



St Andrew's Church Chesterton, Cambridge

*Draft annual report, deanery synod &
fabric reports, and financial statements
of the Parochial Church Council
for the year ended 31 December 2021*

Signed on behalf of the PCC

Margaret Fernie, Churchwarden

Ian Nimmo-Smith, Churchwarden

PCC membership 2021

Ex Officio – Clergy

The Rev'd Canon Nicholas Moir
The Rev'd Dorothy Peyton Jones

Ex Officio – Synods

Diocesan Synod: Hannah Fytche (June 2021)
Deanery Synod: Patricia Abrey and Sian Alexander

*Elected members with a three year term (year of election in brackets)***

Peter Coomber (2019)

Cheryl Birse (2020) RIP
Julia Eisen (2020)
Quentin Harmer (2020)

Georgia Curry (2021)
Zoe Lewin (2021)
Rosalind Moir (2021)

Co-opted onto PCC: Michael Grande (2021)

Elected/appointed officers of the PCC

Vice-chair:

Treasurer:

Secretary:

Hall and office manager and safeguarding officer:

Communications:

Part time Youth worker:

Ex Officio – Wardens

Margaret Fernie
Ian Nimmo-Smith*

Invited to attend

Peter Wadl (Director of Music)

Susan Lacey (2020)
Robin Newton (2020)

Chris Pountain(2021)
Gavin Stark (2021)
Linda Stollwerck Boulton (2021)

Ian Nimmo-Smith

Michael Grande

Patricia Abrey

Rachel Clarke

Vacant since end Dec 2020

Hannah Fytche (from Sept 2021)

* This follows a resolution at the annual meeting on 21st September 2020, to suspend the part of the Churchwardens Measure 2001 that disqualifies a warden from standing for more than 6 consecutive terms, with a view to reviewing this decision at the annual meeting in 2022.

** Following a resolution at the annual meeting in 2015, members of the PCC may serve for two terms (of up to three years each) but must then step down for at least a year.

Annual report

Aim and purposes

St Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Canon Nicholas Moir, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has ultimate legal responsibility for St Andrew's Hall, its buildings and community activities, though it delegates day-to-day running to a management committee that includes representatives of user and residents' groups as well as its own nominees (50%).

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Andrew's the membership of the PCC consists of the incumbent (our vicar) and other licensed clergy, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. To assist with its wide responsibilities the PCC has a number of committees, each dealing with a particular aspect of parish life. These committees are responsible to the PCC and report back to it regularly, with minutes that are discussed by the PCC as necessary. In 2021 the committees were:

- **Mission and Giving**, which makes recommendations on the church's strategy for financial giving to mission
- **Finance**, which meets with the treasurer once a term to assist in preparing and reviewing the budget, reviewing finances and considering stewardship issues
- **Fabric**, which makes recommendations concerning the church's building development and maintenance
- **Music and Worship**, which assists the Vicar and Director of Music in planning and reviewing the worship and musical life of our church
- **Communications**, which works to review and improve the church's communications (publications, website, signage) but without a Chair from the middle of 2021
- **Churchyard**, which reviews the management of the churchyard and plans necessary work
- **Youth and Children**, which works to review and improve provision for the church's younger members.

There is also a staff team (which is not a PCC committee) which deals with day-to-day management of the church and if necessary acts on behalf of the PCC.

The PCC met 9 times during 2021, with an average attendance of 78%.

Patricia Abrey

Safeguarding

Policies & Procedures

The PCC has a safeguarding policy, which was reviewed in January 2021 and again in January 2022. The Safeguarding policy is kept in the Parish office and an electronic copy can be viewed or downloaded on the St Andrew's church website (*Safeguarding* section). This webpage also contains links to the Church of England Safeguarding policies and procedures, safeguarding contacts and relevant organisations, and links to the training courses and online modules. The "Promoting a Safer Church" poster is displayed at the back of the church.

Reporting to the PCC

Rachel Clarke was appointed as The Parish Safeguarding Officer (PSO) in January 2021. Having already completed C0 Basic and C1 Foundation training Rachel has now also completed C2 Leadership and a course on Raising Awareness of Domestic Abuse She reported to the PCC in December 2021 on the following topics:

- The responsibilities of the PCC regarding safeguarding
- The modular safeguarding training that is available online to PCC members, church staff and volunteers. She explained that all PCC members are eligible for an enhanced DBS check and should undertake the C0 basic and C1 Foundation safeguarding training.
- The change in legislation which means all DBS checks now have to be renewed every 3 instead of every 5 years

Other

Cheryl Birse took over as PCC Safeguarding Lead from Peter Hilken at the 2020 APCM and met with Rachel on two occasions to share information. They continued using the "Parish Dashboards", software specially designed for Parishes to make safeguarding administration simpler and allows the PSO and PCC to see the current status of compliance at a glance. Unfortunately Cheryl passed away towards the end of 2021 and her post is yet to be filled by another member of the PCC. We are very grateful for Cheryl's diligence when in post and she is greatly missed.

During 2021 the PSO continued to ensure that all relevant persons had a DBS check undertaken and that the necessary training was completed/renewed online (training must be renewed every three years). Six DBS checks were applied for: 2 new applications and 4 renewals. 22 training updates were carried out

Junior Church leaders and helpers all have role descriptions in place. Collating written job/role descriptions for volunteer church workers where needed is ongoing.

Rachel Clarke

Objectives and activities

The diocesan vision is this: *We pray to be generous and visible people of Jesus Christ.*

Believing that God calls us to discover together his transforming presence in our lives and in every community, in Jesus Christ we pray:

- To engage fully and courageously with the needs of our communities, locally and globally
- To grow God's church by finding disciples and nurturing leaders
- To deepen our commitment to God through word, worship and prayer.

We have found that this both expresses and moves us forward in our own Mission Action Plan, formulated a number of years ago, which is expressed visually in the tree of life image and in the three areas of roots (the third line above), branches (the second) and reach (the first).

Clearly the COVID pandemic of the past two years and our response to it has shaped much of our planning. For 2021 therefore the PCC framed its objectives with this in mind -0 and these are listed below with a summary of how we achieved these in italics:

In the light of our experience of COVID and lockdown:

- To rethink our patterns of worship, Junior Church and how and when we worship together and apart
For the first half of the year much of our worship remained online. It was only in July that we fully settled back into church – but even then much of our provision for children and young families was online. It was in September that we returned fully to being in person – after extension discussions with the Junior Church team we decided on a pattern that was more or less Junior Church as we knew it on one Sunday a month and Café Church on another. We resolved that Family Service should be no longer than 30-35 minutes and these were moved to 1st Sundays in order to allow the Hall to be used on 3rd Sundays on occasions when a younger children's activity could be provided during the first half of the All-age Communion service.
- To rethink how we deploy the musical resources, the gifts and energy that we have in our church community
We streamlined the number of choirs so that we now have one pool of singers that can be called upon for the different services. In July we marked the end of the parish choir with prayers, a photo display and public thanks. Since then the St Andrew's Singers have been deployed for the whole range of services and in various ways have provide support for action choruses, worship songs, Taizé chants, hymns, anthems and choral settings.
- To rethink how we use our church building and the internet to include the disabled and the housebound
We purchased a Mevo camera and system to make it easier to livestream our services regularly – notwithstanding the occasional hiccup we were able to continue livestreaming all the 8am and 10am services.. The wheelchair space in the north aisle continues to be available: we discovered that it was not difficult to move the relevant pew sideways so that the space appears in the centre aisle when needed.
- To rethink our communications strategy
The Chesterton Chimes was revived as a monthly church newsletter (when we were not realistically able to plan much further ahead). This is an online publication, distributed with the weekly news via our ChurchSuite mailing system. In the autumn we were able to make this a bimonthly publication. We are grateful to Hannah Fytche who reinvented, designed and edited the new publication – and to Pip Tofaris who took over as editor in September.
- To rethink our giving to good causes
We have begun this work by reviving our giving days – where donations are now mostly made electronically using one of our SumUp machines or via the internet. The absence of the collection bag has removed pressure eon regular givers to make extra cash donations, but seems to have enhanced their enthusiasm for making one-off gifts to good causes.
- To rethink how we might address the widening gulf between rich and poor

In the light of the need to respond to the needs of LGBTI+ people, and the threat of division in the Church of England, to embrace fully the 'Living in Love & Faith' programme

The 'Living in Love & Faith' course was used by at least two (online) groups during Lent and engaged 20-30 members of the congregation in some very deep (if controversial) issues. A smaller group (of six) spent an evening with a similar number from St Matthew's in a facilitated sharing exercise in December.

In the light of the climate crisis and the Church of England's commitment to reach zero emissions by 2030, to begin action to reduce our carbon footprint, particularly through our heating and lighting.

The fabric committee has reconvened, drawn in new members and, with some detailed research from Gavin Stark, has made progress in considering how to proceed with the renewal of our heating system.

In the light of my impending departure as vicar, the PCC has not set objectives for 2022 beyond finding a new incumbent – for which it has produced a parish profile, including a description of hopes for the future and the sort of leadership St Andrew's will be looking for.

