



# **St Andrew's Church Chesterton, Cambridge**

*Draft annual report, deanery synod &  
fabric reports, and financial statements  
of the Parochial Church Council  
for the year ended 31 December 2019*

Signed on behalf of the PCC

Deborah Bick, Churchwarden

Ian Nimmo-Smith, Churchwarden

## PCC membership 2018

### *Ex Officio – Clergy*

The Rev'd Canon Nicholas Moir  
The Rev'd Dorothy Peyton Jones  
The Rev'd Kathryn Waite

### *Ex Officio – Wardens*

Deborah Bick  
Ian Nimmo-Smith

### *Ex Officio – Synods*

Patricia Abrey  
Ewa Allen

### *Invited to attend*

Peter Wadl (Director of Music)

### *Elected member who finishes her term in 2020*

Jeanne Henderson

### *Elected members from 28th April 2019 with a three year term (year of election in brackets)\**

Michael Grande (2018)  
Rosalind Moir (2018)  
Jeanne Henderson (2017)  
Peter Coomber (2019)  
Mark Thomas (2019)  
Peter Abrey (2017)

Peter Hilken (2018)  
Georgia Curry (2018)  
Sian Alexander (2019)  
Kathleen Jowitt (2019)  
Toby Druiff (2017)

### *Resigned during the year*

Mark Thomas  
Peter Abrey  
Toby Druiff

### *Elected/appointed officers of the PCC*

Vice-chair:  
Treasurer:  
Secretary:  
Hall and office manager:  
Parish administrator and electoral roll officer:  
Communications and safeguarding officer:  
Youth worker and pastoral assistant:

Ian Nimmo-Smith  
Michael Grande  
Peter Hilken  
Rachel Clarke  
Linda Stollwerck-Boulton  
Linda Stollwerck-Boulton  
Maggie Tate (till July)  
Hannah Fytche (from September)

\* Following a resolution at the annual meeting in 2015, members of the PCC may serve for two terms (of up to three years each) but must then step down for at least a year.

# Annual report

## *Aim and purposes*

St Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Canon Nicholas Moir, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has ultimate legal responsibility for St Andrew's Hall, its buildings and community activities, though it delegates day-to-day running to a management committee that includes representatives of user and residents' groups as well as its own nominees (50%).

## *Structure, governance and management*

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Andrew's the membership of the PCC consists of the incumbent (our vicar) and other licensed clergy, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. To assist with its wide responsibilities the PCC has a number of committees, each dealing with a particular aspect of parish life. These committees are responsible to the PCC and report back to it regularly, with minutes that are discussed by the PCC as necessary. In 2018 the committees were:

- **Mission and Giving**, which makes recommendations on the church's strategy for financial giving to mission
- **Finance**, which meets with the treasurer once a term to assist in preparing and reviewing the budget, reviewing finances and considering stewardship issues
- **Fabric**, which makes recommendations concerning the church's building development and maintenance
- **Music and Worship**, which assists the Vicar and Director of Music in planning and reviewing the worship and musical life of our church
- **Communications**, which works to review and improve the church's communications (publications, website, signage)
- **Churchyard**, which reviews the management of the churchyard and plans necessary work
- **Youth and Children**, which works to review and improve provision for the church's younger members.

There is also a staff team (which is not a PCC committee) which deals with day-to-day management of the church and if necessary acts on behalf of the PCC.

The PCC met eight times during 2018, with an average attendance of 81%.

*Peter Hilken*

## Safeguarding

### Policies & procedures

The PCC has a safeguarding policy, which was last reviewed in April 2019. The next review will be at the PCC meeting on 18 May 2020. The safeguarding policy is kept in the parish office and an electronic copy can be viewed or downloaded on the St Andrew's church website (*Safeguarding* section). This webpage also contains links to the Church of England's safeguarding policies and procedures, safeguarding contacts and relevant organisations, and links to the training courses and online modules. The 'Promoting a Safer Church' poster is displayed at the back of the church.

### Reporting to the PCC

The Parish Safeguarding Officer (PSO), Linda Stollwerck Boulton, attended the annual Diocese of Ely *Parish Safeguarding Officers networking meeting* on 28 September 2019, where she received updates from the Diocesan Safeguarding Team. She also renewed her own safeguarding training by attending a C1/C2 course on 5 October 2019. She reported to the PCC on 15 May 2019 on the following topics:

- The responsibilities of the PCC regarding safeguarding
- The role of the PSO
- The modular safeguarding training that is available online to PCC members, church staff and volunteers. She explained that all PCC members are eligible for an enhanced DBS check and should undertake the 'CO' basic safeguarding training.

### Other

Peter Hilken was appointed as PCC Safeguarding Lead in May 2019 and he and the PSO met four times to share information. In October 2019 we joined the 'Parish Dashboards', software specially designed for parishes to make safeguarding administration simpler. This allows the PSO and PCC to see the current status of compliance at a glance.

During 2019 the PSO continued to ensure that all relevant persons had a DBS check undertaken (renewals are needed every five years) and that the necessary training was completed/renewed online (training must be renewed every three years). Ten DBS checks were applied for: six new applications and four renewals.

The PCC ordered 50 "Safeguarding Handbooks", which have been distributed to churchwardens, PCC members and those who work with children or vulnerable adults.

Junior Church leaders and helpers all have role descriptions in place. Collating written job/role descriptions for volunteer church workers where needed is ongoing.

*Linda Stollwerck Boulton*

## Objectives and activities

The diocesan vision is this: *We pray to be generous and visible people of Jesus Christ.*

Believing that God calls us to discover together his transforming presence in our lives and in every community, in Jesus Christ we pray:

- To engage fully and courageously with the needs of our communities, locally and globally
- To grow God's church by finding disciples and nurturing leaders
- To deepen our commitment to God through word, worship and prayer

We have found that this both expresses and moves us forward in our own Mission Action Plan, formulated a number of years ago, which is expressed visually in the tree of life image and in the three areas of roots (the third line above), branches (the second) and reach (the first).

Last year we identified nine key objectives (and carried forward four from the year before). These objectives were mapped onto the five levers of change in the diocesan strategy, and have informed the work of the PCC and church community in the past year. The PCC has reviewed progress with these aims and reports the following:

### PCC objectives for 2019

- *To set up a strategic group for evangelism and discipleship.*  
This was not done, but instead we decided to have a Lent course on the theme of evangelism and for the whole PCC (and other committees) to spend time in 2020 doing some strategic thinking about evangelism and discipleship.
- *To conduct a mapping exercise of voluntary roles already undertaken at St Andrew's; to write and implement a volunteers' policy, to explore the use of time credits and other ways of affirming and supporting volunteers and to have a Lent course that helps church members explore their gifts and talents and offer them for the common good.*  
This was undertaken via the Lent SHAPE course: 49+ signed up for this, 40+ completed it and 15-20 met with Nick or Kathryn to review their ministry SHAPE and their role within St Andrew's and beyond. Role descriptions have been written for churchwardens and revised for those involved in youth and children's work. Two Saturday quiet mornings were arranged for volunteer groups (children's leaders and the wholeness & healing prayer team) and a tea for sidespeople was arranged by the churchwardens.
- *To ensure that suitable provision is made to build on the work established and furthered by Maggie Tate – including the youth work, support for Junior Church and her musical lead in Informal Worship.*  
We decided to find a youth worker/pastoral assistant via the new Ministry Experience Scheme and it was through this that Hannah Fytche was appointed and began with us in September. We have continued to provide a placement for Connor Kennedy in his second gap year with Youth for Christ. We sought to find a paid Junior Church Co-ordinator but no applications were received before the end of the year. The worship band is now co-ordinated by Catherine Blydenstein; they attended an inspiring and stimulating training day and continue to provide musical support for our Informal Services and the occasional morning service.

*To review if and how we can make the gathering at the Lord's Table accessible and transformational for all ages.*

A special Eucharistic prayer was used in February with children at the front (together with doves...). Provision for children at the front or in the chancel during the sermon/intercessions has continued. A sermon series on the Eucharist took place during June and July; a 'walk through' of the Eucharist service (explaining aspects of the service as we went along) took place in June.

- *To introduce a new musical setting for the Parish Communion.*  
David Thorne's 'Mass of St Thomas' was introduced in January (by New Voices) and has now become established.
- *Move the organ refurbishment project towards its start date in early 2020 and raise the necessary funds to pay for it.*  
The organ builder has asked for a slight delay and so the programme now is for the organ to be removed to the workshop during the week after Easter; it will be returned and rebuilt in October. The £20,000 needed to be raised by the congregation and public appeal achieved its target at Christmas. The rest of the money has come from the Barry Eaden bequest, the Friends and the Cambridgeshire Community Foundation (AmyCespa recycling money).
- *Develop a programme of quinquennial works deliverable by the new reserves / budget arrangements.*  
A list of works has been drawn up by the architect and these will go to tender in 2020.
- *Move from the 'Green Journey' audit to a renewal of our heating system that is ecologically ambitious and affordable.*  
The Green Journey proved to be a rather disappointing exercise. We are currently exploring whether heat pumps can provide for at least our background heating.
- *Roll out the Parish Giving Scheme in order to increase the level of our planned giving.*  
This was launched in February. The take-up has been slow but steady....

### **Other/outstanding tasks**

- *Build two outside noticeboards*  
Huge thanks are due to Peter Hilken for working with the fabric and communication committees to draw up designs for two new noticeboards: these received approval from the Diocesan Advisory Committee (DAC) in February, a faculty was obtained in March and the City Council gave planning permission in May. Peter then created the boards in his workshop and they were triumphantly erected in September.
- *Install churchyard security lights*  
DAC permission was received in February and the lights were installed in May.
- *Set up Google Drive*  
Rachel and Nick (with help from David Bick) have implemented this in the office and now all parish documents are filed and stored online.
- *Rethink CCTV*  
This is dependent upon restoring a reliable and economic internet connection to the church; we await to see if the new CityFibre network will give us better possibilities.

