



St Andrew's Church Chesterton, Cambridge

*Annual report, deanery synod and fabric
reports, and financial statements of
the Parochial Church Council
for the year ended 31 December 2018*

Signed on behalf of the PCC

Deborah Bick, Churchwarden

Ian Nimmo-Smith, Churchwarden

PCC membership 2018

Ex Officio – Clergy

The Rev'd Canon Nicholas Moir
The Rev'd Dorothy Peyton Jones
The Rev'd Kathryn Waite
The Revd Earl Collins

Ex Officio – Wardens

Deborah Bick
Ian Nimmo-Smith

Ex Officio – Synods

Patricia Abrey
Ewa Allen

Invited to attend

Peter Wadl
John Marsh

Elected members who finish their term on 28th April 2019

Gillian Bickerstaffe
Lesley Mackie
Sitara Amin Tilly

*Elected members from 29th April 2018 with a three year term (year of election in brackets)**

Michael Grande (2015, 2018)
Peter Abrey (2017)
Toby Druiff (2017)
Jeanne Henderson (2017)
Maggie Hastings (2017)

Peter Hilken (2018)
Rosalind Moir (2018)
Georgia Curry (2018)
Heather Pritchard (2018)

Resigned during the year

Maggie Hastings

Heather Pritchard

Elected/appointed officers of the PCC

Vice-chair:	Ian Nimmo-Smith
Treasurer:	Michael Grande
Secretary:	Peter Hilken
Hall and office manager:	Rachel Clarke
Parish administrator and electoral roll officer:	Linda Stollwerck-Boulton
Communications and safeguarding officer:	Linda Stollwerck-Boulton
Youth worker and pastoral assistant:	Maggie Tate

* Following a resolution at the annual meeting in 2015, members of the PCC may serve for two terms (of up to three years each) but must then step down for at least a year.

Annual report

Aim and purposes

St Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Canon Nicholas Moir, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has ultimate legal responsibility for St Andrew's Hall, its buildings and community activities, though it delegates day-to-day running to a management committee that includes representatives of user and residents' groups as well as its own nominees (50%).

Objectives and activities

The diocesan vision is this:

We pray to be generous and visible people of Jesus Christ.

Believing that God calls us to discover together his transforming presence in our lives and in every community, in Jesus Christ we pray:

- To engage fully and courageously with the needs of our communities, locally and globally
- To grow God's church by finding disciples and nurturing leaders
- To deepen our commitment to God through word, worship and prayer

We have found that this both expresses and moves us forward in our own Mission Action Plan, formulated a number of years ago, which is expressed visually in the tree of life image and in the three areas of roots (the third line above), branches (the second) and reach (the first).

Last year we identified ten key objectives. These objectives were mapped onto the five levers of change in the diocesan strategy, and have informed the work of the PCC and church community in the past year. These were:

- To 'bed in' the ChurchSuite software, explore further modules and to investigate using Church of England software for the administration of pastoral services.
- To support the leaders of house groups and integrate them into our pastoral support.
- To carry out an audit of gifts/talents and of the involvement of congregation members in wider outreach and community involvement.
- To renew the church notice boards, review the CCTV system, complete the first stage of works identified in the architect's quinquennial inspection and improve the refreshments area.
- To begin the project of refurbishing the organ, plan and agree the financing of it, raise the funds and identify the right organ-builder.
- To continue exploring co-operation in mission opportunities at St Clement's and in the letting out of community space there.
- To balance our books by raising our levels of giving and reviewing expenditure (including exploring again the use of the Parish Giving Scheme).
- To co-operate with Chesterton Methodist Church and St George's in an outreach holiday club and in engagement with children and schools via art and/or music.

- To improve the security of the churchyard and access to the cycle racks and cremated remains area.

The PCC has reviewed progress with these aims and reports the following:

- *To 'bed in' the ChurchSuite software, explore further modules and to investigate using Church of England software for the administration of pastoral services.*

ChurchSuite is now fully embedded in our office administration. The administrator and youth worker use it regularly for update emails to parish members/youth parents. We explored a couple of other ChurchSuite modules, but decided against using them, as the potential benefit did not seem to justify the additional cost. We considered the use of Church of England software but felt that its advantages were outweighed by the extra work involved in induction and implementation.

- *To support the leaders of house groups and integrate them into our pastoral support.*

The small group leaders have been supported informally by the clergy and a meeting to support our leaders was held during the year. The objective has been at least partially successful but the work needs to be built upon.

- *To carry out an audit of gifts/talents and of the involvement of congregation members in wider outreach and community involvement.*

This was planned for early 2019 in the form of a snapshot survey of the involvement of congregation members in outreach & community activities together with a Lent course which invites participants to consider their Christian calling in the light of their personality, experiences, talents and abilities.

- *To renew the church notice boards, review the CCTV system, complete the first stage of works identified in the architect's quinquennial inspection and improve the refreshments area.*

Designs and plans for the new noticeboards were being considered at the end of the year; ideas for renewing the CCTV system were stalled by internet problems (and is still work in progress); the quinquennial works were being prepared for submission to the DAC (for permission); the refreshments area has had to be rethought because of the high cost of installing drainage at the west end of the church.

- *To begin the project of refurbishing the organ, plan and agree the financing of it, raise the funds and identify the right organ-builder.*

Three firms were asked to bid for the work. With advice from Paul Hale, one proposal (from Groves & Son) was selected as the most suitable, and the PCC accepted this recommendation. Sources of funding were identified which would minimise actual cost to the PCC (a pledge from the Friends, funds from a bequest, a potential grant from the Amey Cespa Community Fund). The PCC therefore agreed to pay a deposit to Groves to secure a start-date in 2020, and also applied for a Faculty. We await the outcome of an application to Amey Cespa, after which the contract will need to be signed, so that work can begin, aiming at removal of the organ pipes for renovation in Spring 2020.

- *To continue exploring co-operation in mission opportunities at St Clement's and in the letting out of community space there.*

The St Andrew's staff have continued to be involved in the Friday night Taizé services at St Clement's. The building project there (to install a kitchen, toilets and a new meeting

room) was not quite complete at the end of 2018 but negotiations have begun between St Clement's and the St Andrew's Hall manager to provide setting up and ongoing (paid) support in the marketing and letting of the new facilities.

PCC Objectives for 2019:

- To set up a strategic group for evangelism and discipleship.
- To conduct a mapping exercise of voluntary roles already undertaken at St Andrew's; to write and implement a volunteers' policy, to explore the use of time credits and other ways of affirming and supporting volunteers and to have a Lent course that helps church members explore their gifts and talents and offer them for the common good.
- To ensure that suitable provision is made to build on the work established and furthered by Maggie Tate - including the youth work, support for Junior Church and her musical lead in Informal Worship.
- To review if and how we can make the gathering at the Lord's Table accessible and transformational for all ages.
- To introduce a new musical setting for the Parish Communion.
- Move the organ refurbishment project towards its start date in early 2020 and raise the necessary funds to pay for it.
- Develop a programme of quinquennial works deliverable by the new reserves/budget arrangements.
- Move from the 'Green Journey' audit to a renewal of our heating system that is ecologically ambitious and affordable.
- Roll out the Parish Giving Scheme in order to increase the level of our planned giving.