Nick Moir

Small groups

Several groups met online during Lent to study the 'Living in Love & Faith' course. The Tuesday evening group met in the first part of the year but family and other pressures meant that it took a break in the autumn. The Tuesday morning Bible study group has flourished meeting again in person – and has most recently done courses on Romans and the gospel of Mark.

Nick Moir

Sacristan's report

Sacristan's duties returned to near normal during 2022, and it has been a pleasure to get back to preparing for Communion Services, changing altar frontals, and ordering supplies. Thank you to Jeanne Henderson for the decorative Advent candle and wreath, and for the help she has given for a number of years. Thank you also to the small group who helped prepare candles for Christmas and Epiphany and to Patricia Abrey who has begun to assist on the second Sunday morning of each month when I sing in the choir for Sung Eucharist.

John Reynolds

Community activities

St Andrew's Hall faced another difficult year in 2021 with lockdowns at the beginning of the year forcing us to once again close our doors to most of our usual bookings. As Hall Manager I remained on full furlough but was able to take over some of the Church Administration for two days a week working from home.

It was a relief that children's groups could continue, and we enjoyed the sounds of children's karate and drama classes throughout the building. The sound of children laughing was a joyful one, but one that also reminded us that while we are fortunate to have such a wonderful building it is the people who breathe life into it. One to one teaching for children unable to access education in their usual school setting also continued and adult yoga returned.

By September we were in a position to re-open the Monday coffee morning and other business was picking up slowly. The support of those returning to the Hall and respecting the Covid restrictions was heartening. The overall sense of relief of people to be back in person was clear. It truly felt that our community was pulling together to keep going while being mindful to look after themselves and more importantly each other.

The Chesterton News continued online until the September edition which went to print and was delivered by our team of volunteers to nearly 9000 people.

The Community Carols at Christmas accompanied by mulled wine and hot chocolate in the churchyard was another step closer to normal life.

As we look forward to more community activity and engagement in 2022, we are grateful to have returned to our building and to the people of the community which it hosts.

Rachel Clarke

The Friends of St Andrew's Church

The easing of Covid restrictions has allowed The Friends to organise some fund raising activities during 2022. Lunchtime concerts have resumed and these have included a series of recitals on the newly restored organ. It has been encouraging that the audiences have included an increasing number of non-church goers. Thank you to Peter and Susan Hilken for kindly donating to The Friends the proceeds from their garage sale in October and to Richard Pryor for his generous donation. Chris Pountain and Anna Marmion organised a superb on-line concert and we are grateful to them for their efforts which also raised funds. As I said in last year's report we rely on subscriptions for the basic income and new members are always welcome.

John Reynolds

PCC sub-committee reports

Fabric & Building

The **organ renovation** was concluded and celebrated in October with an inaugural recital and a visit by Bishop Stephen.

There had been an unwelcome **break-in** through the organ chamber window in May causing damage not only to the window giving on to the organ chamber, but also to some of the pipes and the fabric behind the chancel screen. The Director of Music arranged for Chapel Studio Stained Glass to attend to remove the smashed window and seal it up. Chapel Studio repaired the window and returned exactly two weeks later to re-site it and make good, as well as to install bars in the window frames matching those in the vestry windows. Groves the organ builders removed the damaged pipes and replaced the damaged fabric behind the chancel screen as well. The damaged door frame and door have been made good by the handyman who has previously done a number of useful jobs at the Hall and in the church. Two digital tablets for remote programming of the console were stolen. Apart from an excess of £250 the entire cost of the repairs and making good the losses was borne by Ecclesiastical our insurers.

Annual clearing of **gutters, roofs and drains** has been performed by Simon Kinns. The tower and steeple **floodlighting** has been replaced to great effect with LED lights by Collacotts with a less yellowy and more consistent illumination. There have been replacements of some aisle lights. The fabric committee has met to consider estimates for the replacement of the chancel lighting but this has not been progressed yet.

Heating system replacement: The Fabric Committee considered five proposals with a view to appointing a heating consultant. Following further analysis and discussion it was decided not to proceed with such an appointment while we did more of our own investigations relating to ground

source heat pumps, and pending more information on emerging prospects for hydrogen as the energy source

Our architect, Sarah Dani came in October to survey the whole building for a forthcoming **quinquennial inspection**; her report is still awaited.

Ian Nimmo-Smith

Churchyard

This was a busy year in the churchyard as we worked towards a Bronze award in the Cambridgeshire Churchyard Conservation Scheme.

But to begin at the beginning – in January we found that some tree felling and branch cutting needed to take place as the City Council Arboriculture Officer, Kenny McGregor, had been surveying our trees and discovered a diseased Ash trunk inside the wall by the Old Manor House and a large, unsafe tree branch on the tree by the Manor Cottages in Church Street. We also had to ask the City Council to lay flat a tall, imposing, memorial cross marking the grave of Rev Charles Acland, which was unsafe. Repairs would have cost £1700 or so – not something the church can undertake and no immediate family remain to be contacted. It is the responsibility of the City Council to make sure that the memorials stand firm and so ‘push tests’ take place to make sure nothing is going to fall and cause injury.

With help from members of Cambridge Hedgehogs, a compost area was constructed from pallets to provide habitat for small mammals and insects and perhaps hibernating hedgehogs. It filled up very quickly with grass and cuttings.

With the help of Diana Cook who works on the Churchyard Conservation Scheme, we planned, together with the City Council, that various areas of the churchyard grass would be cut at different times. So an area north of the right-of-way path became our ‘Spring Meadow’ where alkanet and other flowers and grasses were left to grow until late May while everything else was cut and then a large area to the south of the path was cut in March but then left to grow until the autumn. The rest was kept short all the time except for patches of nettles, where butterflies lay eggs, places where wild clary grows and other small areas of wildflowers, which were cordoned off and marked with placards explaining why and identifying what plants grew there.

The ‘Spring Meadow’ was manageable but the ‘Summer Meadow’ proved too large when the time came to cut it and rake up the cuttings. It was difficult for the City Council team to cut and then it rained very heavily and the long, matted, wet cuttings were very hard work to rake up. So it is planned to have islands of ‘Summer Meadow’ next year.

We were very pleased to be joined by more members of the local community this year. One of our aims is to let it be known that we are trying to improve the bio-diversity of the churchyard and to engage the interest of those who live near and those who pass through it. And we were at last able to erect our churchyard information board, designed and built by Peter Hilken, having received the all-important Faculty. We saw many people stop to look at it. It is purposely low so that children can see.

The area around the steps leading down to the boiler room continues to be a place where drugs are given out and consumed and we take care that syringes and needles are collected up and safely disposed of. We have thought again about ways of closing off the steps and our church architect has reminded us of some ideas she gave a few years ago.

A butterfly transect was undertaken by Matt Hayes of Cambridge University but sadly 2021 was not as good a butterfly year as 2020 had been. However, it was interesting to learn the process and we are thankful to Matt for doing this for us.

Good clearance has taken place along both the St Andrew's Street and Longworth Avenue boundaries. We still need to get into the far south-eastern corner.

Two of our number continue to tend our War Graves with loving care. And in the Spring, we reaped the benefits of many Spring bulbs that had been planted in the Autumn of 2020.

In June we were at last able to have refreshments together outside as lockdown was relaxed and this continued until 4th December when a member of the group kindly provided mince pies and stollen, and hot drinks were served by our vicar, Nick Moir, in a sheltered, warm spot on the eastern side of the church.

In September, we were very pleased to receive the Bronze award in the Cambridgeshire Churchyard Conservation Scheme when Diana Cook came to our 10.00 o'clock service and talked about what the scheme was trying to achieve. In November, four of us attended a Churchyard Day organised by the diocese, at St Mary's Church, Comberton. It was fascinating to learn about the many rules and regulations governing churchyards and their use. We also learnt that there is to be a National Burial Ground Survey to aid the tracking down of graves. Work progresses in our own churchyard in photographing memorials that are mentioned on the 'Find a Grave' website, and in clearing graves of undergrowth and allowing names and dedications to be visible.

Maggie Fernie

Worship & Music

Music

Emerging from the Winter lockdown in early 2021 we began learning in earnest how to sing in a socially-distant way, with a spread-out choir leading the singing from behind the nave altar while the congregation could at first only look on, and later began joining in from behind masks. None of it was easy, but we were grateful to be able to worship in person again even so, and we have come along way since then, recovering from the pandemic, chorally-speaking, in ways that other churches in Cambridge and elsewhere seem not to have yet managed.

At the Sunday morning service on 23 June, we celebrated and gave thanks for the many years of faithful service given by the Parish Choir, not long after the sad death of one of its longest-serving members, Mervyn Ling, who sang at St Andrew's man and boy for more than seventy years. Then in the autumn, music at St Andrew's saw a relaunch, with a new name – St Andrew's Singers – for the overarching group of those willing to commit on a regular basis, to provide a full choir when needed for Sung Eucharist, Choral Evensong and special services, and smaller subsets to support the singing at other times. The rota system seems to work well for regular Sunday worship, and we reached close to full strength to be able to sing Langlais Messe Solennelle with a full choir when the Bishop came to dedicate the new organ, then Duruflé Requiem at Remembrance-tide, as well as Britten's Missa Brevis with upper voices only in October, and a much-appreciated Advent and Andrew-tide Meditation. A heartening sense of real recovery came with the Nine Lessons and Carols on Christmas Eve, with a 27-strong choir of adults and young people drawn entirely from the St Andrew's church community, and a packed church. We were hugely grateful to Jessica Lim for stepping in at relatively short notice to play the organ for that service, when COVID restrictions

prevented our regular assistant organist, Simon Kirk, from joining us.