Following discussion at the April 2019 annual meeting we agreed to hold a Sunday morning consultation in the autumn as part of the process of discerning our objectives for 2020. Members of the congregation were invited to offer suggestions of things they would like to see happening at St Andrew's: these were written on small post it notes and posted on large flipchart sheets around the church, each representing a different area of our work. Over coffee, people were invited to gather around tables in groups that considered one or two of those areas (with the sheets in front of them). The tables included PCC members and the discussions were reported back to PCC meetings; recurring themes were identified and out of those discussions came three overall aims for 2020 and a number of specific objectives. These are summarised in the following chart:

<b>Consultation – autumn 2019</b>	<b>2020 Aims &amp; Objectives</b>	
	<i>These priorities have been grouped together into two aims (plus a further one that covers what we are already committed to doing)</i>	
<b>Priorities from consultation</b>	<b>Aims</b>	<b>Objectives</b>
<p>More disability inclusive - livability workshop/dementia friends/mental health/first aid (6)                      We should do more to welcome and help the homeless (4)                      Evening tea and cakes/Saturday events which draw people in without being threatening, hospitality being key (6)                      Befrienders for strangers/new people (7)                      More integration between age groups (5)                      More modern worship songs with core repertoire/bring more of what's in Informal Worship into Family Services (6)</p>	<p>To practise inclusive hospitality.</p>	<p>To provide dedicated wheelchair space in church (plus a ramp to the chancel).                      To explore becoming a more welcoming church for those with disabilities beginning with a Livability workshop for the PCC &amp; others.                      To observe Homelessness Sunday (27 September or an alternative date) as an opportunity to explore how the church and individuals can respond to the need.                      To programme in more opportunities for cross-generational activities and hearing different age groups in church.                      To have regular opportunities for round-table discussions over coffee.                      To identify, train and deploy a team of befrienders/welcomers.                      To introduce a regular repertoire of worship songs/songs used by Junior Church that can be used in family (and other morning) services.                      To develop a strategy for integrated communication that includes social media.                      To increase participation in our choirs and music group by invitation, publicity, workshops and planning.                      To have a Lent course on the theme of evangelism and sharing faith.                      To celebrate the presence of children within our all-age church community and the skilled and motivated team of Junior Church leaders and, with them and other church members involved with children, to engage in a strategic PCC review of our ministry and outreach to children and young families.</p>
<p>Develop leadership in the congregation (beyond the clergy/staff/usual suspects) (7)</p>	<p>To nurture confidence in church members for exercising leadership in the church and beyond.</p>	<p>To identify available programmes for development of leaders, encourage interested people to discuss and explore with clergy, and have regular gatherings for those with significant areas of responsibility.</p>

	<p>To be faithful stewards of our money, church building and churchyard, prioritising environmental responsibility and the aims and imperatives above.</p>	<p>To complete the organ project and, if the resources are available, the restoration of the chancel floor.                  To decide on a new heating system with a priority for environmental sustainability.                  To complete the current programme of quinquennial works.                  To participate in the project that will protect hedgehogs and enhance the biodiversity of our churchyard.                  To match our giving and expenditure by: raising Parish Giving Scheme take-up to 50%, curbing expenditure and being smarter about raising income (having an online giving button, using our cardreader, collecting coffee money).</p>
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*Nick Moir*

### Ministry team 'comings and goings' in 2019

We said farewell to Maggie Tate in the summer – but not before we witnessed her marriage to Toby Druiff on a joyous and wonderful day in early July. Maggie had been our youth worker and pastoral assistant for four years. In September she began her ordination training at Trinity College, Bristol, while we welcomed Hannah Fytche on to the team. Hannah is part of the Cambridge cohort doing the Ministry Experience Scheme, a national programme run by the Church of England: participants spend half the week in their placement church.

Earlier in the summer we also said farewell to Earl Collins who had been with us for a year experiencing parish ministry in the Church of England. Earl had previously been ordained in the Roman Catholic Church and had been a monk in the order of St Benedict, most recently as Abbot of Dormition Abbey in Jerusalem (a perspective from which he shared during our holy week addresses).

We held another parish weekend at Belsey Bridge (in Ditchingham, Norfolk) in early May where we welcomed back Tricia Troughton as our guest speaker. The children and young people had full programmes (planned by Nick/Kathryn and Maggie respectively) alongside those of the adults, which were greatly enjoyed. Immediately after that Nick began his three months of study leave (which included a course in the Holy Land and some research into current and future patterns of training for ministry). During Nick's sabbatical Kathryn 'held the fort' at St Andrew's, supported by Dorothy, the churchwardens and many members of the congregation.

*Nick Moir*

### Small groups

In 2019 there were five Lent groups, three of which were established groups and two were convened solely for Lent. We all used the SHAPE course material which helped us to look at our gifts and talents and how we use them in our everyday life and in serving God. More than 30 people saw Kathryn and Nick for a follow-up session to discuss things further after the course. The Packenham Close group did not run as frequently in the Summer and Autumn terms, whilst the fortnightly Tuesday daytime course has continued to flourish. The 20-30s have also continued to meet regularly. During the rest of the year a variety of different materials were used by the groups. If you are interested in joining a small group, please talk to Kathryn, Nick or one of the small group leaders.

*Kathryn Waite*

## Sacristan's role report

**Sacristan** John Reynolds

**Assistant Sacristan** Jeanne Henderson

The work of the Sacristan has many parts. He or she has to be in church in good time to prepare for services. This includes: making sure the service sheets are available for stewards and preparing the silver ware and linens (which must be washed and ironed every week).

Altar covers are changed according to the church season, with the colours reflected in the pulpit fall. All brass and silver must be cleaned, and wine and wafers purchased. The Sacristan is responsible for providing candles, tea lights, and oils.

Members of the congregation help with preparations for festivals, and these occasions are good fun.

The office is one of caring and trust. It is a privilege to be the holder.

*Jeanne Henderson*

## Community activities

Throughout the year St Andrew's Hall and Church takes an active role in organising many community activities both in our own buildings and out in our community. The **Chesterton News** which is run under the Chesterton Community Association umbrella and supported by St Andrew's, St George's and Chesterton Methodist Church is put together by an editorial team made up of many of our own staff and volunteers. Over 9,000 copies of the news are distributed in the local area letting people know all that is happening in Chesterton. The same representatives and others from further afield also make up the Chesterton Festival Committee who organise events in Chesterton during June which begin with a Family Fun Day on Pye's Rec.

Many of the groups who book rooms at St Andrew's Hall also work hard in the Community. The Advent Fayre this year raised funds for CHUMS who work closely with children and young adults in and around Cambridge dealing with a variety of mental health issues. Having a building which enables these sessions to take place is a wonderful gift.

Along with a free Pancake Party for all, Annual Advent Fayre and Community Carols, we at St Andrew's are always thinking of other ways we might engage more with those in our community. So please don't hesitate to let us know of any ideas you may have for new activities, events, courses or social occasions which you would like to see take place here.

*Rachel Clarke*

## The Friends of St Andrew's Church

In 2019 The Friends of St Andrew's donated £25,000 to the Organ Restoration Fund, and pledged another £10,000 towards the new organ screen which will be erected in the chancel. The Friends, set up in the 1970s, raises money to give towards the upkeep of church fabric. Various fundraising events are held, but a lot of money is contributed by subscription. The Friends welcomes new members. There is no set subscription, but a minimum of £5 is suggested.

*John Reynolds*

## ***PCC sub-committee reports***

### **Fabric & Building**

#### ***Noticeboards***

Three fine new external notice boards were designed and constructed by Peter Hilken, liaising with the Communications Committee. **A portable A-board** serves to highlight upcoming services and events to passers-by and to people entering the church, and **two substantial sign boards**, one by the Church Street frontage and the other near the entrance from the recreation ground. They are made from sustainably derived weatherproof wood materials. The fixed boards required not only the usual faculty permission from the Diocesan Registrar but also a full planning application to the City Council. Authorisations were duly granted.

#### ***Security lighting***

Faculty permission was received to install **external security lighting in the vicinity of the boiler house** on the south side of the chancel. The lighting was installed by P A Collacott & Co. While it has not completely eliminated the problems of antisocial behaviour including issues to do with illegal substances, there is to date much reduced activity of this kind. The situation will be monitored as night temperatures rise.

#### ***Organ renovation***

Plans to start work on the removal of the organ at the start of 2020 have been **deferred until after Easter 2020** at the request of the organ builders.

#### ***Chancel enhancement***

A scheme was prepared during the year to enhance the appearance of the chancel including the creation of a **tracery screen in limed oak** to mask the somewhat functional appearance of the organ pipes through the opening into the organ chamber, and to repair and renovate the chancel floor. A **new chest for the altar frontals** has been designed in the same materials. A **decorative scheme of encaustic tiles** has been designed to complement the existing fine Victorian tiled floor that is in the sanctuary area. All these are awaiting the granting of a faculty before the work can proceed.

*Ian Nimmo-Smith*

### **Churchyard**

Our churchyard – place of remembrance and peace for many, a stage on the way to work or school or visits to town – has achieved a new status during the past year as an important area in which to preserve and promote bio-diversity. But more of that later. First, a summary of what we have been able to do in the past year.