Other / outstanding tasks

- Build two outside noticeboards
- Install churchyard security lights
- Set up Google Drive
- Rethink cctv

Achievements and performance

Mission & Giving

The PCC's Mission & Giving committee is involved in ensuring that we are outward-looking and engaged with the five marks of mission developed by the Anglican Communion:

- To proclaim the good news of the Kingdom
- To teach, baptise and nurture new believers
- To respond to human need by loving service
- To seek to transform unjust structures in society
- To strive to safeguard the integrity of creation and to sustain the life of the earth

Mission giving days are used to educate and inform the congregation on good causes, as well as to raise funds. During 2017, we supported Cogwheel (£620.75), an organization underpinned by a Christian ethos which works throughout Cambridgeshire to improve the emotional and psychological wellbeing of local people. We also supported Compassion (£726.25), a UK-based Christian organization which helps needy children around the world, and encouraged congregants to consider ongoing sponsorship of a child.

We also raise awareness and give financial support to other organizations at special times throughout the year. At the Harvest Festival we supported Christians Against Poverty (£574.09), which implements services through local churches in the UK to release people from a life of debt and poverty. At the Christingle service we supported the Children's Society (£272), a UK charity that works with the country's most vulnerable children and young people.

The Christian Aid Week collection was organized this year by Ian and Margaret Nimmo-Smith, raising £1,815.40. Many thanks to them for stepping into this role, and also to the collectors, who used a variety of door-to-door collection techniques to engage with the parish.

The PCC has increased its giving to good causes this year to £5,700 and the breakdown of how this money has been used is given in the table below. PCC giving is organized by the Mission & Giving committee, who also arrange fundraising events. With the very substantial amounts raised for the Azul Wasi orphanage in Peru of £10,718, this gives a total of over £17,600.

Sharon Neufeld

2018 Summary	PCC Giving	Fundraising	TOTAL
A Rocha		£975.23	
Addenbrooke's Charitable Trust		£150.00	
Azul Wasi	£1,000.00	£3,937.43	£4,937.43
Besom Cambridge	£100.00		
Children's Society		£404.51	
CMS - Iraqi Bible translation	£600.00		
Combat Stress		£61.56	
CSD Brass (Community Carols)	£150.00		
Homelessness project - Jon Canessa	£1,000.00		
Kings Hedges Family Support Project		£1,048.00	
Mydel School Uganda	£500.00	£9.25	£509.25
Open Doors	£100.00		
Romsey Mill	£600.00		
Tear Fund	£100.00		
Unseen UK	£500.00		
Wintercomfort	£1,003.95	£670.98	£1,674.93
Youth For Christ	£100.00	£150.00	
TOTAL	£5,753.95	£7,406.96	£13,160.91

The Friends of St Andrew's

The Friends of St Andrew's had a successful year in 2018. The Lunchtime Concerts were well attended and the Autumn Sale attracted lots of non-church people. We donated £2,665 towards the cost of the altar dais. However, membership is beginning to decline and we would welcome new faces.

John Reynolds

Worship and music

St Andrew's holds together a wide range of musical talents and styles. Our *worship band* have continued to give the lead at monthly informal evening services as well as on occasions in morning services and at the all-age worship on Good Friday (with our partner churches). The *youth choir* contributed to our 'In Tuneful Accord' concert at the Chesterton Festival. *New Voices* contributed to many services during the year, including singing the Duru¹é Requiem on the eve of Remembrance Day and John Ireland's 'Greater Love' on the day itself (when we were commemorating the 100th anniversary of the end of the First World War); they were invited to sing at the weekend services of 21/22 July in St Alban's Cathedral. The Friends organised nine lunchtime concerts in the summer and autumn.

There were no changes in our patterns of worship, except that the earlier time for evening services (5.30pm) was made permanent. Sermon series during the year explored the meaning of baptism, some classic spiritual disciplines (alongside the diocesan 'way of life' Lent course) and the life and teaching of the prophet Isaiah.

There were special prayers and focus on those involved in the worlds of education and healing, and 14 October was observed as our Dedication Sunday, celebrating the church building and those who care for it

Nick Moir

Community activities

Throughout the year St Andrew's Hall and Church takes an active role in organising many community activities both in our own buildings and out in our community. The Chesterton News which is run under the Chesterton Community Association umbrella and supported by St Andrew's, St George's and Chesterton Methodist Church is put together by an editorial team made up of many of our own staff and volunteers. Over 9,000 copies of the news are distributed in the local area letting people know all that is happening in Chesterton. The same representatives and others from further afield also make up the Chesterton Festival Committee who organise a week of events in Chesterton during June which begins with a Family Fun Day on Pye's Rec and Flower Festival in the Church.

Along with a free Pancake Party for all, Annual Advent Fayre and Community Carols, we at St Andrew's are always thinking of other ways we might engage more with those in our community. So please don't hesitate to let us know of any ideas you may have for new activities, events, courses or social occasions which you would like to see take place here.

The Chesterton Community Association is very involved in all of the community activities at St Andrew's, and further afield in Chesterton as a whole. The Association is always looking for

new members to help support its work, not only for the things mentioned above, but for all events and matters of local interest in the surrounding area. If you might be interested in finding out more about the Association and its work in our community, please do get in touch.

Rachel Clarke

Children's work

We are blessed with many children at St Andrew's and the Junior Church continues to flourish. We gather together at the start of each session; we sing, have a bible story and pray before breaking into four different age-related groups. In the autumn term 66 children came to at least one session with an average weekly attendance of 30. At Pentecost 4 children were admitted to communion.

Outside of junior church the children have had a number of additional events during the year. At Easter we had the good Friday crafts, they helped to make the Easter garden and had an Easter egg hunt during the Easter Sunday service. Other events included, an end of year BBQ at the vicarage (thank you to Ros), a Light Station outside church on Halloween, the nativity play, the Christingle service followed by crafts and crib service.

During all age communion services around 10-15 young children have enjoyed a story and response time in the chancel. The children's area in church is often used by families during the week as well as during services.

Dorothy continues to lead Church Mice on a Thursday morning helped by Maggie, Connor, Kathryn and a team of volunteers, with around 25 babies and toddlers attending with their parents, grandparent or carers. They enjoy free play, crafts, song time and a Bible story each week. Once a month they go over to the church for a very short service, with a song and a story which the children and their carers enjoy.

A huge thank you to our wonderful team for the fantastic job they do. However, we are always looking for additional helpers and would love you to join the team.

Kathryn Waite

Youth work

The youth work at St Andrew's has continued to focus on encouraging young people in their faith, creating space for conversation between young people and adult leaders, and building relationships between youth group members during our activities. On Sundays, Why group and YO CFC alternate fortnightly for 11-18 year-olds, with Informal Worship combined with YO CFC once a month. Highlights have included the youth group planning and leading All-age Communion in February, a World Cup Special with penalty shoot-out and photo booth in July, a creative workshop with Museum of Cambridge representatives in December, and a Christmas Party at Milton Country Park attended by youth group members, their friends and those just returned from their first term at university. We welcomed new members moving into Year 7 in September, including young people from St George's Church who join us on a Sunday evening once a fortnight.

We now have three midweek Bible study and fellowship small groups - *Deeper* for sixth formers and *Fun at Five* for 14-16 year-olds continued from 2017; a new group began for those in Year 6-8, spanning the secondary school cross-over age. Four members of the *Fun at Five* group will be preparing for confirmation in early 2019. There were 26 one-to-one or group pastoral meetings between young people and the youth worker or a church youth team volunteer in 2018; this continues to be valuable.