At this February's Family Service we were also able to restart the Music Group, with fresh input from instrumentalists from among the members of St Andrew's Singers. Hopefully that successful outing will lead to regular contributions to our informal worship.

After several years running Minims, Sharon Neufeld and Simon Peyton-Jones stepped down in the autumn; we owe them huge thanks for nurturing our youngest singers with such care. Lizzie Fleming took over the running of that group, supported at the piano by the Director of Music. We had hoped in September to launch a new format for the Youth Choir, as St Andrew's Young Singers (STAYS for short), with a practice on a weeknight straight after school, but there is not yet a critical mass of children of the right age who are keen to sing. So the strength in the numbers attending Minims is a hopeful sign of new growth which will replenish the youth end of our choral provision in due course. That said, it was lovely to have three younger singers participating in the Nine Lessons and Carols, as well as welcoming back as adult singers several former members of the Youth Choir.

I would like to put on record my huge thanks to all the singers and musicians who have been part of the weekly round of services, to Rosalind Moir for all her help during the year and to my three fellow-organist colleagues, Simon, Jessica and Chris for their support. Lastly, I must thank Nick for his vision of how the music should be at St Andrew's. I will miss him greatly.

Organ project

After a period of snagging while the organ settled down in its new form, it was wonderful to begin using it every Sunday once we emerged from the winter lockdown, and even more joyful to see it give full voice across a great weekend's music at the start of September, with the inaugural recital by Paul Hale, our organ advisor, followed next morning by the Langlais for the dedication of the new instrument by Bishop Stephen. In the autumn we had the first of what we hope will be many cycles of organ recitals, hosted by the Friends of St Andrews. The organ is also seeing very regular use for practice during the week.

Peter Wadl

Worship

2021 began with only the 8am Holy Communion being in person (plus a 3pm Communion every other week). At 10am we had separate Zoom services for children and adults, alternating with a livestreamed all-age service (sometimes led by the informal worship team). We gradually reintroduced in-person services – but with social distancing and restrictions on numbers. At Easter we were able to have the vigil in person but the 10am All-age Communion on Easter Day (because of its potential size) was virtual – led by Kathryn from home and Nick in church. People were able to come to church after the service to receive Communion. Over the summer we were able, gradually, to return to worshipping together in person, but we also took advantage of the warmer weather and held one or two services in the churchyard – including a Confirmation (conducted by Bishop Graham Kings) in June.

September felt like a new beginning and was just the right moment to have Bishop Stephen with us to dedicate the restored organ and chancel.

We had brought the dais forward during 2020 in order to accommodate a small group of singers and to keep social distance, but that temporary and practical move may prove to be more permanent – having the singers behind and ‘around’ the altar gives a good musical lead, no longer marginalises the choir, and gives a sense of us all being gathered together around the Lord’s Table.

Evening Services have been largely said with no sermon. Numbers have been small but there are always a few and often unfamiliar faces too. We reintroduced occasional Taizé services and that has drawn in a larger number who appreciate the simplicity, depth and beauty of the contemplative singing and praying.

It was a joy to have a full complement of Christmas services in the church. All of which (barring the crib service) were well attended without it feeling crowded.

Nick Moir

Children’s Work

2021 started with the third national lockdown. Restrictions eased gradually as spring approached while the summer marked the start of the slow but sure transition back to ‘in-person’ provision for children and families.

Junior Church Leaders prepared Epiphany/Candlemas activity packs to be sent out to families at the start of the New Year. One family described receiving the packs as ‘like Christmas all over again!’ More packs were sent out for Easter, linking with videos which started on Palm Sunday. Over 40 children received packs, in no small part due to the outreach of Junior Church leaders.

Lesley Mackie arranged a Pentecost trail for the churchyard, encouraging children to wonder about the meaning of Pentecost as they explored nature.

Fortnightly ‘Zoom Church’ led by our youth leader, Hannah Fytche continued online. This was a shorter service at 10am with families and younger children in mind. It proved very popular (with all age groups in fact!) and included a mix of bible stories, action songs, a short talk and prayers, and time for wondering and discussion too. Between January and early May an average of 24 households joined by zoom, with about double that in terms of actual participants.

At the end of May, we trialled our first hybrid café/zoom church, with Hannah and a couple of families / Junior Church leaders meeting at socially distanced tables in the church hall, while still beaming out to families at home. This was successful as an interim measure: those who came in person particularly benefitted from time to create, think and chat together. Café/zoom church continued until the end of July and the summer break.

In mid-June, Lesley Mackie and Julia Eisen met up outside with the group of ‘Seekers’ in preparation for their move up to Youth Group. We looked at the parable of the Good Shepherd using elements from the churchyard and introduced the group to Hannah.

In July we held a delightful BYO tea party on the meadow behind Lynfield Lane. This was well attended by families who all appreciated the opportunity to meet again and watch children playing in the sunshine. Including Nick Moir and Junior Church leaders there was a total of 19 adults and 24 children.

In September we made the transition ‘from zoom to room’ complete and in-person café church took off big time. Hannah’s hours reduced at the end of September so the Junior Church team took complete ownership of café church. At the end of October we had almost 40 people – capacity – around socially

distanced tables. Gill Bickerstaffe led a Godly Play story and Sharon Neufeld (and Wendell) led the singing. Conrad Lee helped with a dramatized reading and Claire Moir led the prayers. The age range was baby to early teen (young 'Why' group), plus parents/carers.

Aiden Lee started 3 months of volunteering with café and Junior Church for his Bronze D of E award. He mostly oversaw the tech for café church and the setting up/taking down of equipment in the Wonderers group.

Matthew Barker continues to give reliable and valuable help in setting up tables for café church and manning the welcome desk before Junior Church Groups.

Grace Nisbet stepped down from running the crèche due to the pressure of hospital work commitments. We are extremely grateful for all the insights, suggestions and humour she contributed to Junior Church Meetings in the early part of 2021.

Lesley Mackie and Pippa Brice set up a 'Foundations of Faith' course for 'Seekers' children (school years 4-6) on the 4th Sunday of the month and it was decided to re-start all Junior Church groups from the end of September. There followed a pattern of 2nd Sunday café church and 4th Sunday Junior Church groups, including a moving café church on Remembrance Sunday before gathering with the congregation at the War Memorial. Crèche did not restart but younger children joined in with Rainbows under parental supervision.

Julia sent out a (mostly!) weekly email to Families reminding them of upcoming services and including other relevant notices. This opened up useful channels of communication for comment and sometimes, an indication of attendance. Understandably though, covid outbreaks and families getting out and about more after the restrictions were lifted meant that numbers at junior church were unpredictable, with an average attendance of 6 (out of 7 enrolled) children at Seekers, 3 (out of 8) at Wonderers and 2 (out of 5) at Rainbows.

Having just 20 0-11s enrolled indicates that the number of children receiving 'lockdown' packs did not translate into families coming to church. We do know of a couple of families who have moved and others who prefer just to come to café church where no permission forms are needed. However, we were delighted to include Ronan (who is blind and hears and speaks with difficulty) in our Wonderers Group and are working with Cecily, his mum, to ensure he gets the most out of these and café church sessions.

In December, Christmas services were the focus, with an afternoon Christingle service and a morning nativity service. Despite another surge in Covid cases seeing many families out of action, there was a good attendance level and a very graceful nativity tableau led by a young but extremely composed Mary and Joseph. The crib service on 23rd December with the wider community in mind was sparsely attended with perhaps two families over and above the helpers from St Andrew's.

We are greatly indebted, as ever, to an extremely committed, inventive and resourceful Junior Church team: Lesley Mackie, Pippa Brice, Anne Williams, Gill Bickerstaffe, Sharon Neufeld, Shani Lee, Matthew Barker and Claire Moir. We are particularly grateful to Claire for stepping up to lead Rainbows for much of the Autumn term and stepping out to do actions for café church songs too. We are delighted that she will continue with us until the summer of 2022. Thanks also to Helen Druiff for ably assisting in the Wonderers Group and to Hannah Fytche for her stimulating leadership of 'Zoom Church' during lockdown and continuing support.

We always welcome new recruits to grow our offering for children and families!

Julia Eisen, Junior Church coordinator

Youth Work

2021 was an encouraging year for our youth work. We've kept going, gathering, and growing through the ups and downs of the pandemic, seeing friendships and faith strengthen. At the end of 2021, about fifteen young people were regularly engaged with in-person youth groups, with another few young people connected to St Andrew's via family and the weekly mailings. We have a team of three regular youth helpers – Anna Halls, Helen Druiff, and Peter Abrey – all of whom are great with our young people and a real joy to partner with in this ministry. Ordinands have also occasionally helped with youth groups, as have Julia Eisen and Nick Moir. A couple of people in church also receive youth emails for the purpose of praying for our young people.