We began the year with a search. It was discovered that two families had left money to St. Andrew's for the upkeep of family graves. With the detailed graveyard records, for which we have Bridget and David Trump to thank, we were able to find one of those family graves pretty quickly. The other one had become buried in an overgrown bush. In May last year several of us were rewarded, after cutting into the bush, to find a grave which bore the name of the family we were looking for. This happened in October, during our third Saturday morning working party. The area was worked on further and the large thick bush was lifted into a fine shape that now acts as an attractive backdrop to several graves in that area.

In June we held a 'Churchyard Day' on the third Saturday morning, to show people what we were trying to achieve. We were delighted to welcome the Mayor, Councillor Gerri Bird, who had read about our day in the 'Chesterton News'. She was interested in what Kathryn had to say about our desire to promote bio-diversity and she heard from Gill and Robin Bickerstaffe about their care for our war graves. Mayor Bird was also pleased to meet a group of German teenagers who arrived with their teachers. They were visiting Cambridge that weekend and looking for things to get involved in. They pitched in with a will and we achieved a lot that morning!

We are now, together with St. Andrew's, Cherry Hinton, involved in a project being run by the charity 'Cambridge Hedgehogs'. Dr. Grace Dolman spoke about the nation-wide plight of hedgehogs at our Churchyard Evening in October. She has obtained funds from Anglia Water's 'Pebble Fund' that will be split between our two churches, and will be spent on appropriate wildflower plug plants, special drinking bowls for thirsty hedgehogs, and cameras to capture movements of hedgehogs and other small mammals. Dr. Jonathan Shanklin also provided a management plan for our churchyard that will best promote bio-diversity. We experimented later last summer with allowing some areas of grass to grow long.

We pay tribute to Philip White who, with his wife, Margaret, gave much time and care to our churchyard for many years and who died last October. His dedication and energy will be much missed.

*Maggie Fernie*

## **Worship & Music**

John Marsh stepped down from the organ seat after many years of faithful and devoted service. We were able to say thank you at an after-service celebration on our Harvest Festival day, 6 October.

Our musical life continued in all its diversity. We learnt a new Communion setting in January (David Thorne's *Mass of St Thomas*); this is now used regularly at the Parish Communion. *New Voices* sang a variety of Eucharistic settings during the year (Lennox Berkeley's *Missa Brevis* in February, Tallis's *Mass for Four Voices* on Ash Wednesday, and Darke in F during the summer).

The *music group* reconfigured after the departure of Maggie Tate. They had a good training day together and Catherine Blydenstein is now the co-ordinator. It provides the music for our monthly informal evening service – which, in turn, relaunched in the autumn with a new leadership team (Quentin Harmer and Jonathan & Anna Halls). We also began regular evening Taizé services, which have been well supported.

Other special evening services have included one for carers and a visit to Evensong at Trinity College Chapel. 'Thinking our Faith' subjects included reflections by Earl Collins on his ministry in Jerusalem; Petà Dunstan on monasticism in Anglicanism, and a 'Caring for God's Acre' discussion about the churchyard, led by Maggie Fernie.

Our morning services have included consultations about the church's vision and objectives – on two occasions with small group discussions over coffee. We had two major sermon series: one, during Lent, that linked in with the SHAPE course, and the other exploring our understanding of the Eucharistic Prayer.

*Nick Moir*

## Children's Work

We are blessed with many children at St Andrew's and the Junior Church continues to flourish. We gather together at the start of each session; we sing and pray before breaking into four different age-related groups. The groups use Godly Play and Roots materials among others. During the year we had an average weekly attendance of 30. At Pentecost four children were admitted to communion.

Outside of Junior Church there have been a number of additional events for children during the year. At Easter we had the Good Friday crafts, the children helped to make the Easter garden and had an Easter egg hunt during the Easter Sunday service. Other events included, an end of year BBQ (thank you Helen), a Light Station outside church on Halloween, the nativity play, the Christingle service followed by crafts and crib service.

During all-age communion services around ten young children have enjoyed a story and response time in the chancel. The children's area is often used by families during the week as well as during services.

A huge thank you to our wonderful team for the fantastic job they do. However, we are always looking for additional helpers and would love you to join the team.

*Kathryn Waite*

## Youth Work

2019 has seen continued growth and good fruit amongst the 11–18s at St Andrew's – as well as the leaving of Maggie Tate-Druiff and arrival of Hannah Fytche. Below are details:

- Following a confirmation course, three of our young people – Alex, Claire and Florie – were confirmed in March.
- In the summer, we took four young people to Soul Survivor. We camped with several other Cambridge youth groups, and had great fun spending time together, worshipping, and hearing from some excellent speakers about the message of the Gospel.

## Small groups

- 'Deeper', a small group for school leavers, ran until the end of the academic year.
- 'Fun at Five', a small group for years 10–13, has continued throughout the year. Four young people consistently attended this group throughout 2019, and together have looked at: the Youth Alpha Course; 1 Peter; and 'Five Impossible Things to Believe Before Christmas', a series of studies running through Advent. Connor Kennedy and Hannah Fytche run this group, with the regular help of Chris Ainsworth-Patrick, and occasional help of Ros Ayres.
- 'Higher Wednesdays', a small group for years 7–9 has also run consistently throughout the year, with two to three regular attenders. In September, we began a year of working through a Bible overview together. Connor and Hannah run this group, with occasional help from Bec Wilkinson (ordinand on placement).

## Why Group and YO CFC

- Both of these groups have continued well, with numbers decreasing a little throughout the year – due mostly to school leavers. In the Autumn term, there were, on average, ten attenders of each group. Connor and Hannah run both of these groups, with occasional help from Peter Abrey, Helen Druiff, and Bec Wilkinson – and our team of YO CFC chefs!

*Hannah Fytche*

## Mission & Giving

The PCC's Mission & Giving committee is involved in helping St Andrew's have an outward focus through learning from and supporting organizations which:

- proclaim the good news of the Kingdom
- teach, baptise and nurture new believers
- respond to human need by loving service
- seek to transform unjust structures of society
- strive to safeguard the integrity of creation and to sustain the life of the earth.

Mission gift days are used to educate and inform the congregation on good causes, as well as to raise funds. (Details of funds are listed in the table below unless specified.) During 2019, Heather Pritchard from our congregation came to speak to us about Christian Blind Mission (CBM), an organization she works for. CBM is an international Christian disability and development organization, transforming the lives of disabled people in the world's poorest communities. Driven by Christian values, CBM works with disabled people to break down barriers by delivering practical support, improving policy and practice and inspiring the people of the UK to act. CBM's vision is an inclusive world in which all people with disabilities enjoy their human rights and achieve their full potential.

(<https://www.cbmuk.org.uk/>)

The Mission & Giving committee also raises awareness and funds for other organizations at special times throughout the year. At the Christingle service we supported the Children's Society, a UK charity that works with the country's most vulnerable children and young people. We also helped raise funds for Wintercomfort at St Andrew's annual Community Carols by providing for the brass band.

There are several other fundraising efforts for charities which members of our congregation have led on. The Youth Group organized a family quiz night, raising awareness and funds for Besom and Youth for Christ. For Besom, some of the youth and other church members also spent a day doing yard work for needy households the charity had identified, and the youth provided a Christmas hamper for a needy family. In May, the Christian Aid Week collection, organised by Ian and Margaret Nimmo-Smith, raised £1,547. The door-to-door collectors covered 15 streets and raised £1,029. The Big Breakfast brought in £297 and Gift Day donations amounted to £61, with a further £160 reclaimed through gift aid. Fundraising efforts for Azul Wasi orphanage in Peru (led by Ian and Margaret Nimmo-Smith, and Mary and Chris Pountain) included a Beetle Drive (an evening of frenetic dice-rolling, laughter and fun, which raised £655), a Big Breakfast (raising £545), and a wine and pudding night (raising £1,055). One-off donations throughout the year added £965.10. Additionally, Azul Wasi is supported by standing orders from members of the congregation (£7,431.25) which are tremendously helpful. Many thanks to all those in the congregation who helped make all these fundraising efforts a success.

The PCC's giving to good causes largely goes towards the organizations we support annually (£500 – £1,000): Azul Wasi orphanage in Peru, Wintercomfort for the homeless, Bible translations in Iraq (Church Mission Society, CMS), Mydel school in Uganda, Romsey Mill North Cambridge Youth Outreach worker, and Unseen UK's efforts to stamp out human trafficking. This year we have also provided funds for John Canessa's work on homelessness, spirituality, mental health and addiction in Cambridge. Additionally, the Mission & Giving committee has arranged smaller one-off donations which are detailed below.

Thank you to everyone at St Andrew's for your interest and engagement in learning about the needs of those around us and further abroad, and your prayers for the important work of these organizations and the people they support.

<b>Year Summary</b>	<b>PCC Giving</b>	<b>Fundraising</b>	<b>TOTAL</b>
<b>Azul Wasi</b>	£1,000.00	£3,220.10	<b>£4,220.10</b>
<b>Besom Cambridge</b>	£50.00	£193.12	<b>£243.12</b>
<b>Children's Society</b>		£487.50	<b>£487.50</b>
<b>Christian Blind Mission (CBM)</b>		£76.75*	<b>£76.75</b>
<b>CMS - Waters in Iraq</b>	£600.00		<b>£600.00</b>
<b>CSD Brass (Community Carols)</b>	£150.00		<b>£150.00</b>
<b>Cambridge Homelessness project - John Canessa (carried over from 2018)</b>	£1,000		<b>£0.00</b>
<b>Cambridge Homelessness project - John Canessa</b>	£200.00		<b>£200.00</b>
<b>Cambridge Street Pastors</b>	£200.00		<b>£200.00</b>
<b>Mydel School Uganda</b>	£500.00		<b>£500.00</b>
<b>Refugee Support at Katsikas camp in northern Greece</b>	£200.00		<b>£200.00</b>
<b>Romsey Mill</b>	£600.00		<b>£600.00</b>
<b>Tear Fund</b>	£200.00		<b>£200.00</b>
<b>Tradecraft Exchange</b>	£200.00		<b>£200.00</b>
<b>Unseen UK</b>	£500.00		<b>£500.00</b>
<b>Unseen UK</b>	£200.00		<b>£200.00</b>
<b>Wintercomfort (fruit &amp; veg)</b>	£960.12	£43.75	<b>£1,003.87</b>
<b>Youth For Christ</b>	£200.00	£611.87	<b>£811.87</b>
<b>TOTAL</b>	<b>£5,760.12</b>	<b>£4,633.09</b>	<b>£10,393.21</b>

\*N.B More was raised, but given straight to CBM. We haven't been given the figure.