Volunteers from the Youth and Junior Church teams hosted a gazebo at the Chesterton Festival Fun Day in June, engaging the local community in games of giant Connect 4, Jenga and Godly play toys, and inviting them to contribute to a Duplo structure of prayer for the community, now 100+ bricks strong. We hope to repeat something similar in 2019. The youth group enjoyed another *Besom* project in October, clearing the front and back gardens for a family in East Chesterton.

Connor Kennedy joined us in September for a Year Out with Cambridge *Youth for Christ*. He will be working with Maggie and the youth team for 3 days a week until Summer 2019. Thank you to the dedicated team of leaders who have supported the young people in prayer, at church and through co-leading youth groups. There is a monthly Youth and Children's prayer update and gathering for members of the congregation; please be in touch with me if you would like to join the mailing list.

Maggie Tate

Communications

The main focus for the Communications Group this year has been to progress plans to replace the external noticeboards. The board near the recreation ground collapsed some time ago and the two fronting Church Street are unfortunately on their last legs. We are hugely grateful to Peter Hilken, who has offered to make new noticeboards and has already put a lot of work into sourcing the right materials. He has made a wonderful new A-board from the same materials he plans to use for the main boards, which is now in use by the entrance to the church. The plan is to have two new wooden noticeboards, one at each entrance to the churchyard: a three-panel noticeboard fronting Church Street, combining the functions of the two current boards, which will feature a central panel displaying fixed information (service times, incumbent's name, etc.) flanked by two poster panels; and a single panel posterboard at the entrance from the recreation ground.

There have also been some developments to the welcome table in church. You will see that it now has cloth coverings that change in colour with the liturgical seasons, with many thanks to Patricia for making these. We have had some lovely feedback from families who have enjoyed the I-Spy activity sheet now provided for children. The new printed church guide and prayer cards are in the pipeline and we hope to have these on the welcome desk for visitors soon.

We owe great thanks to Jeanne and Kathryn for putting together a wonderful exhibition for Remembrance Sunday commemorating the centenary of the World War I Armistice from contributions made by many people at St Andrew's reflecting their own personal connection to that war. Many shared photos and moving accounts of family members who served in the war, and some service medals were displayed alongside other fascinating artefacts and

memorabilia from that time. Maps showing the location of the Commonwealth war graves in our churchyard were also displayed, and these remain on the welcome table.

Deborah Bick

Churchyard

Saturday, June 9th, 2018, was 'Churchyard Day'. Upwards of 20 people came to work and enjoy a picnic lunch together on what was a very pleasant, sunny day. Delicious food was provided by Deborah Bick. We had a gazebo, kindly lent by Kathryn and there was an information table with material about flora and fauna in churchyards. Oh yes, this was a carefully planned occasion to try and interest not only members of St. Andrew's but also the local community in helping to keep our lovely churchyard in order.

While we worked, a young woman came to look for the war grave of a relative. We have quite a few. As if on cue, Gill and Robin Bickerstaffe arrived in the churchyard. They have taken responsibility for looking after our war graves and they were able to find the stone commemorating the visitor's relative. It had become hidden in bushes and ivy and Gill and Robin cleared all that away. It took longer than the time they had on that Saturday but the stone now stands, clearly visible for all to see.

For the centenary commemorations of the ending of the First World War last November, all our war graves were marked with a red ribbon. Gill and Robin had cleaned them and made sure they were clear of ivy and weeds before tying on the ribbons. A lot of work carried out caringly, for which we thank them. There is now a metal plaque near the entrance to the churchyard, fixed to the wall, to say that there are war graves here. It is given by the Commonwealth War Graves Commission.

The vestry path Yew trees that were trimmed by Michael Downs of 'Gardenworks' Tree Surgery, are covering up with new growth nicely. Thank you to The Friends of St. Andrew's, for paying for that. We also thank the Council for trimming the yews either side of the Right of Way through the churchyard.

We have established a regular working party morning – the third Saturday morning of every month, from 09.30 -12.00. And some of us will endeavour to meet during the week as well. And on occasion, especially in the summer months, a big group is needed to rake up grass that has been cut by the Council mowing team. We will continue to try and interest members of the local community, especially those who regularly walk and cycle through the churchyard, in coming to help us

Maggie Fernie

Church groups

The Wholeness and Healing Prayer Group has continued to offer prayer with members of the congregation during most Communion services, and also at other times, usually Monday evenings, we meet together, in St Andrew's Hall. We feel ourselves to be blessed in this ministry, along with those who join us for prayer; and we would say to anyone who has concerns, either for themselves or for others, not to hesitate to come forward. During the

year, as a group, we arranged an AwayDay, for quiet and reflection. It was held at Toft shared church and led for us by Tricia Troughton who has given us her support for some years. We also attended the annual Ely Diocesan Healing Day last November. This gave us an opportunity to hear excellent speakers in the morning, and in the afternoon to contribute creatively to the workshops, bringing our efforts to the closing Communion service. As one of the Ely Healing advisory group, Kathryn played a major part at this event. The group continues to be grateful to her, and to all of the clergy for their interest and support.

Rosemary Mathew

Study groups. In 2018 there were 5 Lent groups, four of which were established groups and one convened solely for Lent. Sadly one group disbanded and the Pakenham Close group did not run during the Autumn term. The Lent groups followed the Ely Diocese 'Way of Life' material. During the rest of the year a variety of different materials were used by the groups including Bible studies and the St Martins in the Fields' 'Inspired to Follow: Art and the Bible Story' course.

Kathryn Waite

The Book Club has continued meeting bimonthly on Tuesday evenings. We have a small, faithful core, and have also enjoyed welcoming some new and occasional members this year. As ever, the books we have chosen to read have been on varied themes. We have ventured into some fantasy fiction, with Terry Pratchett's Small Gods, were inspired by the idea of music as a therapy on reading Rachel Joyce's Music Shop, and all enjoyed Robert Harris's take on choosing a new Pope in Conclave. Discussions are always lively and interesting and I would like to thank everyone involved for sharing thoughts and ideas, and for making it such a warm and friendly group.

Zoë Lewin

The Sunday Lunch Club plans to cater for up to 40 diners on the 1st Sunday of the month except Jan, July, Aug and Oct in 2019. It is a jolly occasion and much valued by diners. We would like more volunteers to cook the roast dinners, thankfully we have enough helpers. We are thankful to have a good team of people to help make this event happen.

Sheila McNally

Church Mice continues to meet in St Andrew's Hall on Thursdays from 9.15-11.15, as a drop-in group for young children and their carers. Numbers fluctuate but we can usually accommodate 20-25 adults and 25-30 children. People are very appreciative of the chance to meet others in a relaxed environment. We offer a range of toys indoor and outdoor, weather permitting, with a singing circle at 10, followed by a snack. I tell a story just before everyone leaves; introducing Christian themes. Once a month the story takes place over in church, and 12-15 adults will choose to come across with their children. My thanks to our great team; Miranda Ponek and Connor who set up; Miranda, Maggie Hastings, Margaret Nimmo-Smith, and Catherine Blydenstein on the kitchen rota, and Maggie Tate who leads the singing and coordinates the admin.