The following gives highlights of 2021 youth groups, finishing with a brief glance at ways we may look to build on these experiences. As well as the details of groups given below, I continue to communicate with our young people via a weekly newsletter – which includes prayer and Bible inspiration as well as details of upcoming groups – and I offer to meet with young people one-to-one at Stir (or equivalent) café.

Online youth groups: January – March

Zoom youth groups continued as the third lockdown was enforced. As for us all, this was a really challenging time! But we were encouraged by having weekly meet-ups for the small groups FAF (17+ year olds) and Higher (14-16 year olds): we were able to share news, pray for each other, have a bit of fun, and read some of the Bible together week-by-week. We also had some Sunday youth Zooms (11-18 year olds), which took place during 'coffee time' after church.

In-person: March – July

We met outdoors (or in a very well-ventilated Main Hall), and continued in our weekly patterns of FAF and Higher. Higher particularly enjoyed a series of sessions of exploring the stories of women in the Bible (inspired by Sarah Beth Baca's artwork – which you can find online). Both groups engaged with some of the Living in Love and Faith materials through Lent; we did this gently, and I was encouraged by our young people's posture of listening and openness to others' experiences and identities, always seeking to communicate the love of Christ to those around them.

Sunday youth groups started to gain momentum once we started to meet in-person again, and our final group of the academic year saw the inclusion of seven new young people who would be changing schools in September and 'coming of age' for youth group.

September – December

After a summer break, we restarted all three groups – FAF, Higher and Sunday youth. These have remained in-person aside from one or two sessions which met on Zoom due to illness of members of those groups: it's good to have this flexibility! FAF switched to a fortnightly pattern, and is making its way through a Bible overview whilst members prepare to leave for university in 2022. Higher has enjoyed looking at Psalms together, exploring prayer, and beginning to look towards (hopefully!) leading a 10am service in church, as well as towards Confirmation in summer 2022.

Sunday youth has been a great opportunity to get to know our youngest members of the youth group. We have been exploring different ways to spend time together and explore the Bible together – creative, active, quiet – with the aim of getting to know each other better and settle into a good rhythm of meeting and growing in friendship and faith.

Christmas Party

The year was rounded off with a Christmas party at Milton Country Park in early December – games, hot chocolate, s'mores, a Christmas story inspired by the Gospels, and a visit from Santa all included!

In 2022, we are looking to consolidate our Sunday youth community, hopefully reintroducing sharing dinner together at least once a month. As the foundations of this group are rebuilt, opportunities for mission and outreach may arise. We are also looking forward to a youth group Getaway in July 2022.

Hannah Fytche

Mission & Giving

The PCC's mission & giving committee is involved in helping St Andrews have an outward focus through supporting organizations which:

- proclaim the good news of the Kingdom
- teach, baptise and nurture new believers
- respond to human need by loving service
- seek to transform unjust structures of society
- strive to safeguard the integrity of creation and to sustain the life of the earth

In our giving, we strive to support multiple organizations which, as a whole, cover these five marks of mission. We aim to have our giving split across charities which are local to Cambridge, UK-based, and international organisations. We also aim to support charities with a Christian ethos. In seeking to reflect our parish, we specifically polled the church community for their opinions and supported organizations they suggested, in line with our overall aims. We also have supported the volunteer efforts of numerous members of the congregation over the years.

There are organizations the PCC has made a commitment to support annually (~£400 - £1000): Azul Wasi orphanage in Peru, Wintercomfort for the homeless, bible translations in Iraq (Church Mission Society, CMS), Romsey Mill North Cambridge Youth Outreach worker, and Unseen UK's efforts to stamp out human trafficking.

We have been thinking and praying more about how we can help combat the large gap between rich and poor in Cambridge. To this end, in 2021 we have given a donation to "It Takes A City" Homelessness Partnership, which provides temporary shelter and aims to end rough sleeping in Cambridge due to homelessness. We also donated to "Hope into Action", which **partners with UK churches to enable them to house and support the homeless – thereby** providing a more permanent home **for those who need it.**

Due to the disruption related to COVID-19 we did not have a mission gift day in the spring. However, the Christian Aid fundraising still raised a large sum of funds, with many thanks to Margaret and Ian Nimmo-Smith's coordinating efforts. In the autumn, John and Rachel Waters came speak to St Andrew's at the 10am service about their work doing bible translations in Iraq, raising additional funds for this important work.

Fundraising efforts for Azul Wasi orphanage in Peru this year included an online concert '**Alleluia for Azul Wasi**', **recorded by** some of the talented musicians from St Andrew's Church. Additionally, Azul Wasi is supported by standing orders from members of the congregation which are tremendously helpful.

It was lovely to have our Christingle Service in person again this year, where we raised support for the Children's Society, to help young people who are threatened by abuse, exploitation and neglect.

The Mission and Giving Committee also allocates smaller one-off donations (£200 or less) which are detailed below.

Year Summary	PCC Giving	Fundraising	TOTAL
Fixed ongoing annual donations:			
Azul Wasi (also annual fundraising)	£1,000	£8,720	£9,720
CMS - Walters in Iraq (also fundraising in autumn)	£600	£264	£864
Romsey Mill	£600		£600
Unseen UK	£500		£500
Wintercomfort (fruit & veg)	£1000	£98	£1098
Annual Fundraising:			
Children's Society		£45	£45
Christian Aid		£1,933	£1,933
One-off Donations:			
It Takes A City - Homelessness Partnership in Cambridge	£375		£375
Homeless Food Project - St Andrew's Street Cambridge		£438	£438
Hope into Action – partners with UK churches to enable them to house and support the homeless	£375		£375
CSD Brass - Community Carols in aid of Wintercomfort	£150		£150
Restored – a UK based charity working to transform relationships, support domestic abuse survivors, and end violence against women	£200		£200
Hazelnut Farm – a Christian community in Bristol that worships together, grows food together, and gives it away to the community.	£200		£200
Afghanaid - provides basic necessities to communities in dire need in Afghanistan, such as food packages, water pumps, tree planting, and supporting farmers	£200		£200
Cogwheel Counselling – providing affordable counselling to those in Cambridgeshire who most need it	£200		£200
Go Give One - provides COVID-19 vaccines to those in lower-income countries	£200		£200
Cambridge Regional College's 'Looked after children' programme - providing young people living in hostels with hampers of basic necessities over Christmas.	£200		£200
Friends of St Andrews		£370	£370
TOTAL	£5,800	£11,868	£17,668

Sharon Neufeld

Communications

The group established 2 new priorities for the year 2021 at a meeting in March 2021:
 To establish a plan for the church's pattern of communication;
 To review and update website content, particularly with newcomers and enquirers in mind

Due to family pressures Deborah Bick had to step down from her role as Chair of the Communications Group in April 2021 and with a number of other members of this group also withdrawing the Communications Group has not met since and lacks a Chair. The PCC have been aware of the need to re-establish this important subcommittee of the PCC.

At staff planning level work on developing our communications has been ongoing. One aspect has been the rebooting of Chesterton Chimes, now as an online bi monthly publication purely for St Andrews news and information, has been welcome, under the editorship of Elizabeth Tofaris. Much time and energy has gone into having a social media presence on Facebook and Instagram which requires constant new material for posting and which Hannah Fytche has managed. Looking forward we need to review and update the website.

Patricia Abrey

Reports from church groups

Wholeness and Healing

The Wholeness and Healing group has met for prayer reasonably regularly throughout the year. Usually in the open air, weather permitting, and at other times quietly in the church building, being careful to observe social distancing and mask wearing as far as practical. We have also kept in regular touch with one another by phone and email as requests for prayer, and progress reports have come in. There has been no opportunity to meet with others during church services.

We were sorry to lose Peter Hilken from our group when he and Susan moved away. As in other parts of St Andrew's life, Peter contributed generously and wisely to our meetings. We have been grateful for the continued support and encouragement of Nick and Dorothy, and other stalwart members of the congregation.

Rosemary Mathew

Flower Group

Once again, the Covid pandemic has disrupted the work of the flower arrangers in 2021. In addition, the church being closed for much of the year made access difficult when we were asked to provide floral arrangements. However, our stalwart group of ten have adjusted to the challenges and have managed to decorate the church building whenever required, although for the first 6 months of the year we were unable to do very much. By request from Nick we did put flowers in church for Easter and Whitsun although the church was not open.

Church services resumed on 13th June and from then on we did ensure a pedestal and the side altar had fresh flowers in place each week. Ursula and Jean also continued to put flowers on the welcome table.

We were pleased to have the opportunity to be more creative with musically inspired arrangements for the Dedication of the New Organ on 12th September. Harvest Festival followed on 3rd October when all flower arrangers were involved again.

As always Remembrance Sunday and Advent were acknowledged and greenery was in place from Christmas through to Epiphany. We all look forward to being able to arrange flowers in 2022 without quite so many unexpected changes to our plans. Anyone interested in finding out more about our group please contact Ursula who will explain what is involved.