*Sharon Neufeld*

## Communications

The installation of the new noticeboards over the summer was a good news story for this year in so many ways. It was a wonderful team effort to construct and install the boards and we must thank all the willing helpers who supported Peter, at one point using an ingenious 'skateboard' devised by Peter to transport the large pieces from his workshop to the churchyard. The new boards are an attractive and welcoming sight at the front and back approaches to the church, displaying newly designed posters that advertise our church services, groups and special events – our thanks to Hannah and to Linda for their work on these – that we hope will draw people to come through our doors and join our St Andrew's community.

We have three new prayer cards for the welcome table that will be appearing through the coming year: one for Lent, one for Easter and one for ordinary time. We hope these will support visitors to St Andrew's in prayer, both during their time in the church and when they return home.

Towards the end of the year, the Group focused on the outcome of the whole church discussion in September and how we might help to fulfil some of the objectives identified for next year. As a first priority, we have begun recruiting people who would like to be part of a larger welcoming team for our 10 am Sunday services. Please get in touch if this could be you!

We are also keen to welcome new members to the Communications Group. Our focus is on helping our communication with each other as a church community and also in our welcoming of newcomers and reaching out to the wider community. We have big hopes for the coming year and what we might be able to achieve with more people involved – anyone who would be interested is very welcome!

*Deborah Bick*

## ***Reports from church groups***

### **Wholeness and Healing**

The Wholeness & Healing prayer group continued to offer prayer at the 10.00am Sunday Communion services throughout the year. It also met separately in the evening on several occasions. Some of the group attended a Quiet Day at Toft Church with Tricia Troughton in September. The St A's group are grateful for Kathryn's support and that of all St Andrew's clergy. We particularly appreciate being given a role in the occasional services which focus on healing, together with anointing for the congregation; these are seen as a source of blessing for all who take part.

*Rosemary Mathew*

### **Flower Group**

St Andrew's Flower Group in 2019 consisted of 13 ladies with an interest in flower arranging and in enhancing the beauty of our church building.

Our aim is to ensure that, with the exception of Lent, a pedestal of fresh flowers stands in the church every week and the side altar also has two small floral decorations in place. A rota is drawn up annually for members of the group to ensure this happens.

In addition, extra flowers are arranged for the major festivals: Easter, Whitsun, Harvest and Christmas. On these occasions all members of the group work together to add more floral decoration to bring an extra sense of joy to these services.

The group can also be called on to help with flower decoration for weddings of people who are part of the church family. In 2019 we combined with The Friends of St Andrew's to encourage visitors to come into the church to view flowers depicting 'The Benedicite' and to enjoy cake and a cup of tea. At some time during every year we try to organise a similar small flower festival.

In December we were sorry to learn that Maureen Ling was no longer able to carry on being part of the group. She had been a member of the flower group since it was originally formed. We were very sorry to lose her but fully understood her reason for making the decision.

Members of the group meet in the church all about nine times during the year when we practise different styles of arrangement and plan what we will be doing in church throughout the year.

New members would be most welcome.

*Linda Marsh and Ursula Sainsbury*

## Church Mice

Church Mice continues to meet in St Andrew's Hall on Thursdays from 9.15 to 11.15, as a drop-in group for young children and their carers. Numbers fluctuate but we usually welcome 15–20 adults and 20–25 children. They include grandparents, childminders, and the occasional father as well as mothers. People are very appreciative of the chance to meet others in a relaxed environment, especially those from abroad whose local network and family support is limited. We offer a range of toys and craft, indoor and outdoor, weather permitting, with a singing circle at 10, followed by a snack for the little ones. Adults can have drinks throughout, and are often very grateful to have some tea or coffee made for them. I tell a story just before everyone leaves; introducing Christian themes. Once a month the story takes place over in church, and 8–12 adults will choose to come across with their children. At Christmas and Easter we give small Bible story books out, and we always invite people to special services eg Mothering Sunday or the Crib Service on Christmas Eve.

My thanks to our great team of volunteers; Miranda Ponck who comes early to set up; Miranda, Maggie Hastings, Margaret Nimmo-Smith, Catherine Blydenstein and Hannah Fytche on the kitchen rota, and Roger Wright (Zion Baptist) on the door. Connor faithfully helps each week with setting up and putting away, and in the kitchen, and Kathryn pops in when she can. We miss Maggie Tate leading our singing but some of our mums are very able musicians, and 'The Wheels on the Bus' is not too demanding.

*Dorothy Peyton Jones*

## Minims

Minims, the singing group for children around ages 4–7, meets monthly in church. We enjoy doing warm-ups and learning how to sing with proper posture and breathing, and train our ears as well as our voices. We sing with great enthusiasm and younger siblings often join in as well. We feel this is a great opportunity to share God's love with the children, teaching them songs which may come back to them and bless them throughout their lives. Rehearsing and having fun in the church helps instil in the children the sense that church is "their space". Minims has been led by Sharon Neufeld and Simon Peyton-Jones.

*Sharon Neufeld*

## Monday Coffee Morning

Coffee morning continues to be extremely successful, well attended most weeks by both church members and non-church people. People enjoy meeting up over coffee and biscuits (or cake on special occasions) and lots of chat. Sometimes we have a quiz too. The clergy pop in to say hello to everyone when they are around. We have raised money for a number of charities both local and national, including Macmillan in 2019.

*Jean Jackson*

## Sunday Lunch Club

The Sunday Lunch Club has been running now for over 20 years and currently caters for approximately 35+ people to take advantage of lunching together with friends and new acquaintances. Sheila Merrick and Karrie Fuller, ably assisted by their husbands and a posse of helpers, cook 4 times a year each and also Jill Garrett cooking during the year. For £5 the attendees enjoy a full roast lunch complemented by sherry and followed by a sumptuous pudding, coffee and chocolates. After the lunch a small raffle is organised by Jean Welham who is also the stalwart cashier, register keeper and main contact person. This community event runs on the first Sunday nine months of the year and enables a person who would otherwise be eating alone the opportunity to socialise with others while enjoying a change of scenery and a breath of fresh air.

*Karrie Fuller*

## Umbrella Group

I have been Chairperson of the group for some years now. We are a group with about 22 active members. There are four of us on the committee and together we run the group. We meet once a month on the third Thursday afternoon in the month. We usually have a speaker then we all have tea and cake (home made by Ursula) We usually have our meetings at the home of Ursula in Chesterton. We have our AGM in July and do not meet in August. Twice a year instead of our usual meeting we meet up in a restaurant for a New Year lunch and then in September after our summer break we go to a restaurant to have an afternoon tea. Sometimes instead of a speaker we have an afternoon with members bringing along readings from favourite books which they read. In December our meeting is singing carols and Christmas readings which we all enjoy very much. As you can see we have a varied year. It's a very friendly group. Our meetings appear in the Pew Sheet.

*Pat Reed*

### *The beginning of the Umbrella Group*

In 1966, the Rev. Robert Dell became vicar of St. Andrews Church, Chesterton. Before he took over St. Andrews had had a rather old congregation and very few young families. Robert with young children of his own wanted to try and change that. He started a Sunday school, which was held in the church hall in Chapel Street, and also a family service in the church at 10am. The service at 10 am was geared towards encouraging the children to take part in the service, by taking the collection, reading the lesson, etc. Robert taught the congregation to sing choruses rather than hymns, catchy tunes and easily remembered words and actions which the congregation really enjoyed! Many of them my children still remember and sing. The congregation grew as people heard about it and came. Then Robert felt it would be a good idea to get the parents of the Sunday school children and the parents of the family service to get together socially and so a group was formed that would meet once a month in each other's homes. There would be a speaker followed by light refreshments and chat. The first speakers were quite often members of the group. At the start Lorna Dazeley started an exercise group in the hall and I started a sewing group to make toys to sell at the bazaar. We needed a name for the three groups and Neville Smith, Chaplin at Addenbrookes, whose family were active members of the groups suggested The Umbrella Group, as the three groups would be under the same umbrella, and so it came about!

*Ursula Sainsbury*

## Book Group

The book group has continued to meet bimonthly. We have a small and faithful group of core members but have enjoyed welcoming some new faces over the year. Our book choices are fairly wide-ranging, from John Boyne's at times challenging novel *A History of Loneliness*, on the misdemeanours of some Catholic priests in Ireland in the last century, to a collection of science fiction short stories (*The Turing Test*, Chris Beckett), to a novel tackling the problems of dementia in a very original way – *Elizabeth is Missing*, by Emily Healy. We always have very open and interesting discussions about the books, and the themes arising. This year we also had a 'book choosing' evening (so we now have agreed on a list of books to read up to the end of 2020), which included some poetry reading, and we very much enjoyed listening to Matthew's own poem inspired by walking by the river in Cambridge. Thanks are due to Ewa Allen for hosting us so warmly in her home.