Dorothy Peyton Jones

Safeguarding

Policies & Procedures

The PCC has a safeguarding policy, which was last reviewed in May 2017. The next review will be at the PCC meeting on 15 May 2019. The Safeguarding policy is kept in the Parish office and an electronic copy can be viewed or downloaded on the St Andrew's Church website (*Safeguarding* section). This webpage also contains links to the Church of England Safeguarding policies and procedures, safeguarding contacts and relevant organisations, and links to the training courses and online modules.

Reporting to the PCC

The Parish Safeguarding Officer (PSO), Linda Stollwerck Boulton, attended the annual Diocese of Ely *Parish Safeguarding Officers networking meeting* in March 2018, where she received updates and took part in "S1" Safer Recruitment Training. She reported to the PCC on 5 July 2018 on the following topics:

- The modular safeguarding training that is available online to PCC members, church staff and volunteers. She explained that all PCC members are eligible for an enhanced DBS check and should undertake the "C0" basic safeguarding training.
- The status of the IICSA (Independent Inquiry into Child Sexual Abuse), which includes investigations of past cases of child sexual abuse within the Church of England.
- The Request from the Bishop of Ely for us to check that all safeguarding concerns, both current and historical have been notified to the Diocesan Safeguarding Advisor.

The new "Promoting a Safer Church" poster is now displayed at the back of the church, which replaces the "Safeguarding Notice".

During 2018 the PSO continued to ensure that all relevant persons had a DBS check undertaken (renewals are needed every five years) and that the necessary training was completed online. Nineteen DBS checks were applied for: 15 new applications and 4 renewals.

Junior Church leaders and helpers now all have role descriptions in place. Collating written job/role descriptions for volunteer church workers where needed is ongoing.

Financial review

The PCC is pleased to report that the General Fund ended 2018 almost in balance, with a very small deficit of £309, which is a much-improved position compared with 2017. The overall funds of St Andrew's have increased by £15,000, largely due to the receipt of an amount of £25,000 in exchange for lifting the restrictive covenant on the sale of the old Hall site to SNAP nursery. This sum will be passed to the Hall Management committee in January 2019 to set aside as a reserve for future unscheduled expenditure.

The PCC is delighted to report that it is to receive a bequest of about £80,000 from the estate of the late Bernice Wadsworth. This is a very substantial amount indeed and we are very grateful for such generosity. The PCC will be pleased to report the many projects this will allow in the coming years.

As reported previously, the PCC made a commitment in 2015 to fund a full-time youth worker, recognising the enormous benefit such a person brings to the life of St Andrew's. The cost was funded by a combination of asking for increased donations, a transfer from the King Fund and a generous donation from St Andrew's Trust of £3,500. In 2016, the increase in donations met the target required for this but in 2017 it fell short by £7,000. In setting a budget for 2018, inflationary increase in other expenses also needed to be factored in and therefore a further increase was again required in order to break even. Instead of expecting that donations fill the gap, a more conservative growth in giving was budgeted and the gap filled by increasing the contribution from the King fund from £4,000 to £10,000. As a result, the fund has all but broken even, with donations rising from £109,000 to £113,000.

The PCC recognises that using reserves to this extent to cover the full-time salary of the Youth Worker can not be sustained indefinitely. Maggie Tate leaves her post in September 2019 and the PCC has decided to try a different approach to supporting youth work at St Andrew's by the appointment of a part time Diocesan Ministry Experience Worker. Even so, it is likely that in 2019, the General Fund will require similar support from the King Fund as it received in 2018.

During 2018 the PCC gave careful consideration and final agreement to a major project to rebuild the Church's organ. The final cost will just over £124,000 (plus VAT which is recoverable). This has required expenditure on an options appraisal and a deposit to be paid to schedule the work to be started in April 2020, the total of which is £6,600. The PCC has received generous donations so far to cover this and has been promised support from the legacy of Barry Eaden and from the Friends of St Andrew's, but it will require further funding from grants and donations.

In December 2018 the PCC decided to join the Parish giving Scheme whereby regular donations are collected by direct debit rather than standing order. Not only does this mean less administration for ourselves, but it also makes it simpler for donations to be automatically increased by a small amount each year to keep pace with inflation. We hope that as many regular givers as possible will change over to this method over the coming months.

Michael Grande

Reserves Policy

The PCC has a Reserves Policy to ensure that adequate funds are available for unscheduled expenses and to provide for new projects; this is reviewed at least every three years and the 2018 updated policy is presented below:

1. The **Capital Reserve Fund**. This was formed from the amalgamation of the Capital and Hall Capital Fund and is held for two purposes:
 - a. As a reserve to be used in the extreme circumstances of a huge and unexpected repair needed for the church.
 - b. As a reserve for 6 months' running costs of the General Fund, which is estimated to be £69,000.
2. The income from the investment of the Capital Reserve Fund will provide both for the regular maintenance of the church and for other projects that would previously have been a capital expense. The capital growth of this fund will hopefully increase its size over time so that both its size and its income keep up with inflation.
3. The **Quinquennial Reserve Fund** will be used to cover the expenditure of the Quinquennial inspection. A sum of £15,000 will be transferred to this fund in 2019 from a forthcoming bequest and thereafter it will receive £5,000pa of the income of the Capital Reserve Fund. This proportion to be reviewed regularly so that the Fund is of sufficient size for the expenditure required.
4. The **Building Project Reserve Fund** will be available for occasional expenditure that is too large for the General Fund, or for special projects of a larger kind that are related to "buildings". It will receive the remainder of the income of the Capital Reserve Fund after £5,000 has been transferred to the Quinquennial Reserve Fund.
5. The **King Fund** was originally an amount left by the bequestor for specific projects. This has received its share of both capital growth and income from investment, and has increased in size as a result. It will continue to receive its share of investment income and it is suggested that's its original purpose is best met by spending it on "people" rather than buildings.
6. The **Hall Management Committee Fund** will hold a reserve of 6 months running costs of St Andrew's Hall, as stated in its own Reserve Policy. The PCC will transfer £25,000 in early 2019 to the Fund to contribute to this reserve.
7. In summary:

Fund	Current Balance	Receives	Expenditure
Capital Reserve Account	£267,283	Nil	Nil – except in extremis for unexpected large ex-
Quinquennial Reserve Fund	£15,000 of Wadsworth bequest	£5,000pa of the income of Capital Reserve Fund	Quinquennial repairs

Fund	Current Balance	Receives	Expenditure
Building Project Reserve Fund	Remainder of Wadsworth bequest	Own share of Investment Income and remainder of Capital Reserve Fund investment income after £5,000 transferred to Quin-	1) Occasional small sums 2) Specific building projects
King Fund	£104,515	Own share of Investment income	Projects that require "People" funding
Hall Management Committee Fund	Contains reserve representing 6 months run-	One off transfer of £25,000 from PCC in January 2019	Nil – except in extremis

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Andrew's the membership of the PCC consists of the incumbent (our vicar) and other licensed clergy, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our To assist with its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees are responsible to the PCC and report back to it regularly, with minutes that are discussed by the PCC as necessary. In 2018 the committees were:

- Mission and Giving, which makes recommendations on the church's strategy for financial giving to mission,
- Finance, which meets with the treasurer once a term to assist in preparing and reviewing the budget, reviewing finances and considering stewardship issues,
- Fabric, which makes recommendations concerning the church's building development and maintenance,
- Music and Worship, which assists the Vicar and Director of Music in planning and reviewing the worship and musical life of our church,
- Communication, which works to review and improve the church's communications (publication, website, signage),
- Churchyard, which reviews the management of the churchyard and plans necessary work,
- Youth and Children, which works to review and improve provision for the church's younger members.