Linda Marsh and Ursula Sainsbury

Church Mice - Church Mice toddler and carers group did not restart in 2021.

Minims

Minims singing group was able to start up again in September. Sharon and Simon led the first session and handed the group over to Lizzie and Peter. Many thanks to Sharon and Simon for leading the group for several years.

The group meets once per month and is now open to children of roughly age 4-8 with some older and younger siblings attending. The group sang at the Christingle service in December.

Lizzie Fleming and Peter Wadl

Coffee Morning

After a break because of Covid we had two coffee mornings in July to check if it was possible and safe to start again. We decided to restart from the end of September and have continued weekly from then. Although some of the regulars have so far not returned we have some new faces and average 15-20 most weeks.

Jean Jackson

Sunday Lunch Club

Having great expectations at the beginning of the year 2021 to re-start the Sunday Lunch Club (SLC) it was disappointingly not to be due to lockdowns etc. We even hoped to offer this social event nearer to Christmas 2021. After much debate, we felt that it was just not possible and so have planned to resume the SLC in April 2022. To date we do not know how many people will take up this opportunity to lunch together as the Omicron variant is still around, further, we also know that we have lost several members during the pandemic. In spite of all this, we remain hopeful that SLC will continue.

Karrie Fuller and Sheila Merrick(aka McNally)

Book Group

After our fairly regular meetings on Zoom during lockdown, the reading group started to meet in person again over the summer (generally on the second Thursday, on a bi-monthly basis), beginning with a particularly nice evening gathering in Glenda's garden. As ever, our range of books has been quite wide, including: *Moon Tiger* by Penelope Lively; *Meet Me at the Museum* by Anne Youngson; a family memoir and *On Chapel Sands* by Laura Cumming. Whatever the subject, the books always seem to stimulate lively and interesting discussions. If anyone would like details of the books we are reading, and would like to join us on a regular or occasional basis, please email zoe.g.lewin@gmail.com.

Zoe Lewin

Bellringers

After barely ringing in 2020 due to Covid, ringing resumed in 2021 once social distancing restrictions were relaxed: ringers sanitise hands, wear masks, and socially distance where possible but are able to ring more or less normally for services, practices and special events such as weddings. Our ringing band has remained more or less steady: we have enough ringers to practice just about every Thursday, and to ring for most Sunday morning services although regrettably we have missed a few weeks due to a lack of numbers when people have been away. We do have two learners who are very close to being able to ring for services, so hopefully numbers will be a bit more reliable in the near future.

We have provided bells for weddings and funerals when asked. Thanks to Andrew Morley for his continuing excellent work in putting the ringers together for these events.

We had one noise complaint this year, from a local resident whose daughters were having trouble sleeping on Thursday evenings and who wanted the practice to finish earlier in the evening. Unfortunately it would be very difficult for several of the ringers to come if the practice was held any earlier so we couldn't really agree to that (7:30pm-9pm is the standard time at the vast majority of towers). The complaint was referred to environmental health, who took some noise readings and found nothing above what is normally considered acceptable, so we are continuing to practice at the usual time. We are ringing the bells down three at a time to make the last portion of the practice slightly quieter. It's possible the complainant may pursue the case by encouraging other residents to complain as well, but so far we have only heard from the one person.

James Bench-Capon

North Cambridge Deanery Synod

2021 report

Members of North Cambridge Deanery Synod preferred in person meetings rather than Zoom but this meant only 2 meetings took place in 2021. The first meeting since December 2020 was on 14th September 2021 at St Andrew the Great (STAG) when the Rural Dean, Adrian Daffern, talked about Deanery Planning asking for views on the 2 separate Deaneries for Cambridge and how effective that was in planning terms. Our attention was drawn to the upcoming General Synod elections for which Deanery Synod members are eligible to vote, an online process for the first time. Nick Moir was re-elected onto General Synod. Nick is also Deanery Treasurer. He addressed the matter of a shortfall of £15k in the Deanery budget. The normally balanced budget allowed a 2.5% rebate for parishes who pay by direct debit. He planned to write to Treasurers and Incumbents about this shortfall and its consequences. Incidentally this was Hannah Fytche's first Deanery Synod meeting as a member of Diocesan Synod to which she was elected in May 2021.

In November Synod met at the Church of the Good Shepherd for a session on Living in Love and Faith led by Dr Eeva John, Enabling officer for the project, set up in 2017, which is committed to involving, listening to and articulating the voices of the widest possible range of people in relation to identity, sexuality and gender. Dr John appeared via Zoom as she was isolating ready for upcoming travel. We listened to her presentation interspersed with small group discussion about particular aspects of the materials which St Andrews Church members had engaged with during Lent 2020. The Pastoral Principles of this document were highly and widely commended.

Sian Alexander has resigned her role in December 2021 due to her planned move to Cheltenham in February 2022.

Patricia Abrey and Sian Alexander

Statistics

		2013	2014	2015	2016	2017	2018	2019	2020 (to 15/3)*	2021 while church open
Average Sunday attendance	Adults	131	109	120	130	129	123	115	116*	71**
	Children	28	22	29	31	29	32	28	26*	24
Baptisms		16	12	16	15	13	7	5	2	5
Weddings		2	6	9	13	7	9	4	5	4
Funerals	Home	10	10	17	12	15	7	9	10	15
	Away	7	7	10	9	15	13	4	6	9
Interment of ashes		2	2	1	5	5	2	1	3	6
Confirmations		5	5	0	5	1	4	8	0	0
First Communion		4	4	3	4	3	4	6	0	0

2020: *During lockdowns the average number of 'screens' (that may involve more than one participant) for the main mid-morning service grew to 113 in April and then reduced to 89 in May, 83 in June, 55 in August and 62 in the November lockdown. The 8am numbers held up during the first lockdown (average of 35 screens), but were also lower in November (20).

2021: ** No remote/online access statistics available

Financial review

The PCC is pleased to report that our finances have not been too much affected by the disruption to the life of St Andrew's during a second year of Covid. Our large number of generous donors have continued their regular gifts by standing order and via the Parish Giving Scheme, and others have made "one-off" donations, often through the digital methods that we have set up. All of this means that the General Fund – the one that deals with the day to day running of St Andrew's - has finished the year with a small surplus of £3,268. This compares with a small deficit of about the same amount in 2020. The income from both cash donations and from the digital methods (through the website and via the machine at the back of the church) is still much less than we received from collections during services pre Covid by a significant amount, but this has been made up for by an increase in regular donations.

We were very grateful indeed to receive generous bequests from the late Anne Bromley and the late Geraldine Spall, both of which will form valuable contributions to our capital projects.

We continue to enjoy the enormous benefits of employing a Youth Worker, and in 2021 this was funded by generous donations from a number of the congregation as well as a donation from the St Andrew's Trust and a transfer from the King Fund. The current post-holder, Hannah Fytche, came to the end of her full-time role in September and we were delighted she was able to extend her time with us, albeit in a part time role.

It will be seen from the Statement of Financial Affairs (SOFA) that, before taking into account the gains on investments of £74,712, the change in the total funds of St Andrew's at the end of 2021 was £4,094. Including the investments brings the total at the end of 2021 to £740,456, compared with £655,577 at the end of 2020. Other changes include the introduction of the Tower fund into the PCC accounts (£6,294), and a small loss made by the Hall (£4,541). The Tower fund is managed by the Tower committee (see Notes to the SOFA) and we were advised that the PCC should show the fund in its accounts.

As we have reported before, we joined the Parish Giving Scheme (PGS) in December 2018, a method whereby regular donations are collected by direct debit rather than standing order. Not only does this mean less administration for ourselves, but it also makes it simpler for donations to be automatically increased by a small amount each year to keep pace with inflation. We now have 34 donors on the scheme compared with 25 at this time last year, but this is still only a third of our regular givers and we hope that more will take the plunge over the coming year. A direct debit can be set up in a number of ways - by visiting the website (www.parishgiving.org.uk), by telephoning the scheme on 0333 002 1271, or by filling in a form available from Rachel in the Hall office. When doing this, it is helpful to quote the St Andrew's PGS number 140614046.

Michael Grande

Reserves Policy

The PCC has a Reserves Policy to ensure that adequate funds are available for unscheduled expenses and to provide for new projects; this is reviewed at least every three years and the 2021 updated policy is presented below:

1. The **Capital Reserve Fund** is held for three purposes:
 - a. As a reserve to be used in the extreme circumstances of a huge and unexpected repair needed for the church.
 - b. As a reserve for 6 months' running costs of the General Fund, which is estimated to be £65,000.
 - c. As a reserve for 3 months' running costs of the Hall Management Fund, estimated to be £17,000.

The capital growth of this fund will hopefully increase its size over time so that both its size and its income keep up with inflation.