*Zoe Lewin*

## Reading religious poetry

The group has met on alternate Tuesday mornings since September. We focus on the reading aloud and performance of poems, rather than analysis of them. "How should poems be spoken?" not "What can we say about them?" Themes have included: Creation, Encounters with the Divine, Incarnation, Pilgrimage, the Slough of Despond, and Hope.

We were fortunate in persuading the Dean of St John's College, Dr Mark Oakley, to spend an evening with us. He is author of two books on religious poetry.

The course will run again in September, if there is a demand for it.

*Peter Hilken*

## Bellringers

We continued ringing for Sunday services and Thursday practice nights as usual throughout 2019. Numbers at both were quite variable: we had plenty of practices with double figures of people there, but a handful were quite sparsely attended, particularly in the summer. Overall attendance seemed to be slightly down on last year as we lost a couple of regular or semi-regular ringers. We also had a fair few Sunday mornings where we struggled for numbers, again particularly in the summer. In 2020 the plan is to be more organised about taking names during the week to make sure that we will have enough ringers for Sunday morning.

I was pleased to see the continued progress of Duncan and Margaret, who are now valuable members of the band. We also have another learner, Jasmine, who has been to some learner practices.

We entered the Gipson Trophy striking competition jointly with Fen Ditton, which worked well as we were able to make every single fixture with no rearrangements – historically a very rare achievement and one that almost deserves a trophy itself.

We continued to provide bells for weddings and funerals, and were able to field a full band whenever asked, thanks in great part to the efforts of our wedding secretary Andrew Morley.

*James Bench-Capon*

## **North Cambridge Deanery Synod**

### **2019–20 report**

In July 2019 the North Cambridge Deanery Synod met at the Michaelhouse Centre and had a presentation from Pamela Richardson, Regional Coordinator of Christian Aid. The scriptural motivation is from Matthew 25: 35–36: “For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me”. The Cambridge group has raised about £1.6M since electronic records began. She outlined how the money is used such as in long-term investment e.g. Global Neighbours resources for schools. The charity also responds to emergencies. They encourage businesses to conduct themselves ethically. They prepare Bible resources for 11–18s. Last year legacies brought in about £10M (10% of all income). Income from collections has been declining.

The 2<sup>nd</sup> presentation was from Sheila Anthony (Diocesan Evangelism Advisor) who has found that Church people are not confident about sharing their faith. In the workshops she runs, she gets people to write down their story and then tell it to one other person present. If every Christian in the country started talking about their faith, it would make a huge difference to the nation.

It was agreed that St John's Orchard Park which meets in the premises of Orchard Park Primary School is permitted representation on the Deanery Synod of North Cambridge. Chris Lowe (who leads the church) said the Bishops Mission Order has recently been renewed for five years. At the end of this time St John's will become a more normal parish.

In October 2019 the joint meeting of Cambridge North and Cambridge South took place in St Andrew's church. Nick Moir, Rural Dean, reminded members that elections take place in the Spring 2020 for Deanery Synod and General Synod. Geoffrey Hunter, DAC Secretary and Head of the Church Buildings and Pastoral Department, gave a presentation on REACH Ely (Reimagining Churches as Community Assets for the Common Good). This three-year project aims to help communities make fuller use of their historic churches. It is implemented by the Diocese of Ely and Cambridge Judge Business School, with the support of Allchurches Trust and Historic England. This project aims to explore opportunities to make the most effective way to use church buildings for communities and give them a sustainable future.

The first year has been spent gathering information from churches. There are around 35 case studies, to find out what the local community of some 97.7% of people who don't attend church value about their local building, and how churches can use this information in their planning. It was acknowledged that Cambridge city churches have a different profile to rural ones, but there is some overlap of needs and aims, and rural and city churches could potentially look to work together. From spring 2020 and into the second year of the project, it will identify key findings from the case studies, and plan a way forward. The project would welcome more feedback and sharing of information, particularly from churches that are engaging with their local community well, and any success stories. Information can be sent to Fr Robert Mackley. Further information and resources are available at: [www.reachely.org](http://www.reachely.org)

Ministry Experience Scheme Participants from four churches gave a presentation about the scheme and their experience so far. The participants are living in the vicarage at Barnwell, and also have theology education as part of the scheme. Nick Moir ended by explaining four places will be available for September 2019 – July 2020, and churches are encouraged to express interest in taking candidates for the scheme and learning about the finances required.

Two of three required representatives were elected to Diocesan Synod. A further representative can be appointed from churches in North Deanery.

At the meeting in January 2020 the Chair of the Diocesan Board of Finance Brian Atling presented the Diocese perspective and situation. Ely Diocese operates with a £12 million turnover. The cost of clergy accounts for £5 million.

It factors in for eight vacancies a year (i.e. no clergy expense in eight parishes) but these posts have all been filled this year.

Full ministry costs per benefice are £75,169 including clergy stipends, wider Diocesan costs etc. of the total annual turnover of £12 million.

As a Deanery Synod we discussed in smaller groups what principles should be behind what a parish offers towards the Deanery budget and as we can't all pay the same, how do we handle that? The overall 2.5% increase in diocesan budget was directly because clergy stipends had increased by this amount having been held for some time with no increase. It was useful to have conversations about paying our way as a Deanery as a relatively wealthy part of the Diocese that Cambridge is and should be a net contributor.

*Patricia Abrey and Ewa Allen*

## ***Financial review***

The PCC is pleased to report that the total funds of St Andrew's has risen from £498,281 at the end of 2018 to £681,710 at the end of 2019. A major part of this increase is due to the receipt of the very generous bequest that we reported last year from the estate of the late Berenice Wadsworth. We have also been fortunate that the investment account has shown a substantial rise in 2019, having made a small loss in 2018. We are also very grateful for a bequest from the estate of the late Barbara Hilton. The Wadsworth bequest has allowed us, in reviewing our reserves, to establish a dedicated fund for future building projects, allowing the Capital Reserve Fund to remain intact and provide regular income for the other funds, particularly for works identified by the five yearly inspections of the church. In addition to the Quinquennial works, the Church heating system requires renovation or replacement and the Building Project Fund will make this possible. The routine running of St Andrews is all taken through the General Fund, and the PCC is pleased to report that this ended the year with a small surplus (£426). This outcome was despite some unexpected expenditure, as well as income from donations ending the year £2,750 lower than the previous year.

During 2018, the PCC agreed to a major project to rebuild the Church's organ at a cost of £124,000. We are fortunate to be receiving very generous support for this from the estate of the late Barry Eaden (held by St Andrew's Trust) with a donation of £49,000, and from the Friends of St Andrew's with a donation of £25,000. We were successful in our application for a grant from Amey Cespa for £33,375, leaving £22,500 to be raised. A major fund-raising campaign was launched in June 2019 for the balance, and we are delighted to report that we have now received nearly £20,000 in donations, leaving us less than £3,000 short of reaching the total required. Work will begin on the rebuilding project after Easter this year.

Our Youth worker, Maggie Tate, came to the end of her three years with us at the end of August this year. She brought an enormous amount to the work and life of St Andrews and we wish her well in her new role training for the ministry. Maggie's departure coincided with the start of a Diocesan Ministry Experience scheme (MES) and one of the participants of the scheme, Hannah Fytche, was allocated to our Church. Part of her role involves working with the young people of St Andrews and we expect this to help bridge the gap until we can employ a further youth Worker. The costs of employing the Youth Worker and of participating in the MES was met by transfers from the King Fund (£11,500), from the Church Mice Fund (£1,600) and a grant from St Andrew's trust (£3,500) as well as donations specifically for this purpose. We have again this year been able to employ a Youth Worker Intern, whose costs have been met by specific donations for this.

In December 2018 the PCC decided to join the Parish giving Scheme whereby regular donations are collected by direct debit rather than standing order. Not only does this mean less administration for ourselves, but it also makes it simpler for donations to be automatically increased by a small amount each year to keep pace with inflation. Uptake has been a little slow, but we now have 19 donors on the scheme and we hope that as many regular givers as possible will change over to this method over the coming months.

*Michael Grande*

## **Reserves Policy**

The PCC has a Reserves Policy to ensure that adequate funds are available for unscheduled expenses and to provide for new projects; this is reviewed at least every three years and the 2019 updated policy is presented below:

1. The **Capital Reserve Fund**. This was formed from the amalgamation of the Capital and Hall Capital Fund and is held for two purposes:
  - a. As a reserve to be used in the extreme circumstances of a huge and unexpected repair needed for the church.
  - b. As a reserve for 6 months' running costs of the General Fund, which is estimated to be £69,000.

The capital growth of this fund will hopefully increase its size over time so that both its size and its income keep up with inflation.

2. The income from the investment of the capital reserves will provide both for the regular maintenance of the church and for other projects that would previously have been a capital expense.
3. The **Quinquennial Reserve Fund** will be used to cover the expenditure of the Quinquennial inspection. It received £15,000 of the Wadsworth bequest in 2019, and thereafter it will receive £5,000pa of the income of the investment account. This proportion to be reviewed regularly so that the Fund is of sufficient size for the expenditure required.
4. The **Building Project Reserve Fund** will be available for occasional expenditure that is too large for the General Fund, or for special projects of a larger kind that are related to "buildings". It received £65,000 of the Wadsworth bequest in 2019 and it will receive the remainder of the income of the investment account after the King Fund has received its share and £5,000 has been transferred to the Quinquennial Reserve Fund.
5. The **King Fund** was originally an amount left by the bequestor for specific projects. This has received its share of both capital growth and income from investment, and has increased in size as a result. It will continue to receive its share of investment income and it is suggested that's its original purpose is best met by spending it on "people" rather than buildings.
6. The **Hall Management Committee Fund** will hold a reserve of 6 months running costs of St Andrew's Hall, as stated in its own Reserve Policy. The PCC transferred £25,000 in January 2019 to the Fund to contribute to this reserve.
7. In summary:

<b>Fund</b>	<b>Current Balance</b>	<b>Receives</b>	<b>Expenditure</b>
Capital Reserve Account	£280,393	Nil	Unexpected large expenditure
Quinquennial Reserve Fund	£28,142	£5,000pa of the income of investment account	Quinquennial repairs
Building Project Reserve Fund	£78,518	Remainder of Investment account income after King Fund income deducted and £5,000 transferred to Quinquennial Reserve Fund.	1)Occasional small sums 2)Specific building projects
King Fund	£112,064	Own share of Investment income	Projects that require "People" funding
Hall Management Committee Fund	£25,000	One-off transfer of £25,000 from PCC in January 2019	Unexpected large expenditure.