There is also a staff team (which is not a PCC committee) which deals with day-to-day management of the church and (if necessary) acts on behalf of the PCC.

The PCC met eight times during 2018, with an average attendance of 78%.

Fabric and Building

War memorial: The centenary of the 1918 Armistice concentrated our thoughts on the repair and refurbishment of the plinth of the war memorial. Local stone masons Hibbitt and Sons Ltd undertook the work. They improved the drainage around the plinth, infilled with hardcore where rain water had scoured beneath the plinth, and paved around with limestone. A dedicated team of volunteers then worked on the lettering, both the WW1 pinned lead letters and the WW2 ones incised in polished marble, with the result that the inscriptions are now much more legible.

Box tomb: A magnificent large 'box' tomb to the southwest of the church tower was damaged by vandalism in 2017 to the extent that one of the longer upright panels was stoved in and broken. It is made of a distinctive pale yellowish Ketton limestone. Hibbitt and Sons Ltd effected a good repair at the time they came to work on the war memorial.

Clearing and repairing: The church has benefitted in a number of ways from the woodworking skills of Peter Hilken, including making a new tray for carrying equipment for the preparation of communion, and a portable all-weather 'A'-board to stand outside the north porch for the display of posters and notices. Holes in floorboards have been patched and some of the kneelers have been altered to allow them to be pushed back when not in use. The clutter at the east end of the north aisle beyond the choir pews has been significantly reduced due to Peter's persistence and efforts.

Security: In response to recurring problems to do with anti-social behaviour in the vicinity of the boiler house it is planned to install two passive infra-red switched lights, one on a buttress and a second one in the stairwell of the boiler house. Faculty will shortly be granted and then the agreed contractor will come and implement the scheme.

Quinquennial Schedules of Works: G.J. Kinns of Kempston returned in Spring and Summer 2018 to continue the schedule of works, in particular around the roofs, repointing the flashings, and repairing rainwater downpipes. They lifted floorboards for the architect to inspect the void, and helped to resolve questions about the discolouration of the roof boards in the north aisle. Debris, sludge, and vegetation has been cleared from all flat roofs, gutters and ground gullies.

Keeping the building open: We continue to keep the church open during the hours of daylight almost every day of the year. The exceptions were for a few occasions when materials (e.g. for prayer stations) or decorations (for weddings) were laid out in preparation for a service.

Boiler and heating: Investigations are on-going into possible schemes for replacing the boiler with a more sustainable, carbon-neutral system.

Ian Nimmo-Smith

North Cambridge Deanery Synod Report

In June there was a **joint meeting of Cambridge North and Cambridge South Deaneries** held at Little St Mary's. Nick is Rural Dean for Cambridge North and he reflected on current matters in General Synod coming in July 2018 at York. On the agenda was mutual recognition of ministry between the Anglican and Methodist churches. More theological discussion needed.

Transgender issues were also on the agenda. The overwhelming desire is not to turn people away, and to be affirming and welcoming as much as possible. Safeguarding is another issue which has been publicly scrutinised. The Church Times will publish a statement about the Diocese of Ely stating that the review of past cases has been deemed inadequate and they have to be revisited. On a positive note, the Diocese of Ely is very good on digital evangelism. The Church Near You website was viewed by 13 million people. God With Us campaign at Christmas attracted 2 million hits.

A new Bishop of Huntingdon will be appointed as Bishop David was retiring. An Advisory Group had met once to establish criteria for the new bishop. The appointment should be made by summer 2019.

Patterns of future ministry and training: Our market towns have declined economically and the church in these places has been struggling too. The Diocese has a Market Towns Officer now. It would be good to have a special initiative in Cambridge too. So it would be to work on a mission project for our city. There was an enthusiastic response from all gathered and emails are to be exchanged as well as ideas on this subject.

The Rev'd Jon Canessa: Jon who is the Bishop's Officer for Homelessness, an appointment made for 3 years, is currently in the middle of his tenure. He is also an Assistant Priest at St Paul's. He works with 400 volunteers in the Cambridge Churches Homeless Project. They have just become a Charitable Incorporated organisation. He also runs a weekly group for 8 former guests looking at spirituality, addiction and mental health. He spends one day at Winter Comfort. There will be a summit on homelessness in Cambridge on the 29th of November to which many businesses, town and area authorities are invited. Jon asked for the funding of the next 3 years of his mission. Cambridge South Deanery Synod pledged £6000 for each of these years. North Deanery does not have such a fund.

Arvan Pritchard asked for nominations for Diocesan Synod & outlined its function & who is eligible to put themselves forward. Synod was reminded that Adrian Daffern would be instituted as Vicar of Great St Mary's on 5th September.

Deanery Synod met in October 2018 at the Church of the Good Shepherd but neither Ewa nor I could attend. From the minutes the key points are: There was a presentation by Lisa Tulfer, Bishop's Officer for Lay Learning and Formation entitled 'Setting God's people free'. She said this is a central church initiative that has arisen because church people do not feel supported in their day to day lives. 98% of church members are not ordained and spend 90% of time on activities that are not church-related. The aim is to bring about a culture change. The resources have been developed by the London Institute for Contemporary Christianity. The presentation was followed by a few minutes of discussion. Comments raised: much of the resources are aimed at people who are in paid employment. Many people do other things such

as looking after families, the retired etc. Nick Moir said two Deanery Champions are needed for this initiative.

The Market Towns initiative was mentioned. Training is being based in Wisbech.

Nick Moir talked about the Ministry Experience Scheme. Central Church money has been made available to support dioceses in rolling out this scheme, which is for 18-30 year olds who are exploring their vocation. It provides for a year of exploring life skills, vocation and the mission/ministry of the church. The annual cost for a parish is about £8k - £9k per person. The aim is to roll this out in Cambridge but with the possibility of linking it with Wisbech and the new market towns initiative. Cambridge parishes can be

involved by offering accommodation for 3-4 participants or by having one of the participants as a Pastoral Assistant (50% time, including Sundays), for which a financial contribution (or equivalent) will be expected. Participants will also be engaged in a programme of foundational theological study and reflection.

Ministry Share. Nick Moir said treasurers and incumbents have received a communication about ministry share set by the Deanery Liaison Group. The breakdown is: £48k is the direct ministry cost per person. Wider ministry costs add £16k and 'Investing in the Future' adds a further £10k. The Diocese subsidises all the 'Investing in the Future' costs and one third of wider ministry costs (spread over the whole deanery - those able to pay full costs are encouraged to do so. (Parishes with fewer resources can be supported.) Over the whole diocese a 3% increase in contributions is being requested; Nick encouraged us to aim at an overall increase of 4-5% in our deanery so that we would no longer be receiving a greater than the standard subsidy from the diocese.

Patricia Abrey and Ewa Allen

St Andrew's Chesterton

Financial statements and notes to the accounts for the year ended 31 December 2018

1 General Accounting Policies

The accounts have been prepared in accordance with the Church and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) – (Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Church Accounting Regulations 2006. St Andrews PCC meets the definition of a public benefit entity under FRS102.

1.1 Income and expenditure

The accounts are prepared on an accruals basis rather than on a receipts and payment basis. This means that the costs and incomes relate to the period of account rather than to the time when monies are received or paid. For example, Hall rental income is recognised at the date of usage.

Collections, planned giving, grants and legacies are recognised when received. Funds raised are accounted for gross.