2. The income from the investment of the capital reserves will provide both for the regular maintenance of the church and for other projects that would previously have been a capital expense.
3. The **Quinquennial Reserve Fund** will be used to cover the expenditure of the Quinquennial inspection. It received £15,000 of the Wadsworth bequest in 2019, and thereafter it receives £5,000pa of the income of the investment account. This proportion to be reviewed regularly so that the Fund is of sufficient size for the expenditure required.
4. The **Building Project Reserve Fund** will be available for occasional expenditure that is too large for the General Fund, or for special projects of a larger kind that are related to "buildings". It received £65,000 of the Wadsworth bequest in 2019 and it receives the remainder of the income of the investment account after the King Fund has received its share of the income and the Quinquennial Reserve Fund has received its £5,000 as mentioned above.
5. The **King Fund** was originally an amount left by the bequestor for specific projects. This has received its share of both capital growth and income from investment, and has increased in

size as a result. It will continue to receive its share of investment income and it is suggested that's its original purpose is best met by spending it on "people" rather than buildings.

6. In summary:

Fund	Current Balance	Receives	Expenditure
Capital Reserve Fund	£331,300	Nil	Unexpected large expenditure of Church and Hall
Quinquennial Reserve Fund	£5,910	£5,000pa of the income of investment account	Quinquennial repairs
Building Project Reserve Fund	£114,290	Remainder of Investment account income after King Fund has received its share and Quinquennial Reserve Fund has received £5,000	1)Occasional small sums 2)Specific building projects
King Fund	£123,103	Pro rata share of Investment income	Projects that require "People" funding

St Andrews PCC Statement of Financial Activities 31st December 2021						
(See Note 1)	General Fund	Designated Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
Income						
Voluntary income (congregation)	£112,800	£7,469	£12,219		£132,488	£151,040
Voluntary income (grants)	£6,162	£1,039			£7,201	£81,833
Activities for generating funds	£3,292	£8,778			£12,070	£53,468
Investment income	£1,674	£12,659	£891		£15,224	£16,135
Charitable activities- excl Hall and Tower	£81	£0			£81	£706
Charitable activities - Hall and Tower	£0	£67,373	£322		£67,695	£45,700
Other income	£0	£4,500	£3,850		£8,350	£844
Total income	£124,009	£101,817	£17,282		£243,108	£349,726
Expenditure						
Cost of generating voluntary income	£72,566				£72,566	£72,601
Fundraising trading costs	£1,615	£5,979	£3,930		£11,524	£10,349
Charitable activities - Staff	£37,395				£37,395	£31,593
Charitable activities - Buildings	£15,446	£6,568	£393		£22,407	£202,452
Charitable activities - Good causes	£5,256		£10,975		£16,231	£18,517
Charitable activities - Activities	£1,373				£1,373	£1,217
Charitable activities - Administration	£5,221				£5,221	£4,263
Charitable activities - Hall+Tower	£0	£71,914	£0		£71,914	£68,788
Governance costs	£384				£384	£360
Total Expenditure	£139,255	£84,461	£15,297	£0	£239,014	£410,140
Net Inc/Exp before fund transfers	-£15,247	£17,356	£1,985		£4,094	-£60,415
Transfers between funds	£17,960	-£18,504	£544		£0	£0
Net Inc/Exp after Fund transfers	£2,713	-£1,148	£2,529	£0	£4,094	-£60,415
Gains on Investments	£555	£60,704	£811	£12,643	£74,712	£34,281
Net Movement in Funds	£3,268	£59,556	£3,339	£12,643	£78,807	-£26,133
Funds brought forward	£4,652	£538,064	£22,178	£90,682	£655,577	£681,710
Adjustments-Introduce Tower			£5,972		£5,972	
Total funds carried forward	£7,920	£597,620	£31,490	£103,326	£740,356	£655,577

SOFA Note 1	General Fund	Designated Funds	Restricted Funds	Total 2021	Total 2020	General Fund 2020
INCOME						
Voluntary income						
Donations -GA	£45,001	£3,175	£5,580	£53,756	£78,477	£52,459
Donations -CAF	£9,637	£2,000	£2,140	£13,777	£13,237	£9,737
Donations -no GA	£5,827		£1,297	£7,124	£8,971	£855
Donations -PGS	£38,659	£1,500		£40,159	£25,053	£25,053
Donations -digital	£2,397		£1,807	£4,204	£5,929	£2,779
Gift Aid Income	£11,278	£794	£1,395	£13,467	£19,373	£13,025
Trinity College	£2,265			£2,265	£36,867	£2,265
Church School's Trust	£200			£200	£200	£200
Friends of St Andrews					£10,000	
St Andrew's Trust	£3,500			£3,500	£3,500	£3,500
Listed Places of worship Grant	£197	£1,039		£1,236	£31,265	£978
Other Income						
Activities for generating funds						
Fees for wedd/funs		£7,359		£7,359	£8,893	
Headstones		£1,419		£1,419	£1,800	
Parish weekend					£3,250	
Course materials					£109	£109
Refreshments and events					£61	£61
Miscellaneous	£3,292		£3,850	£7,142	£39,355	£1,855
Investment Income						
Interest	£1	£23	£1	£24	£183	£7
Dividends	£1,674	£12,636	£890	£15,200	£15,952	£1,616
Income from charitable activities						
Youth group	£81			£81	£49	£49
Church mice					£227	
Church hire					£300	£300
Coffee morning					£130	
Hall management committee		£67,373		£67,373	£45,700	
Tower			£322	£322		
Other income						
Bequests		£4,500		£4,500	£844	
TOTAL INCOME	£124,009	£101,817	£17,282	£243,108	£349,726	£114,847
EXPENDITURE						
Charitable activities - parish share	£72,566			£72,566	£72,601	£72,601
Fundraising trading costs						
Parish weekend					£890	
Course materials						
Refreshments and events	£114			£114	£656	£656
Fees for Weddings and Funerals		£5,679		£5,679	£6,584	
Headstones		£300		£300	£600	
Miscellaneous	£1,501		£3,450	£4,951	£1,619	£1,619
Charitable Activities - Staff						
Clergy expenses	£1,230			£1,230	£1,530	£1,530
Administration	£10,000			£10,000	£9,001	£9,001
Music	£7,195			£7,195	£7,305	£7,305
Youth work	£18,970			£18,970	£8,423	£8,423

Ministry experience scheme	£0				£5,333	£5,333
Charitable Activities - Buildings						
Maintenance and Repairs	£3,985			£3,985	£2,521	£2,521
Church gas, electricity, water	£4,016			£4,016	£3,601	£3,601
Insurance	£4,864			£4,864	£4,811	£4,811
Telephone	£1,029			£1,029	£809	£809
Fire Alarm maintenance	£310			£310	£456	£456
Cleaning	£0				£200	£200
Flowers	£600			£600	£600	£600
Organ	£642		£872	£1,514	£88,198	
Equipment purchases					£719	£719
Capital expenses		£6,568		£6,568	£100,538	
Charitable Activities-Good Causes						
Romsey Mill	£600			£600	£600	£600
Azul Wasi	£456		£9,810	£10,266	£10,556	£656
Cambridge Street Pastors						
Children's society					£494	
Wintercomfort	£1,000			£1,000	£177	£177
Other Charitable giving	£3,200		£1,165	£4,365	£6,690	£4,023
Charitable Activities - Activities						
Worship supplies	£927			£927	£317	£317
Music supplies					£240	£240
Junior Church	£13			£13	£64	£64
Creative church/festival crafts					£286	£286
Church Mice					£135	
Youth group	£433			£433	£177	£177
Healing group						
Education						
Chesterton News						
Charitable activities - administration						
Printing and photocopying	£1,167			£1,167	£1,093	£1,093
Subscriptions	£2,349			£2,349	£1,878	£1,878
Office equipment purchases	£301			£301	£306	£306
Stationery and postage	£372			£372	£743	£743
Other office costs	£1,032			£1,032	£243	£243
Charitable activities - Hall						
Hall Management committee		£71,914		£71,914	£68,788	
Tower						
Governance costs						
Professional fees	£384			£384	£360	£360
PCC governance costs						
TOTAL EXPENDITURE	£139,255	£84,461	£15,297	£239,014	£410,140	£131,347
Net Inc/exp before transfers	-£15,247	£17,356	£1,985	£4,094	-£60,415	-£16,500
Fund Transfer King to General	£7,000	-£7,000				£7,000
Fund Transfer General to Azul Wasi	-£544		£544			-£344
Fund Transfer Church Mice to General	£0					
Fund Transfer Youth Worker to General	£8,470	-£8,470				£3,256
Fund Transfer Fees to General	£3,034	-£3,034				£2,309
Fund Transfer General to Parish Weekend						
Capital appreciation of Endowments				£12,643	£5,687	
Capital Appreciation of Investment a/c	£555	£60,704	£811	£62,069	£28,595	£471
Surplus/-deficit	£3,268	£59,556	£3,339	£78,807	-£26,133	-£3,808