# St Andrew's Chesterton

## Financial statements and notes to the accounts for the year ended 31 December 2019

### 1 General Accounting Policies

The accounts have been prepared in accordance with the Church and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2015) –(Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Church Accounting Regulations 2006. St Andrews PCC meets the definition of a public benefit entity under FRS102.

#### 1.1 Income and expenditure

The accounts are prepared on an accruals basis rather than on a receipts and payment basis. This means that the costs and incomes relate to the period of account rather than to the time when monies are received or paid. For example, Hall rental income is recognised at the date of usage.

Collections planned giving, grants and legacies are recognised when received. Funds raised are accounted for gross.

#### 1.2 Grants

Grants are credited to the accounts in full when received.

Most grants relate to the purchase of assets and are immediately utilised in full; the only conditions attached to such grants is usually that the asset is used for the purpose it was intended for.

Other grants are credited to a specific reserve to ensure that they are spent only for the purpose they were intended.

#### 1.3 Assets

##### 1.3.1 Current assets

Short-term deposits include cash held either with the CCLA Church of England Funds, or at the Bank.

##### 1.3.2 Fixed Assets

Consecrated land and buildings are excluded from the accounts by Section 10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA.

Individual items of equipment are written off at cost when the equipment is acquired.

##### 1.3.3 Investments

Investments are valued at market value on 31 December. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December. These are apportioned between our major funds in accordance with the updated Reserves policy which is detailed above.

## 1.4 Equipment

Equipment is never acquired with a view to future sale, or the generation of income. For this reason, the cost is written off when incurred and hence depreciation is not charged. If an item of equipment is sold any proceeds are credited in full to the accounts, reducing the level of equipment expenditure reported in the accounts for that period.

A listing of important assets is maintained by the Wardens and Treasurer and these are reviewed on an annual basis.

## 2 Funds

### 2.1 Categorisation

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include informal gatherings of Church members.

Some funds are **restricted**, meaning that we can only spend it on particular purposes; some are **designated**, meaning that while the PCC may have designated it for particular purposes, it is free to change its mind; and some are **endowments**, meaning that the PCC cannot touch the capital. The funds at 31 December are as follows:

#### Designated:

- PCC General fund.
- Capital Reserve fund. This was formed by the amalgamation of the former Capital fund and Hall Capital fund. The PCC has adopted a new Reserves Policy and this specifies that this fund will only be used in the event of unexpected major repairs or renovation to the Church or Hall that might be required in extremis.
- Quinquennial Reserve fund. This fund is held to pay for work required to the Church identified in the Quinquennial report.
- Building Reserve fund. This fund is held as reserves for small to medium capital building works to the Church and for small Capital expenses such as the purchase of office equipment.
- King Project fund. A historical legacy from a Miss King, which can be used for 'such charitable purpose in connection with the said church or the parish thereof as the Trustees may think proper'. In 2008 the PCC resolved to use the income of the fund to enable new projects to be launched and this year agreed to contribute £11,500 towards the cost of employing our Youth Worker.
- Youth Choir fund.
- Church Mice fund. This fund is for income and expenditure related to Church Mice sessions.
- Hall Management Committee. This fund is managed by the Hall Management Committee, under the general oversight of the PCC. In December 2018 the PCC received the sum of £25,000 for the release of the restrictive covenant that had been placed on the previous Hall site when it was sold to SNAP nursery. In January 2019 this amount was passed to the Hall management committee fund to be used as a reserve for capital expenditure.
- Coffee Morning fund.
- Churchyard fund. Formerly the Headstones fund, this is for the purchase of single and multiple use headstones and for the fees charged for their engraving. Its name was changed so as to use it also for occasional maintenance and other works in the Churchyard.
- Parish Weekend fund to allow income and expenditure on the Parish weekend to be identified separately.

#### Restricted:

- Fabric fund. This is used for specific projects to maintain the fabric of the church.
- Organ fund. This is used for specific organ projects such as the current rebuilding work.
- Good causes funds. These are used for donations that have been given for specific causes, such as on specific Giving Days, and for our contributions to Azul Wasi.

**Endowments:**

The Dixon, Ida Elsom, Mabel Elsom, Clark, Kettle Grave and TB Robinson funds all generate income for the fabric fund. The Harris fund income is applied to the general fund. All of these funds sit in their own investment accounts except the Robinson fund which is part of the PCC Investment account. This explains the difference on the balance sheet between the total of 'Endowment Funds' (£84,996) and the total of 'Tangible Assets' which appears to be the sum of endowment funds (£82,695).

**2.2 Distribution of interest, dividends and increase (or decrease) of asset value**

Income from our accounts (interest and dividends) is distributed to our major funds at the end of the year in accordance with the Reserves Policy (see above).

**2.3 General Fund**

- In 2019, the total income of the general fund totalled £140,820 and the expenditure £140,395 leaving a small surplus of £426. This was despite some unexpected expenses and a reduction in the total donations from the congregation. The unexpected items of expenditure were an invoice for five years of clock maintenance and the loss made on the Parish Weekend as a result of a smaller number of participants. Donations over the year to the general fund (excluding those specifically for the Youth Worker or intern) were reduced over the year from £110,500 in 2018 to £107,750 in 2019.
- Our Youth Worker, Maggie Tate, ended her three-year appointment at St Andrews at the end of August 2019. The cost of employing her for the eight months of the year was met by a transfer from the King Fund of £11,500, a generous donation of £3,500 from the St Andrew's Trust, a transfer from the Church Mice fund of £1,600 and donations of £1,625 specifically for this
- We have also employed a Youth Worker Intern this year, and the cost of employing him has been met by anonymous donations, for which the PCC is very grateful.

**2.4 Organ Fund**

As reported above, the PCC has agreed a major project to rebuild the organ at a cost of £124,000 (the additional VAT is recoverable from the Listed Places of Worship Grant Scheme). We are very fortunate that the St Andrew's Trust is supporting this project with a very generous donation of £49,000, and the Friends of St Andrews with a very generous donation of £25,000. We can now also report that we have been successfully obtained a grant from Amey Cespa of £33,375 and that by the end of 2019, funds raised from individual donations have reached £19,600 (with Gift Aid). This leaves less than £3,000 to raise before work starts on the rebuilding of the organ at Easter.

**2.5 Youth Worker Fund**

This fund has been set up for donations and any other income related specifically to the employment of our Youth Worker and Youth Worker intern. During 2019, we received generous donations of £1,625 towards the former and £2,500 to cover fully the cost of our intern. These amounts have been transferred to the General Fund, from which the expenditure is taken.

**2.6 Wedding and Funeral fees**

As before, this fund is used for all fees paid in and out of the PCC account for weddings and funerals.

**2.7 Churchyard Fund.** As with the Wedding and Funerals Fund, all fees and expenditure related to headstones are now paid into and out of the PCC bank account, using the Churchyard fund. The fund is also used for donations and expenditure related to the Churchyard and it should be noted that the fee for a headstone contains a small administrative charge related to the upkeep of the Churchyard.

### **2.8 Coffee Morning Fund**

The Coffee Morning Fund began the year with a healthy balance of £1274 and a further £483 has been raised by the group during their weekly meetings. During the year, they have made a donation of £1,000 to the British Legion and £300 to the Maggie Centre.

### **2.9 Parish Weekend Fund.**

As its name implies, this fund is used for receipts and payments for the Parish Weekend. Unfortunately, a lower than expected number of participants at the event in 2019 left the fund with a deficit of £1,265 which was met by a transfer from the General Fund. The negative balance of £250 at the end of 2019 represents the deposit for a weekend for young people that is planned for 2020.

## **3 St Andrew's Hall**

### **3.1 Hall Ownership and Book Value**

The Hall and the land on which it stands is owned by the Diocese of Ely as custodian trustee, on behalf of the PCC (under the PCC Powers Measure of 1956).

As a result, the Hall does not appear in the PCC balance sheet.

### **3.2 Obligations of the Church Regarding the Hall**

The Church received a Grant of £246,000 from Cambridge City Council toward the cost of building the Hall. The Section 106 agreement relating to this grant places various constraints on the Church as to how the hall should be used for a period of 25 years following the opening of the Hall in November 2005.

The main terms are as follows:

- **Availability.** The Hall must be made available for at least 60 hours a month for community use and at least 20 hours a month local use
- **Standards.** The Hall must be kept in a condition suitable for community use
- **Advertising.** The PCC must advertise the Hall in a suitable manner and have a suitable system for taking bookings for community use

The agreement provides for termination under certain circumstances, with a claw-back of the grant on a tapering basis, from 90% when terminated after three years, to 10% after eleven years, and nothing thereafter.