1.2 Grants

Grants are credited to the accounts in full when received.

Most grants relate to the purchase of assets and are immediately utilised in full; the only conditions attached to such grants is usually that the asset is used for the purpose it was intended for.

Other grants are credited to a specific reserve to ensure that they are spent only for the purpose they were intended.

1.3 Assets

1.3.1 Current assets

Short-term deposits include cash held either with the CCLA Church of England Funds, or at the Bank.

1.3.2 Fixed Assets

Consecrated land and buildings are excluded from the accounts by Section 10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA.

Individual items of equipment are written off at cost when the equipment is acquired.

1.3.3 Investments

Investments are valued at market value on 31 December. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December. These are apportioned between our major funds in accordance with the updated Reserves policy which is detailed above.

1.4 Equipment

Equipment is never acquired with a view to future sale, or the generation of income. For this reason the cost is written off when incurred and hence depreciation is not charged. If an item of equipment is sold any proceeds are credited in full to the accounts, reducing the level of equipment expenditure reported in the accounts for that period.

A listing of important assets is maintained by the Wardens and Treasurer and these are reviewed on an annual basis.

2 Funds

2.1 Categorisation

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include informal gatherings of Church members.

Some funds are **restricted**, meaning that we can only spend it on particular purposes; some are **designated**, meaning that while the PCC may have designated it for particular purposes, it is free to change its mind; and some are **endowments**, meaning that the PCC cannot touch the capital. The funds at 31 December are as follows:

Designated:

- PCC General fund
- Capital Reserve fund. This was formed by the amalgamation of the former Capital fund and Hall Capital fund. The PCC has adopted a new Reserves Policy and this specifies that this fund will only be used in the event of unexpected major repairs or renovation to the Church or Hall that might be required in extremis.
- Quinquennial Reserve fund. This fund is held to pay for work required to the Church identified in the Quinquennial report.
- Building Reserve fund. This fund is held as reserves for small to medium capital building works to the Church and for small Capital expenses such as the purchase of office equipment.
- King Project fund. A historical legacy from a Miss King, which can be used for 'such charitable purpose in connection with the said church or the parish thereof as the Trustees may think proper'. In 2008 the PCC resolved to use the income of the fund to enable new projects to be launched and this year agreed to contribute £10,000 towards the cost of the Youth Worker.
- Youth Choir fund
- Church Mice fund

- Hall Management Committee. This fund is managed by the Hall Management Committee, under the general oversight of the PCC.
- Hall Capital fund. This fund contained money arising from the sale of the old Hall. The PCC's policy had been to use the income from this fund to support and further the work (and fabric) of St Andrew's Hall. In December 2018 the PCC received the sum of £25,000 for the release of the restrictive covenant that had been placed on the previous Hall site when it was sold to SNAP nursery. The intention of the PCC is to pass this amount to the Hall management committee fund and for this to be kept as a reserve. It was therefore decided that the Hall capital fund was no longer needed and it was amalgamated with the Capital fund.
- Coffee Morning fund.
- Churchyard fund. Formerly the Headstones fund, this is for the purchase of single and multiple use headstones and for the fees charged for their engraving. Its name was changed so as to use it also for occasional maintenance work in the Churchyard.
- Parish Weekend fund to allow income and expenditure on the Parish weekend to be identified separately
- Wedding and Funeral fees. This is a new fund that was set up during the year to replace the separate bank account that had previously been used for all fees received and paid for weddings and funerals.

Restricted:

- Fabric fund
- Organ fund
- Good causes funds. When money is given to St Andrews for specific good causes, typically on a Giving Day, a separate fund is set up for that cause.

Endowments:

The Dixon, Ida Elsom, Mabel Elsom, Clark, Kettle Grave and TB Robinson funds all generate income for the fabric fund. The Harris fund income is applied to the general fund. All of these funds sit in their own investment accounts except the Robinson fund which is part of the PCC Investment account. This explains the difference on the balance sheet between the total of 'Endowment Funds' (£71,964) and the total of 'Tangible Assets' which appears to be the sum of endowment funds (£69,665).

2.2 Distribution of interest, dividends and increase (or decrease) of asset value

Income from our accounts (interest and dividends) is distributed to our major funds at the end of the year in accordance with the Reserves Policy (see above). This is a change from the previous years.

2.3 General Fund

The PCC resolved in 2016 to budget for increased giving to cover the cost of employing our much-valued Youth Worker, in addition to £4,000 from the King Fund, a grant from the St Andrew's Trust of £3,500 and a transfer from Church Mice Fund of £1,600. Unfortunately, in 2017, the total donations fell short of the target of £116,000 by £7,000 and so this resulted in a deficit of just under that amount. For 2018, we set a more conservative budget for donations of

£113,000 which was all but £43 achieved, and transferred a larger amount (£10,000) from the King Fund. As a result, the General fund ended the year just £309 in deficit.

2.4 Organ Fund

As reported above, the PCC has agreed a major project to rebuild the organ at a cost of £124,000 plus VAT. It is expected that the VAT will be recoverable from the Listed Places of Worship Grant Scheme and the PCC has received a generous donation to cover the cost of the deposit of £6194 from the legacy of the late Barry Eaden which is held by St Andrew's Trust, as well as a small number of other donations totalling £1,150. The PCC is exploring other possible sources of funding.

2.5 Wedding and Funeral fees, and Headstones

Until recently, all fees received for weddings, funerals and headstones were paid into a separate bank account used by the Parish administrator and not properly part of the accounts. Transfers were made regularly to the PCC bank account from time to time for fees that were due to the PCC. During 2017 this system was changed so that all fees were paid into, and out of, the PCC bank account but accounted for in a separate fund, the Wedding and Funeral Fees fund. Similarly, all fees related to headstones are now paid into and out of the PCC bank account, using the Churchyard fund. The headstone fees contain a small administrative charge related to the upkeep of the Churchyard and the name of the fund was changed to the Churchyard fund to reflect this, and it is from this that expenditure related to the churchyard is taken.

2.6 Coffee Morning Fund

The Coffee Morning Fund balance has risen from £772 to £1274. This is a fund used by a group that meets weekly and raises money for local good causes. In the past it has sent donations to Arthur Rank Hospice, Air Ambulance, Cancer help centre (all in 2014) and funded the Hall Annexe curtains (2015). It is proposing to send a donation of £500 to the British Legion.

3 St Andrew's Hall

3.1 Hall Ownership and Book Value

The Hall and the land on which it stands is owned by the Diocese of Ely as custodian trustee, on behalf of the PCC (under the PCC Powers Measure of 1956).

As a result the Hall does not appear in the PCC balance sheet.

3.2 Obligations of the Church Regarding the Hall

The Church received a Grant of £246,000 from Cambridge City Council toward the cost of building the Hall. The Section 106 agreement relating to this grant places various constraints on the Church as to how the hall should be used for a period of 25 years following the opening of the Hall in November 2005.

The main terms are as follows:

- **Availability.** The Hall must be made available for at least 60 hours a month for community use and at least 20 hours a month local use
- **Standards.** The Hall must be kept in a condition suitable for community use

- **Advertising.** The PCC must advertise the Hall in a suitable manner and have a suitable system for taking bookings for community use

The agreement provides for termination under certain circumstances, with a claw-back of the grant on a tapering basis, from 90% when terminated after three years, to 10% after eleven years, and nothing thereafter.

