other grants are credited to a specific reserve to ensure that they are spent only for the purpose they were intended.

1.3 Assets

1.3.1 Current assets

Short-term deposits include cash held either with the CCLA Church of England Funds, or at the Bank.

1.3.2 Fixed Assets

Consecrated land and buildings are excluded from the accounts by Section 96(2)(a) of the Charities Act 1993.

No value is placed on movable church furnishings held which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA.

Individual items of equipment are written off at cost when the equipment is acquired.

1.3.3 Investments

Investments are valued at market value on 31 December. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

1.4 Equipment

Equipment is never acquired with a view to future sale, or the generation of income. For this reason the cost is written off when incurred and hence depreciation is not charged. If an item of equipment is sold any proceeds are credited in full to the accounts, reducing the level of equipment expenditure reported in the accounts for that period.

A listing of important assets is maintained by the Wardens and Treasurer and these are reviewed on an annual basis.

2 Categorisation of funds

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include informal gatherings of Church members.

Some funds are **restricted**, meaning that we can only spend it on particular purposes; some are **unrestricted**, meaning that while the PCC may have designated it for particular purposes, it is free to change its mind; and some are **endowments**, meaning that the PCC cannot touch the capital. The funds at 31 December are as follows:

Unrestricted:

- PCC general fund
- Capital fund.
- King Project fund
- Youth choir fund
- Hall Management Committee. This fund is managed entirely by the Hall Management Committee, under the general oversight of the PCC.
- Hall Capital fund. This unrestricted fund contains money arising from the sale of the old Hall.

Restricted

- Fabric fund
- Organ fund

- Good causes; contains money given to St Andrews for specific good causes, typically on a Gift Day.

Endowments: Dixon, Ida Elsom, Mabel Elsom, Clark, Kettle Grave, Harris, TB Robinson.

3 Giving to St Andrews

The table below shows the breakdown of giving to St Andrews. CAF (Charities Aid Foundation) giving is taxed at source and no Gift Aid is claimable.

	Current account	Restricted Funds	2012 Total	2011
Gift Aid	£57,861	£416	£58,277	£52,623
CAF	£8,752	£30	£8,782	£12,392
Not Gift Aid	£7,179	£1,413	£8,591	£6,486
Tax rebate	£13,967	£104	£14,071	£16,871
	£87,758	£1,963	£89,720	£88,372

4 Grants

Grants received are detailed below

	Current	Unrestricted Funds	Total 2012	2011
Donations incl Trinity, Old Schools	£2,465		£2,465	£2,465
DG Marshall Trust			£0	£250
St A Trust: pastoral coordinator	£1,333		£1,333	£4,000
Listed Places of Worship Grant		£2,625	£2,625	£0
TOTAL	£3,798	£2,625	£6,423	£6,715

5 Good Causes

5.1 Giving to good causes

Giving to good cause derives from donations and standing orders from individuals and from PCC funds. Where the funds received in the year do not match the funds transferred this is accounted for in the Balance Sheet.

5.2 Good Causes Income

Azul Wazi	£6,261
Bible Society	£587
Food Bank	£788
Macmillan Cancer Care	£166
Send a cow	£568
USPG	£998
Wintercomfort	£654
Zimbabwe	£2,091
TOTAL	£12,114

Numbers may not sum due to rounding

5.3 Good Causes Expenditure

	From PCC Funds	Donations	Total
Romsey Mill	£1,000		£1,000
Azul Wazi	£1,000	£6,635	£7,635
Bible Society	£0	£587	£587
Cambridge Hope	£100		£100
Camtrust	£100		£100
Churches Housing Trust	£100	£0	£100
Food Bank	£0	£788	£788
Macmillan Cancer Care	£0	£166	£166
Ringsfield Hall	£400		£400
Send a cow		£568	£568
USPG	£0	£998	£998
Whitworth House	£100	£0	£100
Wintercomfort	£883	£965	£1,848
Zimbabwe	£0	£2,083	£2,083
TOTAL	£3,683	£12,790	£16,474

Numbers may not sum due to rounding

6 Fees

Clergy Fees were £1531. This was down on 2011 primarily due to fewer weddings. The unrestricted fund income under fees relates entirely to headstones.

7 Other Income

Other income is detailed below. The Parish Weekend was a 'weekend at home' in 2012 at the budget was therefore not comparable.

Parish weekend	£865
Jubilee lunch	£207
Holiday club	£231
Misc	£410
TOTAL	£1,713

8 People

The major contribution to 'people' costs is the Parish Share which is paid to the Diocese of Ely. The Church also pays fees and expenses for various other purposes as set out below.