### **3.3 Hall Management Committee**

In order to get the best use from the Hall and to maximise benefit for the community the PCC in partnership with the local Residents Associations has set up a Hall Management Committee. This is made up of representatives of the PCC, Old Chesterton Residents Association, St Andrew's Road Residents Association and Hall User groups. The Committee meets on a regular basis. They are responsible for ensuring that the Hall is operated in accordance with the Section 106 agreement. They also deal with practical day-to-day matters and make recommendations to the PCC as to general policy.

### **3.4 Hall Accounts**

Ownership of the Hall is vested in the Diocese and the capital value of the Hall does not appear in the PCC accounts.

The Section 106 agreement sets out that an annual report must be submitted covering the Hall finances and details of letting.

An income and expenditure account setting out all the income earned and costs incurred by the PCC in operating the Hall is prepared and reported to the Hall Management Committee by the Hall Treasurer and is examined each year with the PCC accounts. The income and expenditure totals as reported by the Hall Treasurer appear in the PCC accounts. The PCC balance sheet shows £15,914 in the Hall account as reported for 31<sup>st</sup> December 2018 and £40,074 for 31<sup>st</sup> December 2019. This reflects a small deficit for 2019 of £840 after capital expenditure of £3,621 and a transfer of £25,000 from the PCC to the Hall. The sum of £25,000 had been received for the lifting of the restrictive covenant on the sale of the SNAP nursery, formerly the Church Hall.

## **4 Giving to good causes**

### **4.1 PCC policy**

The PCC has a longstanding policy of giving to good causes and the amount that we aim to give from the General fund to the same causes each year was unchanged this year at £5,700: around £1,000 is contributed for buying fruit for Winter Comfort and £1,000 is given to Azul Wasi (as part of a larger sum raised through regular donations and targeted events). In addition, the Mission & Giving group is delegated to distribute the balance in smaller sums to Christian ministries, mission agencies and other good causes. The group also organises giving days during the year for a variety of causes (seeking to ensure that all five marks of Mission – as defined by the Anglican Communion – are covered: evangelism, Christian education & nurture, serving those in need, transforming society and safeguarding creation).

### **4.2 Azul Wasi**

Azul Wasi ('the Blue House') is a boys' orphanage in Cusco, Peru, which St Andrew's has supported since its beginning in 2005. Members of the congregation give regularly to this cause by standing order (held in a restricted fund) and this enables St Andrew's to support the 12 boys who live there as a family by sending a regular monthly donation for the food costs of £775.

## **5 Grants and Employment costs**

A grant of £2,265 per annum is received from Trinity College as a contribution towards the administrative support of the vicar and parish.

A grant of £3,500 was received from St Andrew's Trust towards the cost of employing a Youth Worker. The costs of the Director of Music, Church Organist, Church Administrator and Administrative Assistant are met out of the General Fund, as described in 2.3 above. A small part of the Hall Manager's salary is also met out of the General Fund to cover the work that she took over from the Administrative Assistant during the year as well as other operational duties on behalf of the PCC.

## **6 Adjustments**

There are small adjustments related to each of the General and Restricted Funds (£475 and £625 respectively). These relate to errors in the entering of a small number of expenditure items into the 2018 accounts instead of their rightful place in the 2019 accounts. The errors were quickly discovered and corrected, but not before the 2018 SOFA had been signed off.

## **7 Miscellaneous items**

The miscellaneous income and expenditure amounts relate to

- an invoice of £2,503 paid from the general fund for work done on both the Hall and the Church, with a repayment from the Hall
- fraudulent payments of taken £374 from the bank account and refunded by Barclays
- a payment of £8,007 made to an organisation with a very similar name but immediately noticed and quickly refunded.

**8 Bank Accounts**

As well as the PCC bank account referred to in the SOFA and on the balance sheet through which pass all PCC monies, the PCC still has open a "PCC fees account", which in previous years had been used to handle weddings and funeral fees. During 2019, Nick Moir required a bank account in order to run the Diocesan Ministry Experience Scheme. The PCC agreed to his using this dormant account for this purpose and the PCC was advised by the Independent Examiner, Geoff Mann, that the amounts in the account should not form part of the SOFA of St Andrew's. For the record, the income of this account during 2019 has been £19,401 and the expenditure £11,806 leaving a balance of £7,596. Over one academic year, the account expects to receive contributions of £8,000 from three churches (including St Andrew's) as well as a grant from the Church of England of £8,000, and to have expenditure of the same total amount for participants' living expenses, and other expenses related to accommodation, training, etc.

**St Andrew's PCC Statement of Financial Activities 31st December 2019**

(See Note 1)	General Fund	Designated Funds	Restricted Funds	Endowment Funds	Total 2019	Total 2018
<b>Income</b>						
Voluntary income (congregation)	£107,748	£4,125	£19,665		£131,539	£134,433
Voluntary income (grants)	£6,165	£1,219	£81,147		£88,530	£9,473
Activities for generating funds	£3,800	£24,651	£0		£28,451	£41,898
Investment income	£1,569	£12,746	£835		£15,150	£12,721
Income from charitable activities	£327	£100,694	£136		£101,157	£93,762
Other income	£2,000	£80,000			£82,000	
<b>Total income</b>	<b>£121,610</b>	<b>£223,435</b>	<b>£101,783</b>		<b>£446,828</b>	<b>£292,287</b>
<b>Expenditure</b>						
Cost of generating voluntary income	£71,195				£71,195	£69,122
Fundraising trading costs	£4,254	£21,977	£0		£26,230	£13,336
Charitable activities - Staff	£37,348				£37,348	£40,467
Charitable activities - Buildings	£14,909	£3,671	£67,373		£85,953	£25,647
Charitable activities - Good causes	£5,026	£1,300	£10,986		£17,312	£19,472
Charitable activities - Activities	£4,216	£988			£5,204	£4,772
Charitable activities - Administration	£2,823				£2,823	£2,755
Charitable activities - Hall		£99,588			£99,588	£93,586
Governance costs	£623	£0			£623	£1,897
<b>Total Expenditure</b>	<b>£140,395</b>	<b>£127,524</b>	<b>£78,359</b>		<b>£346,278</b>	<b>£271,055</b>
<b>Net Inc/Exp before fund transfers</b>	<b>-£18,785</b>	<b>£95,911</b>	<b>£23,424</b>		<b>£100,550</b>	<b>£21,232</b>
Gains on Investments	£1,173	£67,060	£643	£13,031	£81,908	-£6,387
Transfers between funds	£18,037	-£20,569	£2,532			
<b>Net Movement in Funds</b>	<b>£426</b>	<b>£142,402</b>	<b>£26,599</b>	<b>£13,031</b>	<b>£182,458</b>	<b>£14,845</b>
Funds brought forward	£7,560	£402,360	£16,396	£71,964	£498,281	£483,436
Adjustments	£475	-£129	£625		£971	
<b>Total funds carried forward</b>	<b>£8,460</b>	<b>£544,634</b>	<b>£43,620</b>	<b>£84,995</b>	<b>£681,710</b>	<b>£498,281</b>

SOFA Note 1	General Fund	Designated Funds	Restricted Funds	Total 2019	Total 2018	General Fund 2018
<b>INCOME</b>						
<b>Voluntary income</b>						
Donations -GA	£68,702	£2,300	£11,843	£82,845	£93,463	£81,960
Donations -CAF	£8,102		£1,440	£9,542	£11,217	£9,427
Donations -no GA	£2,318	£1,250	£3,535	£7,103	£6,472	£1,169
Donations -PGS	£11,564			£11,564	£0	
Gift Aid Income	£17,063	£575	£2,848	£20,486	£23,281	£20,400
Trinity College	£2,265			£2,265	£2,265	£2,265
Church School's Trust	£200	£250		£450	£200	£200
Friends of St Andrews			£25,000	£25,000	£2,665	
St Andrew's Trust	£3,500		£44,918	£48,418	£3,500	£3,500
Listed Places of worship Grant	£200	£969	£11,229	£12,397	£843	
Other Income				£0		
<b>Activities for generating funds</b>						
Fees for wedd/funs		£7,973		£7,973	£11,778	£4,437
Headstones		£1,087		£1,087	£500	
Parish weekend		£7,584		£7,584	£85	
Course materials				£0		
Refreshments and events	£475			£475	£893	£174
Miscellaneous	£3,325	£8,007		£11,332	£28,643	£43
<b>Investment Income</b>						
Interest		£286	£835	£1,121	£213	
Dividends	£1,569	£12,460		£14,029	£12,508	£1,530
<b>Income from charitable activities</b>						
Youth group	£327	£224	£136	£687	£1,314	£1,073
Church mice		£1,239		£1,239	£1,663	
Church hire				£0		
Coffee morning		£483		£483	£502	
Hall management committee		£98,748		£98,748	£90,283	
<b>Other income</b>						
Bequests	£2,000	£80,000		£82,000		
<b>TOTAL INCOME</b>	<b>£121,610</b>	<b>£223,435</b>	<b>£101,783</b>	<b>£446,828</b>	<b>£292,287</b>	<b>£126,179</b>