3.3 Hall Management Committee

In order to get the best use from the Hall and to maximise benefit for the community the PCC in partnership with the local Residents Associations has set up a Hall Management Committee. This is made up of representatives of the PCC, Old Chesterton Residents Association, St Andrew's Road Residents Association and Hall User groups. The Committee meets on a regular basis. They are responsible for ensuring that the Hall is operated in accordance with the Section 106 agreement. They also deal with practical day-to-day matters and make recommendations to the PCC as to general policy.

3.4 Hall Accounts

Ownership of the Hall is vested in the Diocese and the capital value of the Hall does not appear in the PCC accounts.

The Section 106 agreement sets out that an annual report must be submitted covering the Hall finances and details of letting.

An income and expenditure account setting out all the income earned and costs incurred by the PCC in operating the Hall is prepared and reported to the Hall Management Committee by the Hall Treasurer and is examined each year with the PCC accounts. The income and expenditure totals as reported by the Hall Treasurer appear in the PCC accounts. The PCC balance sheet shows £19,218 in the Hall account as reported for 31st December 2017 and £15,914 for 31st December 2018. This reflects an operating surplus for 2018 of £3930, but also a prior year adjustment (downwards) of £7233.

4 Giving to good causes

4.1 PCC policy

The PCC has a longstanding policy of giving to good causes and the amount that we aim to give from the General fund to the same causes each year was unchanged this year at £5,700: around £1,000 is contributed for buying fruit for Winter Comfort and £1,000 is given to Azul Wasi (as part of a larger sum raised through regular donations and targeted events). In addition the Mission & Giving group is delegated to distribute the balance in smaller sums to Christian ministries, mission agencies and other good causes. The group also organises giving days during the year for a variety of causes (seeking to ensure that all five marks of Mission – as defined by the Anglican Communion – are covered: evangelism, Christian education & nurture, serving those in need, transforming society and safeguarding creation).

4.2 Azul Wasi

Azul Wasi ('the Blue House') is a boys' orphanage in Cusco, Peru, which St Andrew's has supported since its beginning in 2005. Members of the congregation give regularly to this

cause by standing order (held in a restricted fund) and this enables St Andrew's to support the 12 boys who live there as a family by sending a regular monthly donation for the food costs. During 2018, this monthly amount was increased from £725 to £775 and a one-off donation of £1,700 was sent to them for some urgent dental treatment.

5 Grants and Employment costs

A grant of £2,265 per annum is received from Trinity College as a contribution towards the administrative support of the vicar and parish.

A grant of £3,500 was received from St Andrew's Trust towards the cost of employing a Youth Worker. The costs of the Director of Music, Church Organist, Church Administrator and Administrative Assistant are met out of the General Fund, as described in 2.3 above. A small part of the Hall Manager's salary is also met out of the General Fund to cover the work that she took over from the Administrative Assistant during the year as well as other operational duties on behalf of the PCC.

6 Adjustments and miscellaneous items:

The Parish Weekend Fund has been set up for designated receipts and expenditure related to this activity. The balance of -£556 represents a deposit on the Parish Weekend for 2019.

Michael Grande

St Andrews PCC Statement of Financial Activities 31st December 2018

(See Note 1)	General Fund	Designated Funds	Restricted Funds	Endowment Funds	Total 2018	Total 2017
Income						
Voluntary income	£118,922	£4,979	£20,005		£143,906	£126,163
Activities for generating funds	£4,654	£36,526	£719		£41,898	£26,860
Investment income	£1,530	£10,376	£814		£12,721	£12,325
Income from charitable activi-	£1,073	£92,688			£93,762	£90,122
<u>Total income</u>	<u>£126,179</u>	<u>£144,569</u>	<u>£21,538</u>		<u>£292,287</u>	<u>£255,471</u>
Expenditure						
Cost of generating voluntary	£69,122				£69,122	£67,084
Fundraising trading costs	£2,047	£10,579	£710		£13,336	£14,635
Charitable activities - Staff	£40,467				£40,467	£38,186
Charitable activities - Buildings	£13,555	£8,079	£4,012		£25,647	£27,223
Charitable activities - Good	£4,754		£14,718		£19,472	£14,991
Charitable activities - Activities	£3,816	£956			£4,772	£5,394
Charitable activities - Admin-	£2,755				£2,755	£2,784
Charitable activities - Hall		£93,586			£93,586	£92,412
Governance costs	£457	£1,440			£1,897	£2,630
<u>Total Expenditure</u>	<u>£136,974</u>	<u>£114,641</u>	<u>£19,440</u>		<u>£271,054.95</u>	<u>£265,339</u>
Net Inc/Exp before fund	-£10,795	£29,928	£2,099		£21,232	-£9,868
Gains on Investments	-£114	-£5,178	-£34	-£1,061	-£6,387	£31,239
Transfers between funds	£10,600	-£11,600	£1,000			
<u>Net Movement in Funds</u>	<u>-£309</u>	<u>£13,151</u>	<u>£3,065</u>	<u>-£1,061</u>	<u>£14,845</u>	<u>£21,371</u>
Funds brought forward	£7,869	£389,210	£13,332	£73,025	£483,436	£461,065
Adjustments						
<u>Total funds carried forward</u>	<u>£7,560</u>	<u>£402,360</u>	<u>£16,396</u>	<u>£71,965</u>	<u>£498,281</u>	<u>£483,436</u>

SOFA Note 1	General Fund	Designated Funds	Restricted Funds	Total 2018	Total 2017	General Fund
INCOME						
Voluntary income						
Donations -GA	£81,960	£1,851	£9,652	£93,463	£84,035	£77,061
Donations -CAF	£9,427		£1,790	£11,217	£10,647	£9,537
Donations -no GA	£1,169		£5,303	£6,472	£4,567	£3,349
Gift Aid Income	£20,400	£463	£2,418	£23,281	£20,949	£19,205
Trinity College	£2,265			£2,265	£2,265	£2,265
Church School's Trust	£200			£200	£200	£200
Friends of St Andrews		£2,665		£2,665		
St Andrew's Trust	£3,500			£3,500	£3,500	£3,500
Listed Places of worship Grant			£843	£843		
Other Income						
Activities for generating funds						
Fees for wedd/funs (FundTransfer)	£4,437	£7,341		£11,778	£6,554	£3,093
Headstones		£500		£500	£9,528	
Parish weekend		£85		£85	£10,117	
Course materials					£18	£18
Refreshments and events	£174		£719	£893	£262	£262
Miscellaneous	£43	£28,600		£28,643	£382	£202
Investment Income						
Interest		£213		£213	£82	£3
Dividends	£1,530	£10,163	£814	£12,508	£12,243	£1,910
Income from charitable activities						
Youth group	£1,073	£240		£1,314	£516	£516
Church mice		£1,663		£1,663	£1,463	
Coffee morning		£502		£502	£338	
Hall management committee		£90,283		£90,283	£87,805	
Other income						
Bequests					£1,000	
<u>TOTAL INCOME</u>	<u>£126,179</u>	<u>£144,569</u>	<u>£21,538</u>	<u>£292,287</u>	<u>£256,471</u>	<u>£121,121</u>
EXPENDITURE						
Charitable activities - parish share	£69,122			£69,122	£67,084	£67,084
Fundraising trading costs						
Parish weekend		£1,008		£1,008	£9,753	
Refreshments and events	£1,431		£710	£2,141	£1,436	£1,436
Fees for Weddings and Funerals		£7,601		£7,601	£2,403	
Headstones		£1,870		£1,870	£900	
Miscellaneous	£616	£100		£716	£142	£142