St Andrew's Chesterton PCC Balance Sheet at 31st December 2021						
	TOTAL 31st Dec 2020	Total Income	Total expenditure	Transfers and Adjustments	Increase in asset value	TOTAL 31st Dec 2021
Tangible Assets						
Endowment Dixon	£2,499					£2,857
Endowment Ida Elsom	£6,126					£7,002
Endowment Mabel Elsom	£8,420					£9,625
Endowment Clark	£10,285					£11,756
Endowment Kettle Grave	£3,360					£3,841
Endowment Harris	£57,692					£65,945
TOTAL	£88,382					£101,026
Debtors and Hall						
PCC Debtors	£62,259					£1,005
PCC Prepayments	£0					£0
Recoverable Gift aid	£20,228					£14,029
St Andrew's Hall assets	£16,986					£12,445
Tower assets	£0					£6,294
TOTAL	£99,473					£33,773
Cash at Bank and in hand						
PCC Bank account	£9,191					£29,205
PCC Deposit account	£60,461					£45,685
PCC Investment account	£428,721					£540,790
TOTAL	£498,373					£615,679
Creditors (due within 1year)						
PCC Liabilities	£30,651					£10,122
PCC Deferred income	£0					£0
TOTAL	£30,651					£10,122
NET ASSETS	£655,577					£740,356
Held in						
General fund	£4,652	£124,009	£139,255	£17,960	£555	£7,920
Designated funds						
Capital Reserve	£296,016				£35,284	£331,300
Building Project Reserve	£95,958	£9,817	£2,922		£11,438	£114,290
Quinquennial Reserve	£3,527	£5,608	£3,646		£420	£5,910
King project fund	£113,769	£2,773		£-7,000	£13,561	£123,103
Coffee morning	£287					£287
Youth choir	£950					£950
Church mice	£2,066					£2,066
Churchyard	£3,513	£1,390	£1,625			£3,278
Parish weekend	£0					£0
Wedding/Funeral fees	£0	£7,388	£4,354	£-3,034		£0
Youth worker	£2,883	£7,469		£-8,470		£1,882
Youth Group	£2,110					£2,110
Hall management committee	£16,986	£67,373	£71,914			£12,445
Total	£538,065					£597,621
Restricted income funds						
Azul Wasi	£14,675	£9,936	£9,810	£544		£15,345
Children's Society	£0					£0
Christian Aid	£0					£0
Good causes Miscellaneous	£77	£1,088	£1,165			£0
Organ	£437	£4,545	£4,323			£659
Fabric	£6,801	£891			£811	£8,503
War Memorial	£189	£500				£689
Tower	£0	£322	£0	£5,972		£6,294
Total	£22,178					£31,490
Endowment funds						
	£90,682				£12,643	£103,326
TOTAL	£655,577					£740,356

St Andrew's Chesterton

Financial statements and notes to the accounts for the year ended 31 December 2021

1 General Accounting Policies

The accounts have been prepared in accordance with the Church and Reporting by Charities: Statement of recommended practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2019) –(Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and the Church Accounting Regulations 2006. St Andrews PCC meets the definition of a public benefit entity under FRS102.

1.1 Income and expenditure

The accounts are prepared on an accruals basis rather than on a receipts and payment basis. This means that the costs and incomes relate to the period of account rather than to the time when monies are received or paid. For example, Hall rental income is recognised at the date of usage.

Collections planned giving, grants and legacies are recognised when received. Funds raised are accounted for gross.

1.2 Grants

Grants are credited to the accounts in full when received.

Most grants relate to the purchase of assets and are immediately utilised in full; the only conditions attached to such grants is usually that the asset is used for the purpose it was intended for.

Other grants are credited to a specific reserve to ensure that they are spent only for the purpose they were intended.

1.3 Assets

1.3.1 Current assets

Short-term deposits include cash held either with the CCLA Church of England Funds, or at the Bank.

1.3.2 Fixed Assets

Consecrated land and buildings are excluded from the accounts by Section 10(2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA.

Individual items of equipment are written off at cost when the equipment is acquired.

1.3.3 Investments

Investments are valued at market value on 31 December. Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on

revaluation of investments at 31 December. These are apportioned between our major funds in accordance with the updated Reserves policy which is detailed above.

1.4 Equipment

Equipment is never acquired with a view to future sale, or the generation of income. For this reason, the cost is written off when incurred and hence depreciation is not charged. If an item of equipment is sold any proceeds are credited in full to the accounts, reducing the level of equipment expenditure reported in the accounts for that period.

A listing of important assets is maintained by the Wardens and Treasurer and these are reviewed on an annual basis.

2 Funds

2.1 Categorisation

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include informal gatherings of Church members.

Some funds are **restricted**, meaning that we can only spend it on particular purposes; some are **designated**, meaning that while the PCC may have designated it for particular purposes, it is free to change its mind; and some are **endowments**, meaning that the PCC cannot touch the capital. The funds at 31 December are as follows:

Designated:

- PCC General fund
- Capital Reserve fund. The PCC has Reserves Policy and this specifies that this fund will only be used in the event of unexpected major repairs or renovation to the Church or Hall that might be required in extremis.
- Quinquennial Reserve fund. This fund is held to pay for work required to the Church identified in the Quinquennial report.
- Building Reserve fund. This fund is held as reserves for small to medium capital building works to the Church and for small Capital expenses such as the purchase of office equipment.
- King Project fund. A historical legacy from a Miss King, which can be used for 'such charitable purpose in connection with the said church or the parish thereof as the Trustees may think proper'. In 2008 the PCC resolved to use the income of the fund to enable new projects to be launched and this year agreed to contribute £7,000 towards the cost of employing our Youth Worker.
- Youth Choir fund
- Church Mice fund. This fund is for income and expenditure related to Church Mice sessions.
- Hall Management Committee. This fund is managed by the Hall Management Committee, under the general oversight of the PCC.
- Coffee Morning fund.
- Churchyard fund. Formerly the Headstones fund, this is for the purchase of single and multiple use headstones and for the fees charged for their engraving. The fund is also used for donations and expenditure related to the Churchyard and it should be noted that the fee for a headstone contains a small administrative charge related to the upkeep of the Churchyard.
- Parish Weekend fund to allow income and expenditure on the Parish weekend to be identified separately
- Wedding and Funeral fees. This fund is used for all fees income and expenditure related to weddings and funerals.
- Youth Group. This fund has been set up to handle income and expenditure related to the Youth Group

- Youth Worker Fund. This has been setup to receive donations made towards the cost of employing our Youth Worker and Youth worker intern.

Restricted:

- Fabric fund. This is used for specific projects to maintain the fabric of the church.
- Organ fund. This is used for specific organ projects such as the current rebuilding work.
- War Memorial fund. This was opened specifically for donations towards the upkeep of the War Memorial in the Churchyard
- Tower Fund. The team of bell ringers manage a small bank balance for the running of the bell tower and keep a reserve for larger repairs. This was introduced to the accounts on 1st January 2021
- Good causes funds. These are used for donations that have been given for specific causes, such as on specific Giving Days, and for our contributions to Azul Wasi.

Endowments:

The Dixon, Ida Elsom, Mabel Elsom, Clark, Kettle Grave and TB Robinson funds all generate income for the fabric fund. The Harris fund income is applied to the general fund. All of these funds sit in their own investment accounts except the Robinson fund which is part of the PCC Investment account. This explains the difference on the balance sheet between the total of 'Endowment Funds' (£103,326) and the total of 'Tangible Assets' which appears to be the sum of endowment funds (£101,026).

2.2 Distribution of interest, dividends and increase (or decrease) of asset value

Income from our accounts (interest and dividends) is distributed to our major funds at the end of the year in accordance with the Reserves Policy (see above).

2.3 General Fund

- In 2021, the total income of the general fund totalled £124,009 and the expenditure £139,255. After the transfers of £8,470 from the Youth Worker fund and £7,000 from the King Fund, as well as the regular transfer to the Azal Wasi Fund and a small gain on investments, there was a surplus of £3,268.
- Our Youth Worker completed full time year with us in August and has since then remained in a part time role. This is instead of the original plan of taking a further placement from the Ministry experience Scheme. The cost of this in 2021 was £18,970, and was met by generous donations of £8,470, transfer from the King Fund of £7,000, and a generous donation from St Andrew's Trust of £3,500.
- We reported last year that our income from collections during services had amounted to £13,836 with gift aid in 2019, but by the time of lockdown in March 2020, this had only amounted to £4,131. Since that time, we have set up various methods of "digital" giving, including a "Donate" button on the website, a screen at the back of the church linked to card reader and the provision of QR codes on the service sheet for immediate giving. On some Sundays, the in-church giving is directed to the General Fund, but on many "giving days" the money is directed to the particular charity that is being focussed on. During the year this digital giving has totalled £3,617, slightly less than last year's total of £4,131.
- Trends over the last five years for the fund are shown below:

	2017	2018	2019	2020	2021
Voluntary income from congregation	£109,152	£112,956	£107,748	£103,907	£112,800
Total Income	£121,121	£126,179	£121,610	£114,847	£124,009

Total Expenditure	£134,630	£136,974	£140,395	£131,347	£139,255
Surplus/-Deficit	-£6,910	-£309	£426	-£3,808	£3,268

2.4 Capital Reserve Fund

Capital reserves are held in this fund for purposes outlined in the Reserves Policy. No expenditure is made from the Fund except under exceptional circumstances and its income is applied to the Quinquennial and Building Reserve Funds. The end of year balances of the fund for the last five years are shown below:

	2017	2018	2019	2020	2021
End of year Balance	£245,065*	£267,283	£280,393	£296,016	£331,300