Sofa Note 1	General Fund	Designated Funds	Restricted Funds	Total 2019	Total 2018	General Fund 2018
<b>EXPENDITURE</b>						
<b>Charitable activities - parish share</b>	£71,195			£71,195	£69,122	£69,122
<b>Fundraising trading costs</b>						
Parish weekend		£8,207		£8,207	£1,008	
Course materials	£87.42			£87	£0	
Refreshments and events	£1,038.13			£1,038	£2,141	£1,431
Fees for Weddings and Funerals		£5,163		£5,163	£7,601	
Headstones		£600		£600	£1,870	
Miscellaneous	£3,127.98	£8,007		£11,135	£716	£616
Adjustment				£0		
<b>Charitable Activities - Staff</b>						
Clergy expenses	£1,412			£1,412	£1,394	£1,394
Administration	£2,420			£2,420	£3,323	£3,323
Music	£7,138			£7,138	£7,428	£7,428
Youth work	£17,151			£17,151	£21,849	£21,849
Church Administrator	£6,560			£6,560	£6,473	£6,473
Ministry experience scheme	£2,667			£2,667	£0	£0
<b>Charitable Activities - Buildings</b>						
Maintenance and Repairs	£2,755	£49		£2,803	£6,709	£3,027
Church gas, electricity, water	£3,966			£3,966	£3,886	£3,886
Insurance	£4,699			£4,699	£4,601	£4,601
Telephone	£537			£537	£777	£777
Fire Alarm maintenance	£640			£640	£456	£456
Cleaning	£150			£150	£138	£138
Flowers	£600			£600	£600	£600
Organ	£1,292		£67,373	£68,665	£2,668	
Equipment purchases	£271			£271	£589	£71
Church reordering				£0		
Capital expenses		£3,622		£3,622	£5,222	
Adjustments				£0		
<b>Charitable Activities-Good Causes</b>						
Romsey Mill	£600			£600	£600	£600
Azul Wasi	£266		£9,650	£9,916	£11,088	
Cambridge Street Pastors	£200			£200	£250	
Children's Society	£0		£488	£488	£405	
Wintercomfort	£960		£44	£1,004	£1,675	£1,004

<b>Sofa Note 1</b>	<b>General Fund</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2019</b>	<b>Total 2018</b>	<b>General Fund 2018</b>
Other Charitable giving	£3,000	£1,300	£805	£5,105	£5,454	£3,150
<b>Charitable Activities - Activities</b>						
Worship supplies	£1,393			£1,393	£960	£960
Music supplies	£185			£185	£389	£389
Junior Church	£701			£701	£305	£305
Creative church/festival crafts	£570			£570	£818	£818
Church Mice	£207	£264		£471	£451	£49
Youth group	£904	£724		£1,628	£1,624	£1,070
Healing group	£0			£0	£75	£75
Education	£205			£205	£0	
Chesterton News	£50			£50	£150	£150
<b>Charitable activities - administration</b>						
Printing and photocopying	£766			£766	£971	£971
Subscriptions	£1,308			£1,308	£1,079	£1,079
Office equipment purchases	£92			£92		
Stationery and postage	£657			£657	£705	£705
Other office costs				£0		
<b>Charitable activities - Hall</b>						
Hall Management committee		£99,588		£99,588	£93,586	
<b>Governance costs</b>						
Professional fees	£308			£308	£1,741	£301
PCC governance costs	£315			£315	£156	£156
<b>TOTAL EXPENDITURE</b>	<b>£140,395</b>	<b>£127,524</b>	<b>£78,359</b>	<b>£346,278</b>	<b>£271,055</b>	<b>£136,974</b>
<b>Net Inc/exp before transfers</b>	<b>-£18,785</b>	<b>£95,911</b>	<b>£23,424</b>	<b>£100,550</b>	<b>£21,232</b>	<b>-£10,795</b>
Fund Transfer King to General	£11,500	-£11,500				£10,000
Fund Transfer General to Azul Wasi	-£734		£734			-£1,000
Fund Transfer Church Mice to General	£1,600	-£1,600				£1,600
Fund Transfer Youth Worker to General	£4,125	-£4,125				
Fund Transfer Fees to General	£2,811	-£2,811				
Fund Transfer General to Parish Weekend	-£1,265	£1,265				
Fund Transfer Capital Building to Organ		-£1,798	£1,798			
Fund Transfer Capital to Hall		£0				
Capital appreciation of Endowments				£13,031	-£1,061	
Capital Appreciation of Investment a/c	£1,173	£67,060	£643	£68,877	-£5,326	-£114
<b>Surplus/-deficit</b>	<b>£426</b>	<b>£142,402</b>	<b>£26,599</b>	<b>£182,458</b>	<b>£14,845</b>	<b>-£309</b>

**St Andrew's Chesterton PCC Balance Sheet at 31st December 2019**

	<b>TOTAL 31st Dec 2018</b>	Total Income	Total expenditure	Transfers and Adjustments	Increase in asset value	<b>TOTAL 31st Dec 2019</b>
<b>Tangible Assets</b>						
Endowment Dixon	£1,970	£68			£369	£2,339
Endowment Ida Elsom	£4,828	£167			£903	£5,732
Endowment Mabel Elsom	£6,637	£229			£1,241	£7,879
Endowment Clark	£8,107	£280			£1,516	£9,623
Endowment Kettle Grave	£2,648	£91			£495	£3,144
Endowment Harris	£45,474	£1,569			£8,506	£53,980
<b>TOTAL</b>	<b>£69,665</b>	<b>£2,404</b>			<b>£13,031</b>	<b>£82,695</b>
<b>Debtors</b>						
PCC Debtors	£2,538					£1,502
PCC Prepayments	£200					£0
Recoverable Gift aid	£23,590					£21,006
St Andrew's Hall assets	£15,914					£40,074
<b>TOTAL</b>	<b>£42,243</b>					<b>£62,582</b>
<b>Cash at Bank and in hand</b>						
PCC Bank account	£44,854					£23,487
PCC Deposit account	£48,906					£64,056
PCC Investment account	£301,249					£450,126
<b>TOTAL</b>	<b>£395,009</b>					<b>£537,669</b>
<b>Creditors (due within 1 year)</b>						
PCC Liabilities	£8,636					£1,236
PCC Deferred income						£0
St Andrew's Hall Liabilities						£0
<b>TOTAL</b>	<b>£8,636</b>					<b>£1,236</b>
<b>NET ASSETS</b>	<b>£498,281</b>					<b>£681,710</b>
Held in						
<b>General fund</b>	<b>£7,560</b>					<b>£8,460</b>
<b>Designated funds</b>						
Capital Reserve	£267,283			-£25,000	£38,110	£280,393

	<b>TOTAL 31st Dec 2018</b>	Total Income	Total expenditure	Transfers and Adjustments	Increase in asset value	<b>TOTAL 31st Dec 2019</b>
Building Project Reserve	£2,193	£70,070	£2,088	-£1,798	£10,141	£78,518
Quinquennial Reserve	£5,000	£20,550	£0		£2,591	£28,142
King project fund	£104,515	£2,830		-£11,500	£16,219	£112,064
Coffee morning	£1,274	£483	£1,300			£457
Youth choir	£950					£950
Church mice	£2,642	£1,239	£264	-£1,644		£1,974
Headstones	£3,144	£1,351	£2,183			£2,313
Parish weekend	-£556	£15,841	£16,714	£1,180		-£250
Wedding/Funeral fees	£0	£7,973	£5,163	-£2,811		£0
Youth worker	£0	£4,125		-£4,125		£0
Youth Group	£0	£224	£224			£0
Hall management committee	£15,914	£98,748	£99,588	£25,000		£40,074
<b>Total</b>	<b>£402,360</b>					<b>£544,634</b>
<b>Restricted income funds</b>						
Azul Wasi	£12,324	£10,560	£9,650	£734		£13,968
Children's Society	£386	£102	£488			£0
Wintercomfort	£0	£44	£44			£0
Good causes Miscellaneous	£0	£882	£805			£77
Organ	-£648	£89,361	£67,373	£2,423		£23,763
Fabric	£4,146	£835			£643	£5,624
War Memorial	£189					£189
<b>Total</b>	<b>£16,396</b>					<b>£43,620</b>
<b>Endowment funds</b>	<b>£71,964</b>					<b>£84,996</b>
<b>TOTAL</b>	<b>£498,281</b>					<b>£681,710</b>

## Administrative information

Church name:	St Andrew's, Chesterton.
Address:	Church Street, Chesterton, Cambridge, CB4 1DT.
Incumbent:	The Rev'd Canon Nicholas Moir
Bankers:	Barclays Bank Plc, Chesterton Road, Cambridge.
Inspecting Architect:	Ms Sarah Dani, Freeland Rees Roberts Architects
Independent examiner:	Mr Geoff Mann, Dee House, Highworth Avenue, Cambridge.
Charity registration no:	1130805

Trustees of the St Andrew's Church Trust (which now incorporates the St Andrew's Churchyard Charitable Trust) are:

Mrs M White (Chairman)  
 Mrs C Dawson  
 Mr J Marsh  
 Mr J Reynolds

The Trust has wide powers to assist in the promotion of Christianity at St Andrew's.

## Statistics

		2011	2012	2013	2014	2015	2016	2017	2018	2019
<b>Average Sunday attendance</b>	Adults	143	117	131	109	120	130	129	123	<b>115</b>
	Children	31	28	28	22	29	31	29	32	<b>28</b>
<b>Baptisms</b>		12	17	16	12	16	15	13	7	<b>5</b>
<b>Weddings</b>		11	12	2	6	9	13	7	9	<b>4</b>
<b>Funerals</b>	Home	16	12	10	10	17	12	15	7	<b>9</b>
	Away	12	22	7	7	10	9	15	13	<b>4</b>
<b>Interment of ashes</b>		10	7	2	2	1	5	5	2	<b>1</b>
<b>Confirmations</b>		5	2	5	5	0	5	1	4	<b>8</b>
<b>First Communion</b>		9	4	4	4	3	4	3	4	<b>6</b>

**St Andrew's Church, Chesterton****Accounts for the year ended 31 December 2019****Independent examiner's report****To the PCC of St Andrew's Church, Chesterton**

This report on the accounts of the PCC for the year ended 31 December 2019, which comprise the Statement of Financial Activities, the Balance Sheet and the notes to the accounts, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the Act').

**Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act and to be found in the Church Guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act: and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Geoff Mann FCIE  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ  
6 May 2020