SOFA Note 1	General Fund	Designated Funds	Restricted Funds	Total 2018	Total 2017	General Fund 2017
Charitable Activities - Staff						
Clergy	£1,394			£1,394	£1,836	£1,836
Administration	£3,323			£3,323	£4,048	£4,048
Music	£7,428			£7,428	£6,879	£6,879
Youth work	£21,849			£21,849	£20,181	£20,181
Comms Officer staff costs	£6,473			£6,473	£5,242	£5,242
Charitable Activities - Buildings						
Maintenance and Repairs	£3,027	£3,682		£6,709		£4,199
Church gas, electricity, water	£3,886			£3,886	£8,639	£4,844
Insurance	£4,601			£4,601	£4,844	£4,515
Telephone	£777			£777	£4,515	£708
Fire Alarm maintenance	£456			£456	£708	£374
Cleaning	£138			£138	£374	
Flowers	£600			£600		£600
Organ			£2,668	£2,668	£600	
Equipment purchases	£71	£518		£589	£508	
Capital expenses		£3,878	£1,344	£5,222	£7,034	
Charitable Activities-Good Causes						
Romsey Mill	£600			£600	£600	£600
Azul Wasi			£11,088	£11,088	£8,939	
Cambridge Street Pastors			£250	£250		
Children's society			£405	£405	£272	
Wintercomfort	£1,004		£671	£1,675	£1,007	£1,007
Other Charitable giving	£3,150		£2,304	£5,454	£4,173	£3,093
Charitable Activities - Activities						
Worship supplies	£960			£960	£1,223	£1,223
Music supplies	£389			£389	£762	£762
Junior Church	£305			£305	£625	£625
Creative church/festival crafts	£818			£818	£471	£471
Church Mice	£49	£402		£451	£729	
Youth group	£1,070	£554		£1,624	£1,179	£1,100
Healing group	£75			£75	£105	£105
Chesterton News	£150			£150	£300	£300
Charitable activities - administration						
Printing and photocopying	£971			£971	£528	£528
Subscriptions	£1,079			£1,079	£1,013	£1,013
Office equipment purchases						
Stationary and postage	£705			£705	£1,183	£1,183
Charitable activities - Hall						
Hall Management committee		£93,586		£93,586	£92,412	
Governance costs						
Professional fees	£301	£1,440		£1,741	£2,160	
PCC governance costs	£156			£156	£470	£470
TOTAL EXPENDITURE	£136,974	£114,641	£19,440	£271,055	£265,339	£134,630

SOFA Note 1	General Fund	Designated Funds	Restricted Funds	Total 2018	Total 2017	General Fund 2017
TOTAL INCOME	£126,179	£144,569	£21,538	£292,287	£256,471	£121,121
TOTAL EXPENDITURE	£136,974	£114,641	£19,440	£271,055	£265,339	£134,630
Net Inc/exp before transfers	-£10,795	£29,928	£2,099	£21,232	-£8,868	-£13,509
Fund Transfer King to General	£10,000	-£10,000				£4,000
Fund Transfer General to Azul Wasi	-£1,000		£1,000			-£1,000
Fund Transfer Church Mice to General	£1,600	-£1,600				£1,600
Fund Transfer Fees to General						798
Fund Transfer Headstones to General						150
Capital appreciation of Endowments				-£1,061		
Capital Appreciation of Investment a/c	-£114	-£5,178	-£34	-£5,326	£25,383	£1,051
Surplus/-deficit	-£309	£13,151	£3,065	£14,845	£16,515	-£6,910

St Andrew's Chesterton PCC Balance Sheet at 31st December 2018

	TOTAL 31st Dec 2017	Total Income	Total expenditure	Transfers and Adjustments	Increase in asset value	TOTAL 31st Dec 2018
Tangible Assets						
Endowment Dixon	£2,000	£66			-£30	£1,970
Endowment Ida Elsom	£4,902	£163			-£74	£4,828
Endowment Mabel Elsom	£6,738	£223			-£101	£6,637
Endowment Clark	£8,230	£273			-£123	£8,107
Endowment Kettle Grave	£2,689	£89			-£40	£2,648
Endowment Harris	£46,167	£1,530			-£692	£45,474
TOTAL	£70,725				-£1,061	£69,665
Debtors						
PCC Debtors	£6,155					£2,538
PCC Prepayments	£200					£200
Recoverable Gift aid	£21,277					£23,590
St Andrew's Hall assets	£19,218	£90,283	£93,586			£15,914
TOTAL	£46,850					£42,243
Cash at Bank and in hand						
PCC Bank account	£33,967					£44,854
PCC Deposit account	£36,185	£12,721				£48,906
PCC Investment account	£306,574				-£5,326	£301,249
TOTAL	£376,726					£395,009
Creditors (due within 1 year)						
PCC Liabilities	-£10,866					-£8,636
PCC Deferred income						
St Andrew's Hall Liabilities						
TOTAL	-£10,866					-£8,636
NET ASSETS	£483,436					£498,281

St Andrew's Chesterton PCC Balance Sheet at 31st December 2018

Held in						
General fund	£7,869	£126,179	£136,974	£10,600	-£114	£7,560
Designated funds						
Capital Reserve	£98,587	£33,265	£6,064	£145,038	-£3,544	£267,283
Hall Capital	£146,478		£1,440	-£145,038		£0
Building Project Reserve	£0	£2,193				£2,193
Quinquennial Reserve	£0	£5,000				£5,000
King project fund	£112,966	£3,183		-£10,000	-£1,634	£104,515
Coffee morning	£772	£502				£1,274
Youth choir	£950					£950
Church mice	£2,981	£1,663	£402	-£1,600		£2,642
Headstones	£6,890	£500	£4,245			£3,144
Parish weekend	£367	£85	£1,008			-£556
Wedding/Funeral fees	£0	£12,038	£7,601	-£4,437		£0
Hall management committee	£19,218	£90,283	£93,586			£15,914
Total	£389,210					£402,360
Restricted income funds						
Azul Wasi	£10,954	£11,459	£11,088	£1,000		£12,324
Children's Society	£0	£790	£405			£386
MSF	£10		£10			£0
Organ	£2	£2,018	£2,668			-£648
Fabric	£2,366	£1,814			-£34	£4,146
War Memorial	£0	£1,533	£1,344			£189
Total	£13,332					£16,396
Endowment funds	£73,025				-£1,061	£71,964
TOTAL	£483,436					£498,281

Administrative information

Church name: St Andrew's, Chesterton.

Address: Church Street, Chesterton, Cambridge, CB4 1DT.

Incumbent: The Rev'd Canon Nicholas Moir

Bankers: Barclays Bank Plc, Chesterton Road, Cambridge.

Inspecting Architect: Ms Sarah Dani, Freeland Rees Roberts Architects

Independent examiner: Mr Geoff Mann, Dee House, Highworth Avenue, Cambridge.

Charity registration no: 1130805

Trustees of the St Andrew's Church Trust (which now incorporates the St Andrew's Churchyard Charitable Trust) are:

Mrs M White (Chairman)

Mrs C Dawson

Mr J Marsh

Mr J Reynolds

The Trust has wide powers to assist in the promotion of Christianity at St Andrew's.