*Held in separate Capital and Hall Capital Funds until combined in 2018

2.5 Building Project Reserve Fund

This Fund was used for small building projects during the year totalling £2,922. The expenditure and end of year balances of the fund for the last five years is shown below:

	2017	2018	2019	2020	2021
Expenditure	£0	£0	£2,088	£0	£2,922
End of year balance	£0	£2,193	£78,518*	£95,958	£114,290

*Includes £65,000 from a bequest

2.6 Quinquennial Reserve Fund

The substantial repairs to the chancel chamber that were done at the same time as rebuilding the organ, providing a magnificent screen in front of the organ, and repairing the chancel floor were reported last year. The expenditure from the fund in 2021 (£3,646) represents the final invoice from the contractor, taking the balance down to almost nil by the end of the year when the investment income was added (£5,000). The expenditure and end of year balances for the last five years are shown below:

	2017	2018	2019	2020	2021
Expenditure	£0	£0	£0	£99,968*	£3,646
End of year balance	£0	£5,000	£28,142	£3,527	£5,910

*£ 67,930 of this expenditure was covered by donations and VAT reimbursement

2.7 King Project Fund

A transfer of £7,000 was made in 2021 to contribute towards the funding of the Youth Worker. The transfers and end of year balances for the last five years are shown below:

	2017	2018	2019	2020	2021
Transfers out	£4,000	£10,000	£11,500	£7,000	£7,000
End of year balance	£112,966	£104,515	£112,064	£113,769	£123,103

2.8 Churchyard Fund.

As with the Wedding and Funerals Fund, all fees and expenditure related to headstones are now paid through the PCC bank account, using the Churchyard fund.

2.9 Coffee Morning Fund

The Coffee Morning Fund was obviously dormant during the pandemic but has now restarted. It began the year with a balance of £287 and all of its income during 2021 was donated to the Hall to cover expenses.

2.10 Parish Weekend Fund.

As its name implies, this fund is used for receipts and payments for the Parish Weekend. As this did not happen in 2021, there was no movement in the fund.

2.11 Wedding and Funeral Fees Fund

The fees paid for weddings and funerals due to the PCC for 2021 amounted to £3,034 and appears as a transfer from this fund to the General Fund. A summary of the annual totals for the last five years is shown below:

	2017	2018	2019	2020	2021
PCC fees	£3,093	£4,437	£2,811	£2,309	£3,034

2.12 Youth Worker Fund

During 2021, we received generous donations of £7,469 towards the cost of employing the Youth Worker. An amount of £8,740 was transferred to the General Fund to pay for this, the remainder being held back for 2022. The income and transfers for the last three years are shown below:

	2019	2020	2021
Donations	£4,125	£6,139	£7,469
Transfers to Gen Fund	£4,125	£3,256	£8,470

2.13 Organ Fund

With the new organ substantially complete by the end of 2020, the next step was an inauguration concert in September. The organ consultant's fee for this, and for writing a comprehensive manual for the organ (£800) were met by generous donations for the concert. Unfortunately, vandals damaged the organ later in the year and the cost of repairing this and the insurance claim of nearly £4,000 came through this fund.

2.14 Tower Fund

In order to ensure that all the accounts associated with St Andrew's are represented on the SOFA and balance sheet, the assets of the Tower committee were introduced on 1st January 2021. The Tower Fund is run by the bell ringers with accounts presented to the group at the AGM on 30/09/21. Typically, this would have been annual accounts, but due to Covid there was a two year break between AGMs. There was a small income during the year of £322 from fees paid at weddings, funerals and other events. This year there was (unusually) no expenditure due to minimal ringing and thus minimal required maintenance, again due to Covid. There is an expectation of an expenditure of around £600 due in 2022 as they have a number of new ropes currently on order. The sum held on deposit represents a reserve in case of the need for more major repair and renovation in the future.

3 St Andrew's Hall

3.1 Hall Ownership and Book Value

The Hall and the land on which it stands is owned by the Diocese of Ely as custodian trustee, on behalf of the PCC (under the PCC Powers Measure of 1956).

As a result, the Hall does not appear in the PCC balance sheet.

3.2 Obligations of the Church Regarding the Hall

The Church received a Grant of £246,000 from Cambridge City Council toward the cost of building the Hall. The Section 106 agreement relating to this grant places various constraints on the Church as to how the hall should be used for a period of 25 years following the opening of the Hall in November 2005.

The main terms are as follows:

- **Availability.** The Hall must be made available for at least 60 hours a month for community use and at least 20 hours a month local use
- **Standards.** The Hall must be kept in a condition suitable for community use
- **Advertising.** The PCC must advertise the Hall in a suitable manner and have a suitable system for taking bookings for community use

The agreement provides for termination under certain circumstances, with a claw-back of the grant on a tapering basis, from 90% when terminated after three years, to 10% after eleven years, and nothing thereafter.

3.3 Hall Management Committee

In order to get the best use from the Hall and to maximise benefit for the community the PCC in partnership with the local Residents Associations has set up a Hall Management Committee. This is made up of representatives of the PCC, Old Chesterton Residents Association, St Andrew's Road Residents Association and Hall User groups. The Committee meets on a regular basis. They are responsible for ensuring that the Hall is operated in accordance with the Section 106 agreement. They also deal with practical day-to-day matters and make recommendations to the PCC as to general policy.

3.4 Hall Accounts

Ownership of the Hall is vested in the Diocese and the capital value of the Hall does not appear in the PCC accounts.

The Section 106 agreement sets out that an annual report must be submitted covering the Hall finances and details of letting.

An income and expenditure account setting out all the income earned and costs incurred by the PCC in operating the Hall is prepared and reported to the Hall Management Committee by the Hall Treasurer and is examined each year with the PCC accounts. The income and expenditure totals as reported by the Hall Treasurer appear in the PCC accounts.

This year has continued to be challenging for the Hall with almost no income from room hire until the middle of 2021. This has resulted in a small deficit of £4,541 for the year, but the outlook is now very favourable and the committee expect a reasonable surplus in 2022. Further details of the Hall affairs are available in the Hall's annual report.

The end of year balances for the last five years are shown below:

	2017	2018	2019	2020	2021
End of year balance	£19,218	£15,914	£40,074	£16,986	£12,445

4 Giving to good causes

4.1 PCC policy

The PCC has a longstanding policy of giving to good causes and the amount that we aim to give from the General fund to the same causes each year was unchanged this year at £5,800. Of this, £1,000 was given to Azul Wasi (as part of a larger sum raised through regular donations and targeted events), and in addition, the Mission & Giving group is delegated to distribute the balance in smaller sums to Christian ministries, mission agencies and other good causes. The group also organises giving days during the year for a variety of causes (seeking to ensure that all five marks of Mission – as defined by the Anglican Communion – are covered: evangelism, Christian education & nurture, serving those in need, transforming society and safeguarding creation).

4.2 Azul Wasi

Azul Wasi ('the Blue House') is a boys' orphanage in Cusco, Peru, which St Andrew's has supported since its beginning in 2005. Members of the congregation give regularly to this cause by standing order (held in a restricted fund) and this enables St Andrew's to support the 12 boys who live there as a family by sending a regular monthly donation for the food costs of £775.

5 Grants and Employment costs

- A grant of £2,265 per annum is received from Trinity College as a contribution towards the administrative support of the vicar and parish.
- A grant of £3,500 was received from St Andrew's Trust towards the cost of employing a Youth Worker.
- The costs of the Director of Music and Church Administrator are met out of the General Fund, as described in 2.3 above. A small part of the Hall Manager's salary is also met out of the General Fund to cover the work that she took over from the Administrative Assistant during the year as well as other operational duties on behalf of the PCC.

Administrative information

Church name: St Andrew's, Chesterton.

Address: Church Street, Chesterton, Cambridge, CB4 1DT.

Incumbent: The Rev'd Canon Nicholas Moir

Bankers: Barclays Bank Plc, Chesterton Road, Cambridge.

Inspecting Architect: Ms Sarah Dani, Freeland Rees Roberts Architects

Independent examiner: Mr Geoff Mann, Dee House, Highworth Avenue, Cambridge.

Charity registration no: 1130805

Trustees of the St Andrew's Church Trust (which now incorporates the St Andrew's Churchyard Charitable Trust) are:

Mrs M White (Chairman)	Mr J Marsh
Mrs C Dawson	Mr J Reynolds

The Trust has wide powers to assist in the promotion of Christianity at St Andrew's.

St Andrew's Church, Chesterton

Accounts for the year ended 31 December 2021

Independent examiner's report

To the PCC of St Andrew's Church, Chesterton

I report to the PCC on my examination of the accounts of the Church for the year ended 31 December 2021.

Responsibilities and basis of report

As the Church's PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

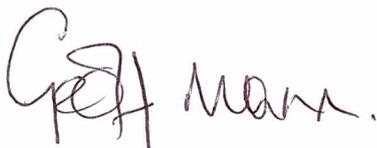
I report in respect of my examination of the Church's accounts carried out under section 145 of the Act, and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me any cause to believe that in any material respect:

- accounting records were not kept in respect of the Church as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Geoff Mann FCIE
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