	Current	Unrestricted Funds	Total 2012	2011
Clergy expenses	£1,380		£1,380	£1,468
Administration fees	£4,776		£4,776	£5,198
Musician fees and expenses	£1,200		£1,200	£1,200
Pastoral coordinator	£273	£1,500	£1,773	£8,295

Children and young families worker	£2,422		£2,422	£2,402
Time For God volunteer	£3,972		£3,972	£1,324
	£14,023	£1,500	£15,523	£19,887

9 Buildings

Payments for buildings are set out below.

	Current	Unrestricted Funds	Restricted Funds	Total 2012	2011
Maintenance & repairs	£1,243			£1,243	£1,263
Church gas, electric, water	£4,078			£4,078	£3,784
Insurance	£4,020			£4,020	£3,939
Telephone	£1,043			£1,043	£1,123
Fire alarm maintenance	£607			£607	£554
Cleaning	£720			£720	£1,435
Flowers	£600			£600	£600
Headstones		£3,097		£3,097	£3,337
Organ			£455	£455	£851
New microphones					£651
Stained glass		£10,684		£10,684	£21,145
Building development project		£0		£0	£1,916
Cycle racks		£1,357		£1,357	£0
Copper roof repairs		£177		£177	£0
Roof Repair		£2,751		£2,751	£0
	£12,311	£18,067	£455	£30,833	£40,598

10 Activities

Expenditure on activities is set out below. All the expenditure is current.

	2012	2011
Worship & Ministry	£886	£913
Music	£847	£886
Junior Church	£989	£432
Youth Group	£15	£113
Education	£379	£239
Social	£589	£268
Pastoral	£75	£0
	£3,781	£2,851

11 Administration expenses

Administration expenses are set out below. All the expenditure is current.

	2012	2011
Copying	£2,732	£2,228
Chesterton Chimes	£389	£2,088
Equipment	£308	£129
Other	£163	£50
	£3,591	£4,495

12 The St Andrew's Hall Project

12.1 Hall Ownership and Book Value

The Hall and the land on which it stands is owned by the Diocese of Ely as custodian trustee, on behalf of the PCC (under the PCC Powers Measure of 1956).

As a result the Hall does not appear in the PCC balance sheet. This represents a change in policy from the 2011 accounts and accounts for a £680,000 difference in the fixed assets shown on the balance sheet.

12.2 Obligations of the Church Regarding the Hall

The Church received a Grant of £246,000 from Cambridge City Council toward the cost of building the Hall. The Section 106 agreement relating to this grant places various constraints on the Church as to how the hall should be used for a period of 25 years following the opening of the Hall in November 2005.

The main terms are as follows:

- **Availability.** The hall must be made available for at least 60 hours a month for community use and at least 20 hours a month local use
- **Standards.** The hall must be kept in a condition suitable for community use
- **Advertising.** The PCC must advertise the Hall in a suitable manner and have a suitable system for taking bookings for community use

The agreement provides for termination under certain circumstances, with a claw-back of the grant on a tapering basis, from 90% when terminated after three years, to 10% after eleven years, and nothing thereafter.

12.3 Hall Management Committee

In order to get the best use from the Hall and to maximise benefit for the community the PCC in partnership with the local Residents Associations has set up a Hall Management Committee. This is made up of representatives of the PCC, Old Chesterton Residents Association, St Andrew's Road Residents Association and Hall User groups. The Committee meets on a regular basis. They are responsible for ensuring that the Hall is operated in accordance with the Section 106 agreement. They also deal with practical day to day matters and make recommendations to the PCC as to general policy.

The PCC recognises that the Hall is not a free-standing business, but rather forms part of the outreach of the church. As such, the PCC is willing to make regular contributions to the Hall running costs, negotiated each year. The original plans for developing a Church Hall had not budgeted for receiving the grant from the City Council and so the finances are significantly better than had been anticipated. This makes it practical for the PCC to support the Hall financially.

12.4 Hall Accounts

The Section 106 agreement sets out that an annual report must be submitted covering the Hall finances and details of letting.

As the ownership of the Hall is vested in the Diocese, the Hall accounts are limited to an income and expenditure account setting out all the income earned and costs incurred by the PCC in operating the Hall.

12.5 SNAP Nursery debt

The SNAP Nursery purchased the old Hall from the PCC in 2004. Beyond the purchase price they agreed to pay a further £60,000 over 10 years. The figures for 2012 are:

Debt at 1 Jan 2012	£18,903.28
Paid during 2012	£ 6,000.00
Debt at 31 Dec 2012	£12,903.28